

# NEW MEXICO - DEPARTMENT OF MILITARY AFFAIRS

## I am the Guard

*C*ivilian in Peace, Soldier in War... of security and honor, for three centuries I have been the custodian, I am the Guard.

I was with Washington in the dim forests, fought the wily warrior, and watched the dark night bow to the morning. At Concord's bridge, I fired the fateful shot heard 'round the world. I bled on Bunker Hill. My footprints marked the snows at Valley Forge. I pulled a muffled oar on the barge that bridged the icy Delaware. I stood with Washington on the sun-drenched heights of Yorktown. I saw the sword surrendered... I am the Guard. I pulled the trigger that loosed the long rifle's havoc at New Orleans. These things I knew—I was there! I saw both sides of the War between the States—I was there! The hill at San Juan felt the fury of my charge. The far plains and mountains of the Philippines echoed to my shout... On the Mexican border I stood... I am the Guard. The dark forest of the Argonne blazed with my barrage. Chateau Thierry crumbled to my cannonade. Under the arches of victory I marched in legion—I was there! I am the Guard. I bowed briefly on the grim Corregidor, then saw the light of liberation shine on the faces of my comrades. Through the jungle and on the beaches, I fought the enemy, beat, battered and broke him. I raised our banner to the serene air on Okinawa—I scrambled over Normandy's beaches—I was there!... I am the Guard. Across the 38th Parallel I made my stand. I flew MIG Alley—I was there!... I am the Guard.

*S*oldier in war, civilian in peace... I am the Guard.

I was at Johnstown, where the raging waters boomed down the valley. I cradled the crying child in my arms and saw the terror leave her eyes. I moved through smoke and flame at Texas City. The stricken knew the comfort of my skill. I dropped the food that fed the starving beast on the frozen fields of the west and through the towering drifts I ploughed to rescue the marooned. I have faced forward to the tornado, the typhoon, and the horror of the hurricane and flood—these things I know—I was there!... I am the Guard. I have brought a more abundant, a fuller, a finer life to our youth. Wherever a strong arm and valiant spirit must defend the Nation, in peace or war, wherever a child cries, or a woman weeps in time of disaster, there I stand... I am the Guard. For three centuries a soldier in war, a civilian in peace—of security and honor, I am the custodian, now and forever... I am the Guard.





STATE OF NEW MEXICO  
DEPARTMENT OF MILITARY AFFAIRS  
OFFICE OF THE ADJUTANT GENERAL  
SANTA FE 87501

FRANKLIN E. MILES  
MAJOR GENERAL  
THE ADJUTANT GENERAL

NMAG

Honorable Jerry Apodaca  
Governor of New Mexico and  
Commander-In-Chief  
New Mexico National Guard  
Santa Fe, New Mexico 87503

Sir:

The Biennial Report of the New Mexico Department of Military Affairs for FY 75 and FY 76 is respectfully submitted.

The report summarizes the activities of the New Mexico National Guard (Army and Air) and the Office of Civil Emergency Preparedness for the past two Fiscal Years.

As the Adjutant General, I am pleased with the continuing progress of the New Mexico National Guard toward meeting its mobilization readiness objectives through the conduct of intensive training. During the past year, New Mexico gained two new units, the 717th Medical Detachment (Hel Amb) and the 720th Transportation Company, both of which have made tremendous progress in the areas of strength and training.

It is my firm belief that the New Mexico National Guard (Army and Air) can meet its mobilization assignments and effectively defend this nation should the need arise.

Respectfully yours,

A handwritten signature in cursive script that reads "Franklin E. Miles".

FRANKLIN E. MILES  
Major General, NMARNG  
The Adjutant General



HONORABLE JERRY APODACA  
Governor of New Mexico  
and  
Commander-In-Chief, New Mexico National Guard

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MAJOR GENERAL FRANKLIN E. MILES  
The Adjutant General for New Mexico

ADJUTANTS GENERAL OF THE TERRITORY OF NEW MEXICO

1861-1865	Charles P. Clever	1881-1883	Max Frost
1865-1867	John Gwyn	1883-1889	Edward L. Bartlett
1867-1868	Charles P. Cleaver	1889-1890	E. W. Wyncoop
1868	John T. Russell	1890-1893	Winfield S. Fletcher
1868	George W. Cook	1893-1897	G. W. Knaebel
1868-1870	James M. Wilson	1897-1898	H. B. Hersey
1870-1871	William L. Rynerson	1898-1905	William H. Whiteman
1871	Anastacio Sandoval	1905-1909	A. P. Tarkington
1871-1873	W. M. Giddings	1909-1910	Reuben A. Ford
1873-1880	Thomas S. Tucker	1910-1912	A. S. Brookes
1880-1881	J. Howe Watts		

ADJUTANTS GENERAL OF THE STATE OF NEW MEXICO

	<u>Name</u>	<u>State Rank</u>	<u>Federally Recognized Rank</u>
1913-1917	Harry T. Herring	Brigadier General	Colonel
1917-1920	James B. Baca	Brigadier General	Colonel
1921-1922	Henry Rolf Brown	Brigadier General	Colonel
1923-1925	John W. Skipwith	Brigadier General	Colonel
1925-1926	Vincent Jaeger	Brigadier General	Colonel
1927	James Baca	Brigadier General	Colonel
1927-1931	W. G. Haltusen	Colonel	Colonel
1932-1934	Osborne C. Wood	Brigadier General	Colonel
1935-1944	Russell C. Charlton	Brigadier General	Colonel
1944-1946	Ray Andrews	Brigadier General	None
1946-1957	Charles G. Sage	Major General	Major General
1957-1958	Emmanuel Schifani	Major General	Major General
1959-1974	John P. Jolly	Major General	Major General
1974	Franklin E. Miles	Major General	Major General

UNIT DESIGNATION	LOCATION	COMMANDER
HHD, NMARNG	Santa Fe	MG Franklin E. Miles
Det Commander		CPT Jerry C. Byrd
HHB, 111th ADA Bde	Albuquerque	BG Stanley W. Johnston
Btry Commander		CPT Franklin E. Burke
HHB, 1st Bn (AW) (SP)	Roswell	LTC Richard T. Floyd
Btry Commander		CPT Francisco A. Chacon
Btry A, 1st Bn	Roswell	CPT Daniel C. B. Rathbun
Btry B, 1st Bn	Carlsbad	CPT Thomas D. Lawson
Btry C, 1st Bn	Lovington	CPT Clyde H. Mayfield
Btry D, 1st Bn	Hobbs	CPT Jerry L. Trout
HHB, 2nd Bn (AW) (SP)	Las Cruces	LTC James G. Culbertson
Btry Commander		CPT Eugene E. Gomez
Btry A, 2nd Bn	Silver City	CPT Farrell W. Eldredge
Det 1, Btry A, 2nd Bn	Lordsburg	1LT Gilbert M. Mendoza
Btry B, 2nd Bn	Deming	CPT Robert E. Haynes
Det 1, Btry B, 2nd Bn	T or C	1LT Barry F. Stout
Btry C, 2nd Bn	Artesia	CPT David M. Simons
Btry D, 2nd Bn	Alamogordo	CPT Samuel T. Conn
HHB, 3rd Bn (AW) (SP)	Albuquerque	LTC Joe L. Sanchez
Btry Commander		CPT Benjamin D. Maes
Btry A, 3rd Bn	Albuquerque	1LT Jimmie M. McDonald
Btry B, 3rd Bn	Belen	1LT Tommy V. Hooten
Det 1, Btry B, 3rd Bn	Socorro	2LT Steven J. Hunyady
Btry C, 3rd Bn	Gallup	1LT Andre J. Trottier
Det 1, Btry C, 3rd Bn	Farmington	1LT Marvin Baggett III
Btry D, 3rd Bn	Albuquerque	CPT Arthur B. Garcia
HHB, 4th Bn (AW) (SP)	Tucumcari	LTC Reeford G. Burrows
Btry Commander		1LT Henry M. Isaacs
Btry A, 4th Bn	Raton	CPT Secundino Sisneros
Det 1, Btry A, 4th Bn	Clayton	1LT Joseph A. Lucero
Btry B, 4th Bn	Springer	CPT Rodney N. Bouffard
Det 1, Btry B, 4th Bn	Taos	1LT Frank E. Del Margo Jr
Btry C, 4th Bn	Portales	CPT James S. Potts
Btry D, 4th Bn	Clovis	1LT Maurice K. Burnam
HHD, 515th Maint Bn	Santa Fe	LTC William E. Fields
Det Commander		CPT Thomas J. Stetina
642nd Maint Co	Las Cruces	1LT James R. Morgan
3631st Maint Co	Santa Fe	CPT Jose E. Aragon
Det 1, 3631st Maint Co	Espanola	2LT Alfred M. Garcia, Jr
720th Trans Co	Las Vegas	CPT Kenneth F. Trujillo
110th Maint Det	Santa Fe	CW4 John H. Lloyd
390th Maint Det	Santa Fe	CW4 John G. Boydston
136th PI Det	Santa Fe	MAJ Leopoldo M. Vasquez
200th ADA Det	Ft Sumner	1LT Edward D. Lee
209th ADA Det	Ft Sumner	1LT David B. Brown
744th Med Det (Gen Disp)	Albuquerque	LTC Charles J. Sternhagen
717th Med Det (Hel Amb)	Santa Fe	MAJ Howard H. Wilson

## MISSION

### New Mexico National Guard

#### Federal

In time of national emergency, the federally-recognized units of the State military forces can be mobilized for active duty by the President of the United States. Their prime federal mission is to provide a reserve force that is trained, organized and equipped according to Department of Defense guidelines. The force must be capable of participating effectively in combined military operations with regular military forces of the United States.

#### State

In the event of natural disaster, civil disturbance or other emergency, the State military units are available to provide assistance to local authorities on order of the Governor. The State mission is to provide units organized, equipped and trained to function effectively in the protection of life and property and the preservation of peace, order and public safety under competent orders of Federal or State authorities.

PERSONNEL AND ADMINISTRATIVE DIVISION

- I. MISSION, DUTIES AND ACTIONS
- II. PUBLICATIONS AND REPRODUCTION SECTION
- III. AUTHORIZED STRENGTH

## PART I - MISSION, DUTIES, AND ACTIONS

The Personnel and Administrative Division is charged with the responsibility of providing administrative and operational services and recommendations for the Adjutant General in connection with the assignment, promotion, appointment, enlistment, transfer, and separation of all personnel, officer and enlisted, of the Army National Guard, to include processing and maintenance of all records of such personnel. Custody and maintenance of records includes all records dating back to the Territorial Militia of 1860. The Division performs administrative services and records for the following:

- Officers and Warrant Officers
- Enlisted Personnel
- Reports and Regulations
- Recruiting, Orders, Retained Records, and Separation of Personnel
- Publications and Reproductions
- Claims, Investigations, and Courts-Martial
- Reports of Survey
- Reserve Enlisted Program
- Records Management
- Army Extension Courses
- Computation of Eligibility for Retirement
- Military Publications
- Army National Guard Personnel Reporting System (RCS: ARNGB-1)
- Officer Personnel Management System (OPMS)
- Enlisted Personnel Management System (EPMS)
- Mail Control
- Request Program
- SIDPERS

The Division is the office of record for all Army National Guard personnel assigned to the State of New Mexico, and is responsible for the development and implementation of policies and procedures for their personnel management, to include preparation and continuous maintenance of a file for each individual, officer and enlisted.

The Division has established and maintains an automated data personnel system for officer and enlisted personnel. Four punch cards are maintained for each officer and three cards for each enlisted man. The cards contain basic data for each individual, and expedites personnel reports required by this agency and others. The system provides readily accessible information required to assemble personnel statistics, personnel accounting and other informative reports required by the State, National Guard Bureau, and other Department of the Army and Department of Defense agencies. The system provides a monthly update cycle to the National Guard Bureau and eliminates a number of

separate reports required in routine administration of Army National Guard personnel programs. It provides the unit commanders with accurate and immediately available information in the fields of personnel strength, procurement, losses and management. The system provides planning data for preparation of budgets, personnel programming, training facilities, or other as may be required by Congress, Bureau of Budget, Department of Defense and Department of the Army. Currently the Army National Guard Bureau-1 (ARNGB-1) reporting system has expanded to include essential elements of data necessary to compute service members pay. Under this system, personnel data contained in the ARNGB-1 data base interfaces with the Joint Uniform Military Pay System to produce monthly pay for members of the Army National Guard. The following are the total transactions for the reporting period 1 July 1974 to 30 June 1976.

#### ARMY NATIONAL GUARD BUREAU-1 (ARNGB-1) REPORTING

	<u>OFFICER</u>	<u>ENLISTED</u>	<u>TOTAL</u>
Average Monthly	253	1,878	2,131
GRAND TOTALS	2,072	45,072	47,144

Other actions performed during the two fiscal years:

1. Officer Efficiency Reports processed and forwarded to the National Guard Bureau - 1040.
2. Officer Physical Examinations processed and forwarded to the National Guard Bureau - 615.
3. Line of Duty Investigations processed and forwarded to the National Guard Bureau:

<u>ADMINISTRATIVE</u>	<u>INFORMAL</u>	<u>FORMAL</u>	<u>TOTAL</u>
88	174	14	276

4. Statement of service completed and forwarded to requesting authority - 246.

5. Officer personnel actions processed by category as follows:

a. Appointments	107
b. Promotions	129
c. Separations	59
Total	295

6. Enlistment Records processed:

a. Enlistments, Non-prior service	881
b. Enlistments, Under In-Service Recruiting Program	73
c. Enlistments, Prior Service, Obligors	425
d. Enlistments, Non-obligors, Prior Service	567
e. Enlistments, Prior Service with other Reserve Components	65
f. Reenlistment (Former Army National Guard with Break in Service)	<u>230</u>

Total Enlistments, 1 July 1974 to 30 June 1976: 2,241

7. Discharges (Period 1 July 1974 to 30 June 1976)

Total discharges processed by category:

a. Expiration Term of Service Prior to Completion of Obligation	90
b. Expiration Term of Service Concurrent of Expiration of Obligation	1,173
c. Enlisted in Regular Component	93
d. Enlisted in Another Reserve Component	57
e. Medically Disqualified	54
f. Continuous and Willful Absence from Training	29
g. Minority	1
h. Fraudulent Enlistment	4
i. Moved Beyond Commuting Distance	73
j. Occupational Conflict	123
k. Death	18
l. Convicted by Civil Authorities	8
m. Appointed as Commissioned Officers	44
n. Transferred to Retired Reserve	4
o. Involuntary Order to Active Duty (Unsatisfactory Participation)	84
p. Enlisted in National Guard of another State	121
q. Unsuitability	2
r. Bad Conduct	1
s. Hardship	5
t. Trainee Discharge Program (Untrainable)	57

Total Discharges Processed 2,041

8. Enlisted 201 Files processed and filed and/or forwarded - 3,188.

9. Courts-Martial Reviewed - 2.

Personnel policies, procedures, and regulations are reviewed and published in concise Adjutant General of New Mexico Regulations to better enable all units to conform to policies established by the National Guard Bureau and the Department of the Army.

Records management has been established by the Adjutant General of New Mexico Regulations in accordance with National Guard Regulation 340-1 and the State Records Commission. Records management for all units of the New Mexico National Guard is included in the Adjutant General of New Mexico Regulation. The Office of the Adjutant General is the receiving depot for all units and is designated as Records Center. The Adjutant General screens all records for retention or destruction. Records retained are retired to the State Records Center in accordance with procedure established by that agency.

The Adjutant General of New Mexico utilizes the routine military orders for issuing directives and instructions to units, commanders, and individuals of the New Mexico Army National Guard, and in connection with the operations of the Department of Military Affairs. These orders are published according to the style and format utilized by the U. S. Army and the Department has adopted the appropriate regulations of that service for guidance. The personnel division receives requests for, processes, publishes, consolidates, and distributes these written orders.

The Reserve Enlistment Program (REP Six Months Active Duty) continues to be the most important phase of training for new recruits. This program requires each non-prior service man enlisted in the New Mexico Army National Guard to attend a period of active duty with the Regular Army, usually about four (4) months. During the period 1 July 1974 to 30 June 1976, 881 non-prior service men were ordered to initial active duty for training with the Regular Army.

## PART II - PUBLICATIONS AND REPRODUCTION SECTION

The Publications and Reproduction Section received from Federal, State, and commercial sources approximately 24 tons of publications, blank forms, and other material pertaining to the Administration, recruiting, and training of the New Mexico Army National Guard. This material was distributed as indicated below:

- a. Federal publications, for initial distribution to units by separate forms (Forwarded to units by small breakdown).
- b. Federal publications for replenishment requisition of blank forms. (Forwarded to units on call)

PART III - AUTHORIZED STRENGTH

Priority Aggregate Strength of the New Mexico Army National Guard are assigned by the National Guard Bureau according to the priority of the units.

A strength analysis by month for the two years is shown below:

<u>MONTH</u>	<u>OFFICER</u>	<u>WARRANT OFFICER</u>	<u>ENLISTED</u>	<u>AGGREGATE</u>
31 July 1974	249	43	3204	3501
August 1974	249	43	3198	3490
September 1974	248	43	3206	3497
October 1974	243	43	3204	3490
November 1974	241	43	3182	3466
December 1974	242	43	3168	3453
January 1975	238	43	3189	3470
February 1975	237	43	3212	3492
March 1975	236	43	3188	3467
April 1975	236	43	3176	3455
May 1975	231	42	3090	3363
June 1975	251	41	3036	3328
July 1975	235	42	2958	3235
August 1975	252	48	2985	3285
September 1975	246	51	2984	3281
October 1975	251	53	2930	3234
November 1975	248	54	2939	3241
December 1975	251	55	2965	3271
January 1976	251	55	2980	3284
February 1976	249	54	3071	3374
March 1976	253	54	3052	3359
April 1976	250	55	3032	3328
May 1976	255	56	2974	3285
30 June 1976	255	56	2883	3194
Monthly Average Assigned:	245	47	3037	3368
Monthly Average Authorized:	262	47	3062	3376
Percent of Strength	93.5%	100%	99.2%	99.7%

## RECRUITING AND RETENTION

- I. ORGANIZATION
- II. MISSION
- III. TRAINING
- IV. FUNDING
- V. RECRUITER PRODUCTIONS
- VI. ADDITIONAL DUTIES
- VII. FEMALE RECRUITING



STATE CHAMPS, New Mexico National Guard Annual Basketball Tournament, 1976, Btry A, 1st Bn, Roswell, New Mexico



Taking Second Place was the 642d Lt Maint Co, Las Cruces, NM

## PART I - ORGANIZATION

The Recruiting and Retention Section was organized in August 1971 due to the declining strength throughout the nation and also a result of the draft being eliminated. It is manned with the State Recruiting and Retention Officer, one clerk, and is augmented with part-time recruiters.

## PART II - MISSION

The R&R Section is charged with responsibility for formulating, planning, and operation of the State Recruiting and Retention Programs, so as to attain and maintain the priority aggregate strength assigned to the State of New Mexico by the National Guard Bureau.

## PART III - TRAINING

Recruiter training seminars were conducted in FY 1975 and FY 1976 for the purpose of training new recruiters, and to update previously trained recruiters. These seminars are valuable in that an exchange of ideas takes place, and new recruiting and retention techniques are discussed. They serve as motivators, as various recruiters are recognized for special achievements.

## PART IV - FUNDING

Federal funds are allocated by the National Guard Bureau to be utilized in support of Recruiting and Retention, and amounts are as follows:

	<u>FY 1975</u>	<u>FY 1976</u>
Recruiting Schools	\$ 11,765	\$ 13,000
Full-time training duty for Recruiting	153,883	139,000
Miscellaneous Recruiting Expenses	<u>21,695</u>	<u>25,200</u>
Totals	\$187,343	\$177,200

## PART V - RECRUITER PRODUCTIONS

Recruiting of Non-Prior Service and Prior Service personnel has been on a steady increase throughout the State with an average of 75 enlistments per month. This has been accomplished through a vigorous on-going recruiting effort utilizing full-time and part-time recruiters at State Headquarters level, Battalion and Company/Battery level.

As of 30 June 1976 the New Mexico Army National Guard was at 94.4% of its assigned priority aggregate strength and is in tune with the rest of the nation. At this time New Mexico is experiencing a tremendous loss of personnel. Most of these losses are individuals who were draft-motivated enlistments and are leaving the Guard as their expiration time of service is reached.

For this reason a concerted effort is underway to improve our retention rate. A retention program has been developed and a retention specialist (Career Counselor) has been assigned at each battalion and is intended for the purpose of counseling every Guardsman on a continuous basis so as to encourage him to remain a member of the New Mexico Army Guard.

As of 30 June 1976, only four states were at 100% of their assigned strength. These were Alabama, Florida, Indiana, and Puerto Rico. The average national strength percentage is 92.0%, and with New Mexico being at 94.4%, it still places above the national average. New Mexico's goal is to attain and maintain 100% of its assigned strength of 3,384.

#### PART VI - ADDITIONAL DUTIES

In addition to managing recruiting and retention, this section is also charged with responsibility for public affairs and community and public relations in support of the New Mexico Army National Guard. Various projects are coordinated through this section, which not only contribute to the health and well-being of communities, but helps to create a positive image of the New Mexico National Guard. In addition to assisting communities, these projects tend to build team work, high morale and esprit-de-corps among our units. Projects which the New Mexico Army National Guard has participated are as follows:

- a. Annual Christmas dinners for Guard members and their families.
- b. Children's parties at National Guard armories.
- c. Youth Summer Camp sponsored for under-privileged children, representing every community where a National Guard unit is located. These are held one week annually.
- d. Honor Guard and Burial Details are furnished in communities throughout the State for events such as patriotic celebrations, high school homecoming parades, graduation exercises, conventions, and firing squads for military funerals. Firing squads have been furnished to the National Cemetery since November 1965 when the Active Armed Forces discontinued this support.

e. Blood Donor Program: This has been an on-going, year-round program whereby Blood Services of Albuquerque arranges through this office to visit every National Guard unit in the State on a periodic schedule and asks for blood donors. The Adjutant General urges every Guard unit to support this program, and the response has been most gratifying.

f. March of Dimes Campaign: This is another program which has the full support of the Adjutant General. The response to this worthwhile project has also been most gratifying.

g. Physical Training: In an effort to promote physical conditioning in the New Mexico National Guard, several competitive sports have been instituted which help Guard personnel stay in condition in order to be able to pass the required annual physical proficiency test, consisting of push-ups, sit-ups, squats, squat-thrusts, and one-mile run. The competitive sports include:

1. Annual All-Guard basketball tournament.
2. Bowling teams.
3. Softball teams.
4. Annual track and field events.
5. Individual conditioning programs.

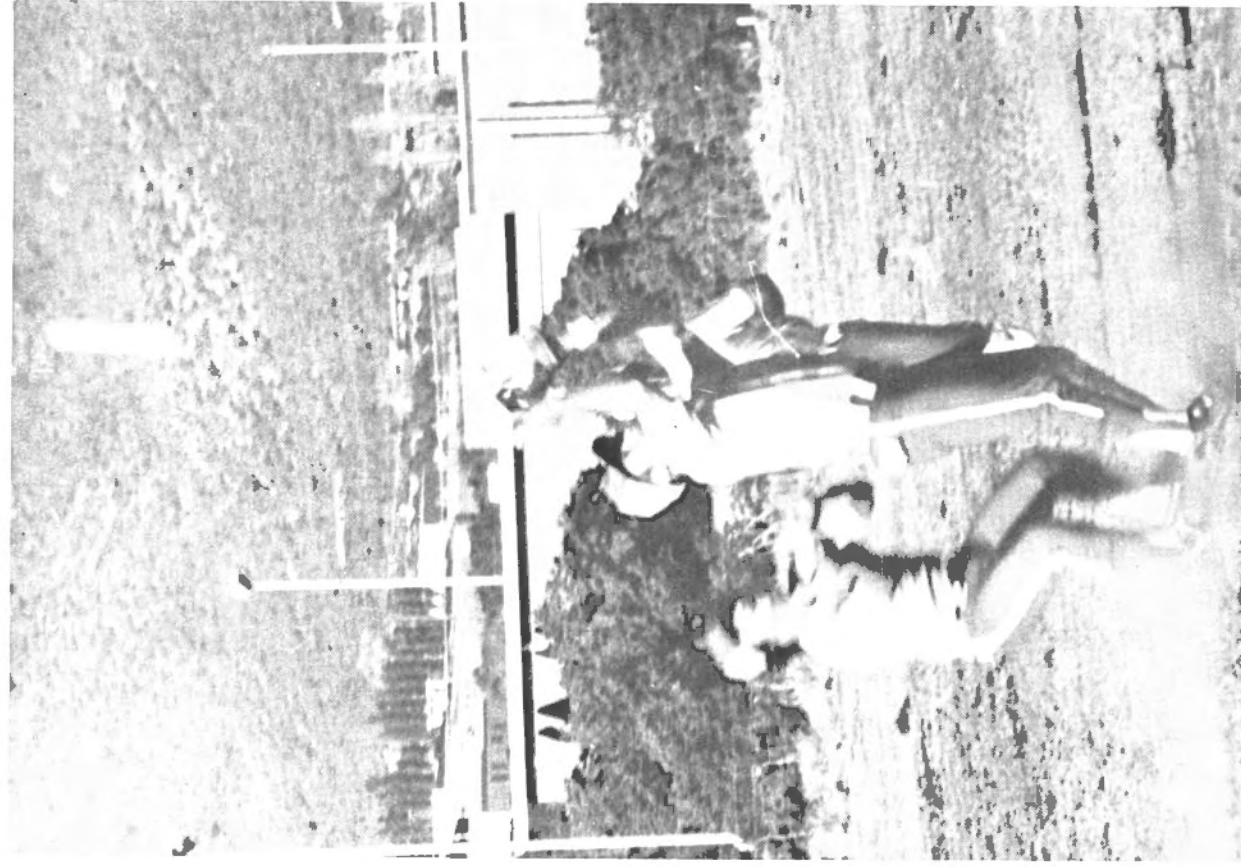
h. Muscular Dystrophy Association: This project is probably the most appreciated by Guardsmen due to tremendous personal dedication and participation. Guardsmen get involved with taking care of children from New Mexico communities who have been stricken with this disease. In addition, several fund raising events are sponsored throughout the State in support of Muscular Dystrophy, which concludes annually with Guardsmen assisting in the Annual Jerry Lewis Fund Raising Telethon. This program involves approximately 200 Guardsmen annually, in supporting it in one form or another. It is anticipated that Guard participation will increase more in years to come.

## PART VII - FEMALE RECRUITING

The National Guard started accepting females in August 1975 in certain military occupational specialties and only in units other than those which are designated as Category I, (Combat Mission) units. In New Mexico, the Army National Guard consists of 40 units and authority is granted to enlist women in 14 of those units. During the passed two years,

recruiting efforts have included making the population aware of female opportunities in the New Mexico National Guard. Some positive results have been obtained in that there are now 4 female officers and 50 female enlisted. An increase in this area is being anticipated, as it is planned to have at least two female recruiters assigned.

Recruiting and Retention will continue to be the number one priority of the New Mexico Army National Guard as people are the very life-blood of any organization. A vigorous recruiting and retention program will be maintained, reaching all segments of the State in order to make the populace aware of the many opportunities available in serving with the New Mexico Army National Guard and at the same time supporting their communities, state and nation.



One of the New Mexico National Guard Baseball teams in action



## OPERATIONS AND TRAINING

- I. MISSION OF THE NEW MEXICO ARMY NATIONAL GUARD
- II. TRAINING OBJECTIVES
- III. TRAINING OF THE NEW MEXICO ARMY NATIONAL GUARD
  - Inactive Duty Training
  - Annual General Inspections
  - Annual Training
- IV. SCHOOLS
  - Service Schools
  - Army Reserve Schools
  - Army Area Schools
- V. MARKSMANSHIP TRAINING PROGRAM
- VI. MILITARY OCCUPATIONAL SPECIALTY (MOS) TESTING
- VII. NEW MEXICO ARMY NATIONAL GUARD MILITARY ACADEMY

PART I - MISSION OF THE OPERATIONS AND TRAINING SECTION OF  
THE NEW MEXICO ARMY NATIONAL GUARD

The Operations and Training Section of Headquarters and Headquarters Detachment, New Mexico Army National Guard will:

a. Advise and assist the State authorities in the administration, logistics, training, and operation of the military forces of the State including the planning and employment of National Guard units for State missions to include State civil disturbance operations, and in preparation for their mobilization assignment.

b. Prepare plans, policies, and programs for the National Guard units assigned to the State; advise and assist the State Adjutant General in the execution of approved plans, policies and programs.

c. Provide for the operational employment of assigned military forces (active and reserve components) engaged in providing military support to the civil authorities for civil defense during a post attack period.

d. Train a nucleus of National Guard Officers for duties in connection with selective service and internal security.

The responsibility for the accomplishment of the above mission is delegated to the Adjutant General by the Governor of New Mexico.

PART II - TRAINING OBJECTIVES

The training objectives are to train individuals of the New Mexico Army National Guard in the fundamentals of combat readiness and to train units to the maximum degree of proficiency so that a minimum of post mobilization training will be required. The meeting of these objectives require a minimum of 280 hours annually of actual training hours. This figure does not include travel time to and from armories and training sites.

All units of the New Mexico Army National Guard train in accordance with Army Training Programs (ATP) and Army Training and Evaluation Programs (ARTEP) published by Department of the Army. Units train at various levels within these programs as specified by Sixth United States Army.

During the reporting period all units attained the training level objectives assigned. All units required to pass the Army Training Tests and Army Training Evaluation Programs have done so successfully.

### PART III - TRAINING OF THE NEW MEXICO ARMY NATIONAL GUARD

#### Inactive Duty Training

The Army National Guard is authorized 48 paid drill assemblies for each fiscal year. The New Mexico Army National Guard normally discharges its drill requirements by the accomplishment of four 4-hour drill assemblies (16 hours) on one weekend per month. This allows the individual units flexibility in the scheduling of training. Units conduct small unit operations, small arms firing, field training exercises, rifle matches, overnight bivouacs, and on-the-job training for unit personnel. The total hours of armory training is 192 hours annually.

To accomplish the inactive duty training in a field environment that US Forces Command (FORSCOM) requires, the New Mexico Army National Guard established, in the fall of 1968, weekend training (WET) sites at different locations in the State for the four Air Defense Automatic Weapons Battalions. At these Weekend Training Sites, sufficient twin 40mm Air Defense Weapons (M42s) were placed to have one M42 per M42 squad present and available for training.

Four of the 12 annual Multiple Unit Training Assemblies are conducted at Weekend Training Sites. The training at these sites includes all types of tactical training except live fire.

During 1975 each Automatic Weapons battery in the State performed at least one IDT Multiple Unit Training Assembly at McGregor Range at Fort Bliss, Texas in actual live firing at both aerial and ground targets. In 1976 approximately one-half of the batteries participated in this program.

#### Annual General Inspections

The high point of Inactive Duty Training is the Annual General Inspection when the Inspectors General of the Active Army check the units in such fields as:

- a. Adherence to prescribed Army training policies and directions.
- b. Alert and Mobilization readiness.
- c. Supply administration and maintenance of equipment.
- d. Care and maintenance of weapons, armories, records, vehicles and equipment.
- e. Leadership qualities of officers and noncommissioned officers.

f. Quality and quantity of assigned specialists.

Forty units (battery/company/detachment size) and activities were inspected during the reporting period. Units are rated only as Satisfactory or Unsatisfactory. Results of the inspections were as follows:

	<u>FY 75</u>		<u>FY 76</u>	
	<u>Units</u>	<u>%</u>	<u>Units</u>	<u>%</u>
SATISFACTORY	39	97.5	40	100
UNSATISFACTORY	<u>1</u>	<u>2.5</u>	<u>0</u>	<u>0</u>
	40	100%	40	100%

Annual Training

During the summer months of each year, the New Mexico Army National Guard conducts Annual Training (Summer Camp). This training period is a minimum of 15 days, 13 of which are spent at the training site. Round trip from station to training site is from two to four days, depending upon the distance traveled. A minimum of 88 hours training must be conducted at the training site.

The majority of the units in the New Mexico Army National Guard are Air Defense. Annual Training is normally conducted at Fort Bliss, Texas for these units. Our four Air Defense Battalions are associated with divisions located in other states. Each Annual Training period, at least one of the firing batteries of the battalions attend Annual Training with their associated divisions. Battalions associated with divisions are as follows:

<u>UNIT</u>	<u>ASSOCIATED DIVISION</u>	<u>LOCATION</u>
1st Bn (AW)(SP) 200 ADA	49th Armored Division	Texas
2d Bn (AW)(SP) 200 ADA	47th Infantry Division	Minnesota
3d Bn (AW)(SP) 200 ADA	50th Armored Division	New Jersey
4th Bn (AW)(SP) 200 ADA	40th Mechanized Infantry	California

Other locations where National Guard units have conducted Annual Training during the reported period include: Darmstadt, Germany; Fort Picket, Virginia, Fort Carson, Colorado; Fort Huachuca, Arizona; and William Beaumont Army General Hospital, El Paso, Texas.

Units are evaluated by Active Army Evaluation Teams during each Annual Training Period. Only Satisfactory and Unsatisfactory ratings are given. During FY 75 and FY 76, all units have been rated Satisfactory.

## PART IV - SCHOOLS

### Service Schools

The educational standards required by the National Guard Bureau and other commands of the Army make the school program the most active year-round activity.

During the period 1 July 1975 thru 30 June 1976, 137 officers and 93 enlisted personnel furthered their education by attending service schools at Active Army installations. These service schools varied in length from one week to 39 weeks.

The Associate Career (Advanced) and Command and General Staff Courses for officers were discontinued several years ago and a program initiated in the United States Army Reserve Schools on a resident/nonresident basis. Officers now qualify in advanced training and Command and General Staff by completing correspondence courses or by enrolling in the United States Army Reserve Schools. The USAR Schools conduct periodic classes for officers during the academic year and the officers then attend resident phases of two weeks duration with the USAR Schools during the summer months. This has reduced the number of officers attending service schools, but has increased participation in the USAR Schools.

### ARMY SERVICE SCHOOLS ATTENDED

1 July 1974 - 30 June 1976

	<u>FY 1975</u>		<u>FY 1976</u>	
	<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>
Academy of Health Sciences	2	0	2	1
Air Defense	26	0	32	0
Armor	1	2	0	5
Aviation	5	1	5	3
Chaplain	0	0	1	0
Command & General Staff	10	0	11	0
Field Artillery	0	0	0	2
Infantry	1	*3	0	*5
Institute of Administration	1	11	2	13
Logistics Management Center	0	0	3	0
Military Police	2	0	0	0
National War College	1	0	2	0
Ordnance	4	4	7	11
Quartermaster	0	9	1	6
Signal	0	0	0	1
Transportation	0	2	1	0

	<u>FY 1975</u>		<u>FY 1976</u>	
	<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>
US Army Training Centers	0	2	0	8
Women's Army Corps Center	0	0	2	*1
USAF Air-Ground Operations	0	0	12	2
Naval School, Special Quotas	0	0	3	0
Defense Race Relations	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
Totals:	53	34	84	59

\*Enlisted personnel attending Officer Candidate Schools

#### Army Reserve Schools

The United States Army Reserve Schools provide instruction to all Reserve Component Units. They furnish officer qualification courses, enlisted specialist courses, Military Occupational Specialty (MOS) courses, and other special instructional requirements. Participation in the two-week resident phases has been as listed below:

#### RESIDENT USAR SCHOOLS ATTENDED BY NMARNG PERSONNEL

	<u>FY 1975</u>		<u>FY 1976</u>	
<u>SCHOOLS</u>	<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>
Command and General Staff	18	0	19	0
Branch Officer Advance	16	0	11	0
Sixth Army Noncommissioned Officer Academy (NCOA)	0	0	0	*42
Personnel Management MOS 75C20	0	0	0	1
Radio Teletype Operator MOS 05F20	<u>0</u>	<u>0</u>	<u>0</u>	<u>3</u>
Totals:	34	0	30	46

\*Attendance at NCOA was between 1 July 1975 and 30 June 1976.

#### Army Area Schools

Occasional requirements arise for schools that can better be conducted by members of the New Mexico Army National Guard and Sixth United States Army. Schools of this type are, usually, non-repetitious in nature and can be presented in a short period of time. These are the Sixth US Army Area Schools and are financed by National Guard Bureau funds with the approval of the Commanding General, Sixth US Army. During the reporting period such schools have been attended by 273 officers and 610 enlisted personnel. Participation has been as follows:

# ARMY AREA SCHOOLS PARTICIPATION

	<u>FY 1975</u>		<u>FY 1976</u>	
	<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>
Battalion Training Management	110	152	28	62
Recruiting & Retention	11	37	8	35
Administration Management	4	24	14	21
Chaplain/Chaplain Assistant	4	1	4	2
Battalion M42 Schools	43	132	0	0
Technician Supply	8	43	0	0
AW Weapons Mechanics	0	21	0	0
Sergeants Major Conference	0	0	0	5
Intelligence/Security Courses	11	9	4	3
Chaplain Training Courses	1	0	4	0
Race Relations Discussion				
Leader Training	1	3	5	12
First US Army Intelligence				
School	0	0	0	1
Civil Emergency Management	5	0	0	0
Officer Survival/Internal				
Security	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
Totals:	199	422	67	141

## Miscellaneous Schools:

Fort Carson Logistics				
Schools	<u>5</u>	<u>21</u>	<u>2</u>	<u>26</u>
Totals:	204	443	69	167

## PART V - MARKSMANSHIP TRAINING PROGRAM

All National Guard personnel, except Chaplains, are required to be qualified in firing their assigned individual weapons. This proficiency is achieved and maintained through a unit marksmanship training program which requires an individual to fire a qualification course of fire each four years and a familiarization course each year in between.

To promote marksmanship training at unit level, each state has been authorized to participate in competition at US Army Forces Command Region level and National level at the Winston P. Wilson Championship Matches with a Battalion Combat Rifle and Pistol Team. This competition was first started in 1976. The Battalion Team Elimination Match was fired in March 1976 and won by the 2d Bn (AW)(SP) 200 ADA. This team entered the 5th FORSCOM Regional Championship Match at Fort Riley, Kansas. They then competed in the Combat Matches at the Winston P. Wilson Championship Matches in Little Rock, Arkansas. One member each from the Rifle and Pistol Teams attended a Coaches Clinic after the Wilson Matches.

To provide excellence in marksmanship, high level competitions, and to provide instructors for unit marksmanship programs, the State has an organized Composite Rifle and Pistol Squad. This squad is composed of outstanding shooters from all units in the New Mexico National Guard. The Rifle Team has 18 riflemen and the Pistol Team has 12 pistolmen. One rifleman, 1LT Obed A. Morley, is currently on the All Guard Rifle Squad. One pistolman, SSG Samuel A. Puentes, was nominated to the All Guard Pistol Squad but declined.

#### PART VI- MILITARY OCCUPATIONAL SPECIALTY (MOS) TESTING

All enlisted personnel in grades E-4 thru E-9 are required to be tested in their Military Occupational Specialty. Prior to 1971, personnel were tested annually; however, in 1971 the requirement was changed to every four years. These MOS tests are written and performance tests prepared by the Active Army. Enlisted personnel in grades E-2 and E-3 who have completed Reserve Enlisted Personnel training are not tested, but are considered MOS qualified. Results of the MOS testing program for the reporting period are as follows:

In 1974, in two of four test periods, 744 enlisted personnel had been tested. Results on 744 have been received with 94.6 percent making qualifying scores.

In 1975, 932 enlisted personnel were tested with 93.2 percent making a qualifying score of 70 or over and thus considered MOS qualified.

In 1976, the first two of four testing periods, 84 enlisted personnel have been tested. Results on 73 have been received with 97.8 percent making qualifying scores.

#### PART VII - NEW MEXICO ARMY NATIONAL GUARD MILITARY ACADEMY

The New Mexico Army National Guard Military Academy was established on 29 April 1958 and operates under authority of National Guard Regulation 351-5. The mission of the Military Academy is to select qualified personnel and develop within them the characteristics of leadership, command ability, technical and tactical proficiency required of a commissioned officer. The Academy also provides leadership training to National Guard units on request.

The Military Academy is organized with an Academic Board, with the Adjutant General as President, a Superintendent, a Commandant, a Training Administrator, four Instructors, a Tactical Training Officer (additional Tactical Training Officers are attached to maintain a ratio of one per 10 students), and an Operations and Training Specialist. The Training Administrator and the Operations and Training Specialist are the only full time technicians.

Physical Fitness is  
stressed throughout  
the Officer candidate  
Course



First Guardswomen Officer,  
New Mexico Army National  
Guard takes Oath of Office



The following statistics will show the impact of the Military Academy on the Officer Corps of the New Mexico National Guard:

a. Total officers presently serving and commissioned since 1959:

	<u>Present Strength</u>	<u>Commissioned through this Academy</u>	<u>Percent of Total</u>
2LT	57	46	80.7%
1LT	45	31	68.8%
CPT	78	57	73.0%
MAJ	27	18	66.0%
TOTAL:	207	152	73.4%

b. Record for past two School Years (SY):

SY 1975	Started - 42	Commissioned - 18
SY 1976	Started - 33	Commissioned - 12

The Program of Instruction for the Officer Candidate Course is written by the United States Army Infantry School and approved by the National Guard Bureau. This program consists of 258 hours of formal instruction which parallels the Active Army OCS. All examinations are graded at the Infantry School. The course covers 12 months and is divided into three phases as follows:

a. Phase I. Two weeks active duty. Training consists of Map Reading, Weapons, Drill and Command, and Basic Leadership.

b. Phase II. Twelve multiple unit training assemblies. Classes are conducted in basic military subjects to increase the candidates' technical proficiency.

c. Phase III. Two weeks active duty. Training is conducted in small unit tactics to develop the tactical proficiency of the candidates. The candidates who complete the program are commissioned as second lieutenants in the branch of assignment.

The Military Academy was moved from the National Guard Complex in Santa Fe, New Mexico to the Field Training Site, east of Roswell, New Mexico on 12 June 1976 with final approval effective 1 September 1976. This move gives the Academy adequate administrative, classroom, and field training areas which were not available in the Santa Fe area. Phase I for the present class was conducted at the new location.

## PART I - ORGANIZATION OF SECTION

The Military Support Section, organized in 1965 to provide emergency support to civil authority, was re-organized in June 1975 as part of the Plans, Operations and Training Section, and re-titled, Plans, Operations and Military Support Section (POMS).

Manned by three full-time employees, the section has a Colonel (Plans, Operations & Military Support Officer), a Chief Warrant Officer (Plans, Operations and Intelligence Specialist) and a clerk typist. A Naval Captain works in the section on a part-time basis developing plans and representing his service.

## PART II - PLANS AND TRAINING

The New Mexico National Guard has been assigned certain defense missions to be performed in case of a nuclear attack or a major natural disaster. This section prepares and maintains operational plans for some of these missions which provide for employment of all military troops stationed in New Mexico if a surprise attack occurs. Headquarters, Sixth United States Army reviews and approves such plans. Planning conferences are conducted regularly to maintain these plans. Personnel of the Military Support Section visit military installations in the State on a periodic basis. Plans of the installation are reviewed and correlated with plans of the Section. The Section provides assistance to the installation commander in preparation of plans when required.

The Naval representative visits installations in his respective service for the same purpose. Liaison visits are conducted with Army Reserve units.

The Military Support Section is also tasked with the publishing of the Communications-Electronics Operation Instructions (CEOI) for all units in the New Mexico Army National Guard and allocates frequencies used by the units of the Guard.

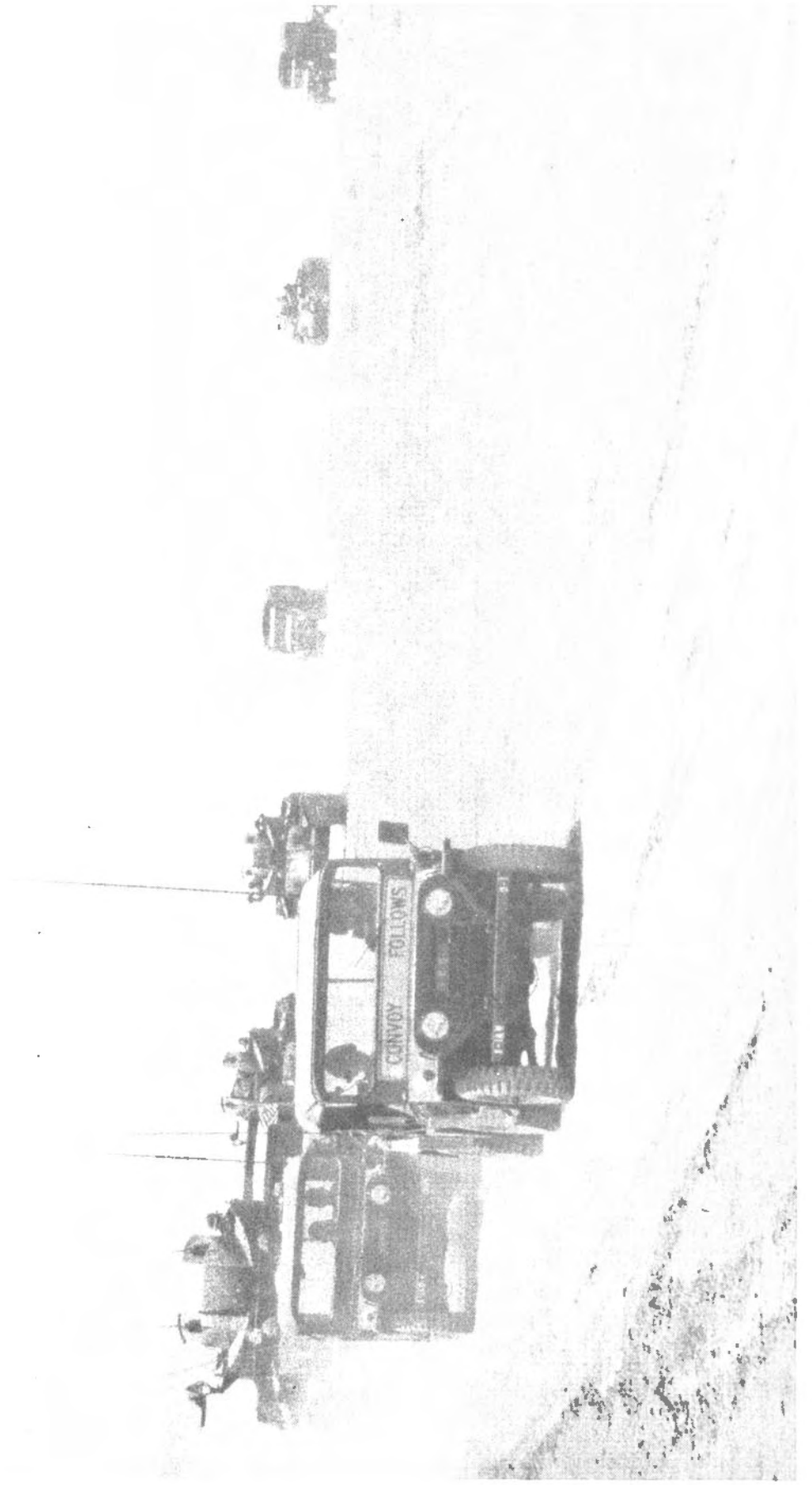
Training activities have been conducted as follows:

### BOMB THREAT CONFERENCE

Los Alamos, New Mexico - Los Alamos Scientific Laboratory  
Santa Fe, New Mexico - Law Enforcement Academy  
Albuquerque, New Mexico - KAFB Military Police (4)

### INSTRUCTION AND CONFERENCES

Albuquerque, NM - Civil Disturbance Instruction, KAFB Security Police  
Santa Fe, NM - Presentation to Law Enforcement Academy  
Salt Lake City, Utah - Participated in MSCA Workshop  
Santa Fe, NM - Participated in a Civil Emergency Exercise (IRIS)



National Guardsmen enroute to maneuver area for Field Exercise

### PART III - EMERGENCY OPERATIONS

The Plans, Operations & Military Support Section has coordinated the National Guard effort in the following areas, as directed by the Governor in response to local government needs:

#### LOAN OF EQUIPMENT

Catron, Grant County July 1974	A water truck with a mounted water tank was loaned upon request of the New Mexico Planning Office. The equipment was used to haul water to cattle due to water shortage. .
Canjilon, New Mexico September 1974	The water truck was loaned to the Canjilon Water Users Association to haul water for residents of the village.
Magdalena, New Mexico June 1975	The water tanker was loaned to the Village of Magdalena to haul water to residence during installation of new pipeline from wells to distribution system.
Santa Fe, New Mexico July 1975	During a power outage at the Dairy Barn, State Penitentiary, a 10 KW generator was loaned to furnish power to the facility.
Zuni, New Mexico January 1976	During a failure of the water system at Zuni Indian Pueblo, McKinley County, the water tanker was loaned to officials of the Pueblo for transporting water to the residents.

#### SEARCH AND RESCUE MISSIONS

Colfax County February 1975	Aircraft was dispatched to help search the "Angel Fire" area for downed aircraft. .
Bernalillo County February 1975	Aircraft was dispatched to help at an aircraft crash site in the Sandia Mountains.
Tierra Amarilla, New Mexico April 1975	Aircraft dispatched to participate in search of two lost persons.

Santa Fe, New Mexico April 1975	Aircraft dispatched to help in search of downed aircraft near Santa Fe.
Socorro, New Mexico July 1975	Aircraft dispatched to participate in search for a lost boy.
Questa, New Mexico August 1975	Aircraft dispatched to search for lost person.
Santa Fe, New Mexico October 1975	Aircraft dispatched to participate in search of escaped prisoners.
Truchas Peak, New Mexico October 1975	Aircraft dispatched to participate in search of downed aircraft.
Abiquiu, New Mexico January 1976	Aircraft dispatched to help search for missing person.
Springer, New Mexico January 1976	Aircraft dispatched to participate in search of escaped prisoner.
Santa Fe, New Mexico March 1976	Aircraft dispatched to search for escaped prisoner.

#### FOREST FIRES

July 1974	Thompson Fire, 57 miles NW OF Socorro
June 1975	Forest fire, Van Bremmer Canyon, Colfax County
March 1976	Grass fire, Las Vegas, San Miguel County
June 1976	Forest fire, Cibola National Forest, Torrance - Lincoln Counties
June 1976	Mt Taylor forest fire, Valencia County
June 1976	Jemez forest fire, Santa Fe National Forest, Sandoval County
June 1976	Cibola National Forest fire, Torrance County

SNOW EMERGENCIES

February 1975	Opened roads in Quay County
March 1975	Snow emergency in Rio Arriba County

MISCELLANEOUS

June 1975	Guard used to augment law enforcement personnel in Raton, New Mexico during fire in city
July 1975	Water was hauled to residents of Canoncito, Bernalillo County, New Mexico due to failure of local water supply
August 1975	Flood, Rio Grande, Corrales, New Mexico. Rescue of residents, vehicles and sand bagging operations.
November 1975	Surveillance for unidentified aircraft in Union County near Clayton, New Mexico
April 1976	Water was hauled to Madrid New Mexico

US PROPERTY AND FISCAL OFFICER FOR NEW MEXICO

- I. THE US PROPERTY AND FISCAL OFFICER (USPFO)
- II. MISSION OF THE USPFO
- III. ORGANIZATION

Administrative Division

Automatic Data Processing Division  
AUTODIN (Interim Remote Terminal)  
(Automatic Digital Network)

Comptroller Division  
Budget Branch  
Civilian Pay Branch  
Fiscal Accounting Branch  
Military Pay Branch

Examination Division

Logistics Division  
Stock Control Branch  
Warehouse Branch  
Transportation Branch

Purchasing and Contracting Division



Annual Training 1976, Dona Ana Range



Members of Btry B, 1st Bn bringing Ammo to firing line,  
Dona Ana Range, Annual Training 1975

## PART I - THE US PROPERTY AND FISCAL OFFICER

The US Property and Fiscal Officer is a New Mexico National Guard Officer on active duty. On 15 November 1974, Colonel Antonio M. Martinez was appointed to this office replacing Colonel Robert H. Moser, who served in this capacity from 1 September 1959 to 14 November 1974. This Officer is accountable for all federal property used by the Army and Air National Guard and all federal funds expended to support the New Mexico Army and Air National Guard. 310 civilian employees are employed for Army and 280 civilian employees are employed for Air. These employees are paid from federal funds.

## PART II - MISSION OF THE US PROPERTY AND FISCAL OFFICER

The mission of the USPFO for New Mexico is to equip, supply and maintain the authorized National Guard units of the State of New Mexico in behalf of the federal government. He handles all administrative details in connection with the supply of National Guard units and has accountability for all Department of the Army and Air Force property in possession of the National Guard of the State. The mission includes the maintenance of accounting records for all federal funds allotted to the State of New Mexico and procurement of federal supplies and equipment not available through normal supply channels; the shipment of property and movement of individuals and troops; the maintenance, repair and authorized alterations to buildings, grounds and utilities, and for construction authorized from federal funds.

To accomplish this mission, the office of the USPFO is divided into several divisions and subordinate branches. Branch chiefs are responsible for functions of their branch and receive direct supervision from division heads who are in turn responsible to the USPFO for overall operation of their divisions. These divisions and subordinate branches are as follows:

### Administrative Division

#### Automatic Data Processing Division

AUTODIN (Automatic Digital Network) (Interim Remote Terminal)

#### Comptroller Division

Budget Branch

Civilian Pay Branch

Fiscal Accounting Branch

Military Pay Branch

#### Examination Division

Logistics Division  
Stock Control Branch  
Warehouse Branch  
Transportation Branch

Purchasing and Contracting Division

Annual General Inspections were conducted by the Inspector General Section, Sixth US Army, as follow:

FY 1973  
FY 1974  
FY 1975

As a result of these inspections, it was determined that the mission of the USPFO was being performed in an efficient and effective manner.

### PART III - ORGANIZATION

#### Administrative Division

This division coordinates activities of all divisions of USPFO, and has responsibility for developing and publishing regulations, procedures and instructions applicable to all divisions and to all units of the New Mexico National Guard. The Administrative Division also maintains control of all reports required by higher headquarters to ensure accurate and timely submission.

#### Automatic Data Processing Division/Communication Center

The Automatic Processing Division/Communication Center of the US Property and Fiscal Office is staffed with eight technicians and performs all data processing and message communications, both card and narrative for the Department of Military Affairs.

In April 1976 the Communication Center was established. A considerable amount of construction was required to accommodate this new system. Equipment used in the Communication Center (also referred to as Interim Remote Terminal (IRT) is the Mohawk Data Science 2400 series. The IRT functions as a communication terminal interfaced with the Automatic Multimedia Exchange (AMME). The AMME is a message processing system that provides worldwide communications by connection to the Defense Communication System. The IRT is not a secure terminal; therefore classified traffic cannot be transmitted.

Since conversion to the 1401 computer system in April 1974, an expansion of all standard programs has been made. In addition, two major programs have been added: The Joint Uniform Military Pay System, now paying military entitlements for inactive duty

training directly from Finance Center, Ft Benjamin Harrison, Indiana (JUMPS) and The Army Automated Maintenance System (TAAMS), an inventory and usage control system of maintenance performance.

The Data Processing Installation (DPI) is scheduled to convert from the present card system to magnetic tape in December 1976, and will be fully operational by April 1977.

#### Comptroller Division

The Comptroller Division of the US Property and Fiscal Office is composed of the following branches under the supervision of the Comptroller, with personnel as indicated:

Comptroller Division  
    One Financial Manager

Budget Branch  
    One Budget Officer

Pay Branch  
    One Chief of Pay  
    Two Civilian Pay Clerks  
    Two Military Pay Clerks

Fiscal Accounting Branch  
    One Finance Specialist  
    Two Fiscal Clerks  
    One Clerk Typist

The Financial Manager, under the supervision of the USPFO, is responsible for the operation of the Division. He supervises through subordinate supervisors the work of all technicians in the Division: Budget, National Guard technician civilian and military pay, fiscal accounting and travel (military and civilian).

The Comptroller Division, through its Fiscal Accounting Branch, administered the following number of accounts:

	<u>Fiscal Accounting Code (FAC)</u>	<u>Subsidiary Accounting Code (SAC)</u>	<u>Total</u>
2152060, 2152065	95	191	286
2162060, 2162065	84	189	<u>273</u>
Total Accounts			559

The Comptroller Division has the added responsibility for receipt, audit and computation of Annual Training Payrolls for units of the New Mexico Army National Guard. Payrolls are normally received, audited and computed at the site where units are training. However, an automated system of preparing and computing payrolls was initiated for AT 76. The system simplifies preparation at unit and state level as well as the processing by Servicing Finance and Accounting Office.

Listed below are expenditures for Pay and Allowances and salaries by location in New Mexico during Fiscal Year 1976:

<u>Location</u>	<u>Annual Training</u>	<u>Armory Training</u>	<u>Civilian Technician Salaries</u>	<u>Total Paid FY 1976</u>
Alamogordo	40,862	108,132	24,320	173,314
Albuquerque	191,889	520,420	443,270	1,155,579
Artesia*	-0-	82,792	15,443	98,235
Belen	28,493	85,116	14,864	128,473
Carlsbad	37,100	95,216	25,191	157,507
Clayton	15,175	49,512	13,417	78,104
Clovis*	-0-	97,700	23,812	121,512
Deming	24,986	47,360	146,758	219,104
Espanola	29,220	70,708	12,795	112,723
Farmington	21,755	39,576	11,390	72,721
Ft Sumner	9,161	24,176	26,640	59,977
Gallup	23,755	49,512	14,464	87,731
Hobbs	32,356	90,129	20,528	143,013
Las Cruces	53,806	275,372	649,176	978,354
Las Vegas*	-0-	72,032	13,852	85,884
Lordsburg*	-0-	44,372	14,464	58,836
Lovington**	68,824	86,440	11,996	167,260
Portales	32,977	97,700	26,715	157,392
Raton	17,174	51,996	13,744	82,914
Roswell	88,925	224,372	271,466	584,763
Santa Fe	258,307	435,451	2,501,818	3,195,576
Silver City*	-0-	47,360	15,443	62,803
Socorro	26,494	79,320	14,864	120,678
Springer	41,267	60,276	14,864	116,407
Taos	39,672	53,652	14,248	107,572
T or C	17,076	48,684	14,864	80,624
Tucumcari	52,389	123,524	239,669	415,582
Totals FY 76	1,151,663	3,060,900	4,610,075	8,882,638

\* No Annual Training FY 76

\*\* Two Annual Trainings FY 76

Listed below are expenditures for Pay and Allowances and salaries by location in New Mexico during Fiscal Year 1975.

Location	Annual Training	Armory Training	Civilian Technician Salaries	Total Paid FY 1975
Alamogordo	41,694	103,741	23,104	168,539
Albuquerque	153,550	510,406	437,887	1,101,843
Artesia**	62,638	84,900	14,671	162,309
Belen	23,867	68,680	14,121	106,668
Carlsbad	33,964	97,285	23,931	155,180
Clayton	16,326	42,457	12,746	71,529
Clovis**	67,471	81,821	22,621	171,913
Deming	17,887	50,902	139,420	208,209
Espanola	38,463	56,740	12,155	107,358
Farmington	20,659	51,220	10,820	82,699
Ft Sumner	9,172	25,292	25,308	59,772
Gallup	20,659	65,562	13,741	99,962
Hobbs	32,474	82,525	19,502	134,501
Las Cruces	105,943	273,156	633,499	1,012,598
Las Vegas	29,947	77,099	13,159	120,205
Lordsburg**	35,448	45,806	13,741	94,995
Lovington*	413	97,314	11,396	109,123
Portales*	435	82,212	25,379	108,026
Raton	16,326	47,673	13,057	77,056
Roswell	89,137	240,701	266,433	596,271
Santa Fe	210,916	444,571	1,974,315	2,629,802
Silver City**	36,013	52,483	14,671	103,167
Socorro	23,867	70,108	14,121	108,096
Springer	19,074	54,036	14,121	87,231
Taos	19,074	53,062	13,536	85,672
T or C	17,887	47,914	14,121	97,809
Tucumcari*	129	119,308	235,927	355,364
Totals FY 75	1,143,533	3,026,974	4,027,503	8,215,997

\* No Annual Training FY 75

\*\* Two Annual Trainings FY 75

Further, the Division is responsible for reporting of Status of Allotments (Federal monies), control of allotted funds and contracting for services and materials.

Allotment ledgers are maintained for obligation and expenditure of federal funds in accordance with prescribed directives and regulations issued by the Department of the Army, Chief, National Guard Bureau and the Adjutant General of New Mexico.

During fiscal years 1975 and 1976, the Civilian Payroll Branch supported technicians as follows:

FY 1975	291 Technicians
FY 1976	313 Technicians

The following appropriations were authorized for use by the New Mexico Army National Guard for which this division is administratively responsible:

	<u>FY 1975</u>	<u>FY 1976</u>
Army National Guard Personnel	2152060	2162060
Operations & Maintenance, Army National Guard	2152065	2162065
Military Construction, Army National Guard		21X8500

The following amounts were allotted during the reported Fiscal years:

Fiscal Year 1975

2152060 National Guard Personnel, Army	2,459,600
2152065 Operations & Maintenance, Army Nat'l Guard	5,342,400
21X2085 Construction	238,604
Total	8,040,604

Fiscal Year 1976

2162060 National Guard Personnel, Army	2,510,900
2162065 Operations & Maintenance, Army Nat'l Guard	6,240,500
21X2085 Construction	44,187
Total	8,795,587

National Guard Personnel, Army increase in allotment was 2.08 percent from FY 75 to FY 76.

Operations and Maintenance, Army National Guard increase in allotment was 16.8 percent from FY 75 to FY 76.

Federal Expenditures, Army National Guard, FY 1975

<u>Project</u>	<u>Expenditures</u>	<u>Percent of Budget</u>
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National Guard Personnel

Annual Training Pay (P3111/12/19/19)	1,383,848	56.3
Armory Training Pay (P3113/14) <u>1/</u>	3,026,974	--
Clothing (P3115/16/ & 3122)	194,114	7.8
Subsistence (P3117)	222,157	9.0

<u>Project</u>	<u>Expenditures</u>	<u>Percent of Budget</u>
Schools	376,144	15.3
Special Training (P3140)	265,134	10.8
Medical Pay (Injured Persons-P3150)	19,308	.1
Total Expended	5,487,684	

Operations & Maintenance, Army National Guard

Technician Salaries (P3711/31/43/44)	4,027,503	75.4
Repair, Maintenance, Utilities (P3717/39)	151,140	2.8
Civil Service Schools (P3715)	22,033	.4
Technician TDY Travel (P3732/44)	95,361	1.8
Equipment (P3733)	177,667	3.3
Repair Parts (P3734)	424,076	7.9
Petroleum Products (P3735)	122,701	2.3
Transportation of Things (3736)	104,879	2.0
Communications (P3737)	18,055	.3
Administrative Supplies/Services (P3738)	44,432	.8
Miscellaneous & Inactive Duty Training/ Active Training Costs (P3714/16) (12)	56,213	1.1
Medical Costs (Physicals-P3750)	30,739	.6
ADP Expenses	22,798	.4
Misc. Recruiting Expenses	21,695	.4
Total Expended	5,319,292	

1/ Moneys not allotted to State

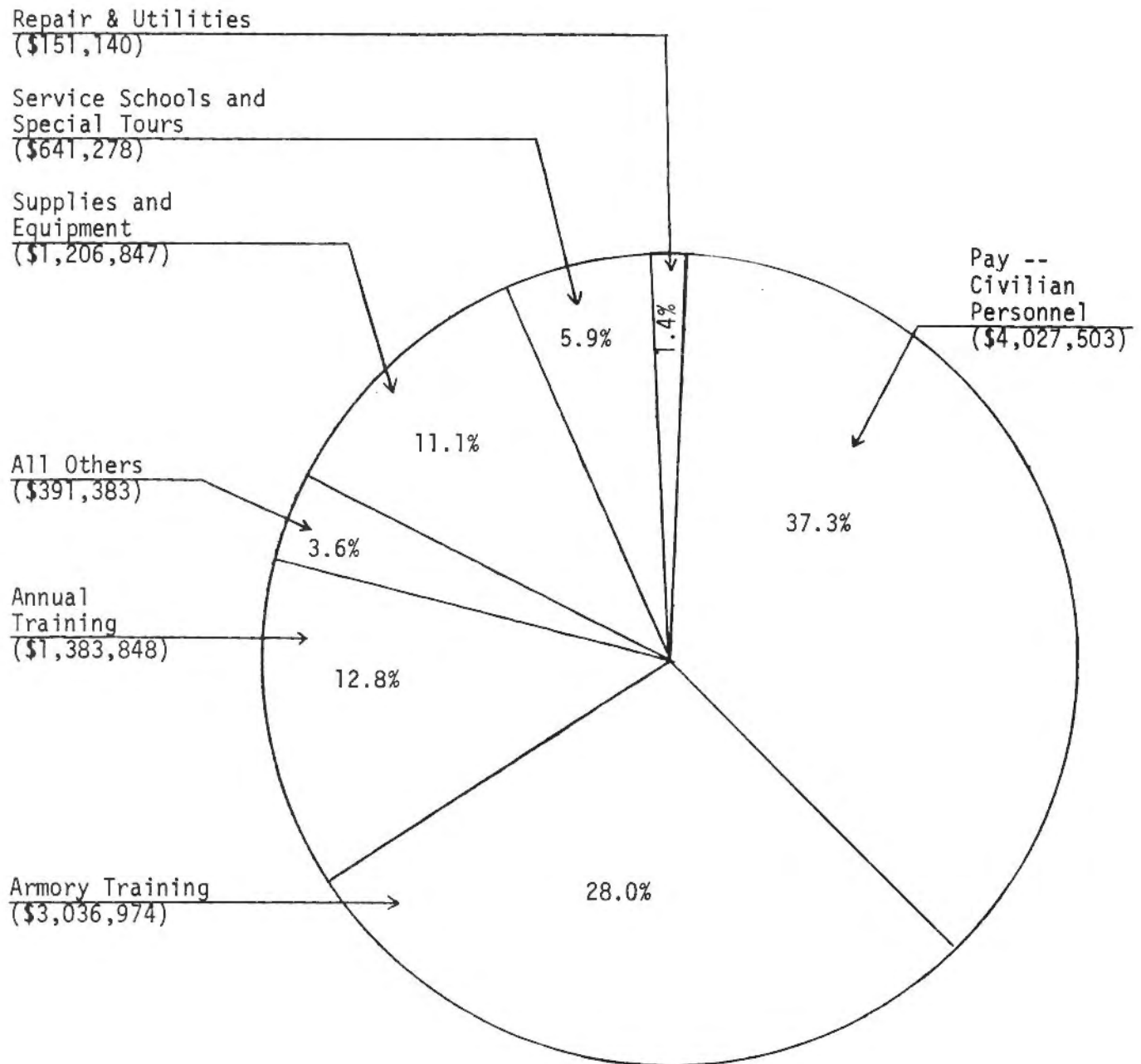
Federal Expenditures, Army National Guard, FY 1976

<u>Project</u>	<u>Expenditures</u>	<u>Percent of Budget</u>
<u>National Guard Personnel</u>		
Annual Training Pay (P3111/12/18/19)	1,287,233	51.3
Armory Training Pay (P3113/3114/3115) <u>1/</u>	3,060,900	--
Clothing (P3116 P3122)	228,923	9.1
Subsistence (P3117)	189,768	7.6
Schools (P3130)	385,410	15.3
Special Training (P3140)	366,990	14.6
Medical Pay (Injured Persons) (P3150)	21,340	.8
Total Expended	5,540,564	

<u>Project</u>	<u>Expenditures</u>	<u>Percent of Budget</u>
<u>Operations &amp; Maintenance, Army National Guard</u>		
Technician Salaries (P3711/31/43/44)	4,610,075	73.9
Repair, Maintenance, Utilities (P3717/39)	159,019	2.5
Civil Service Schools (P3715)	2,562	.04
Technician TDY Travel (P3732)	109,179	1.75
Equipment (P3733)	301,360	4.8
Repair Parts (P3734)	612,755	9.8
Petroleum Products (P3735)	142,914	2.3
Transportation of Things (P3736)	63,087	1.1
Communications (P3737)	19,417	.3
Administrative Supplies/Services (P3738)	54,702	.9
Miscellaneous & Inactive Duty Training/ Active Training Costs (P3714/16/12)	69,221	1.1
Medical Costs (Physicals) (P3750)	35,962	.6
ADP Expenses	22,379	.4
Misc. Recruiting Expenses	24,723	.4
Total Expended	6,227,355	

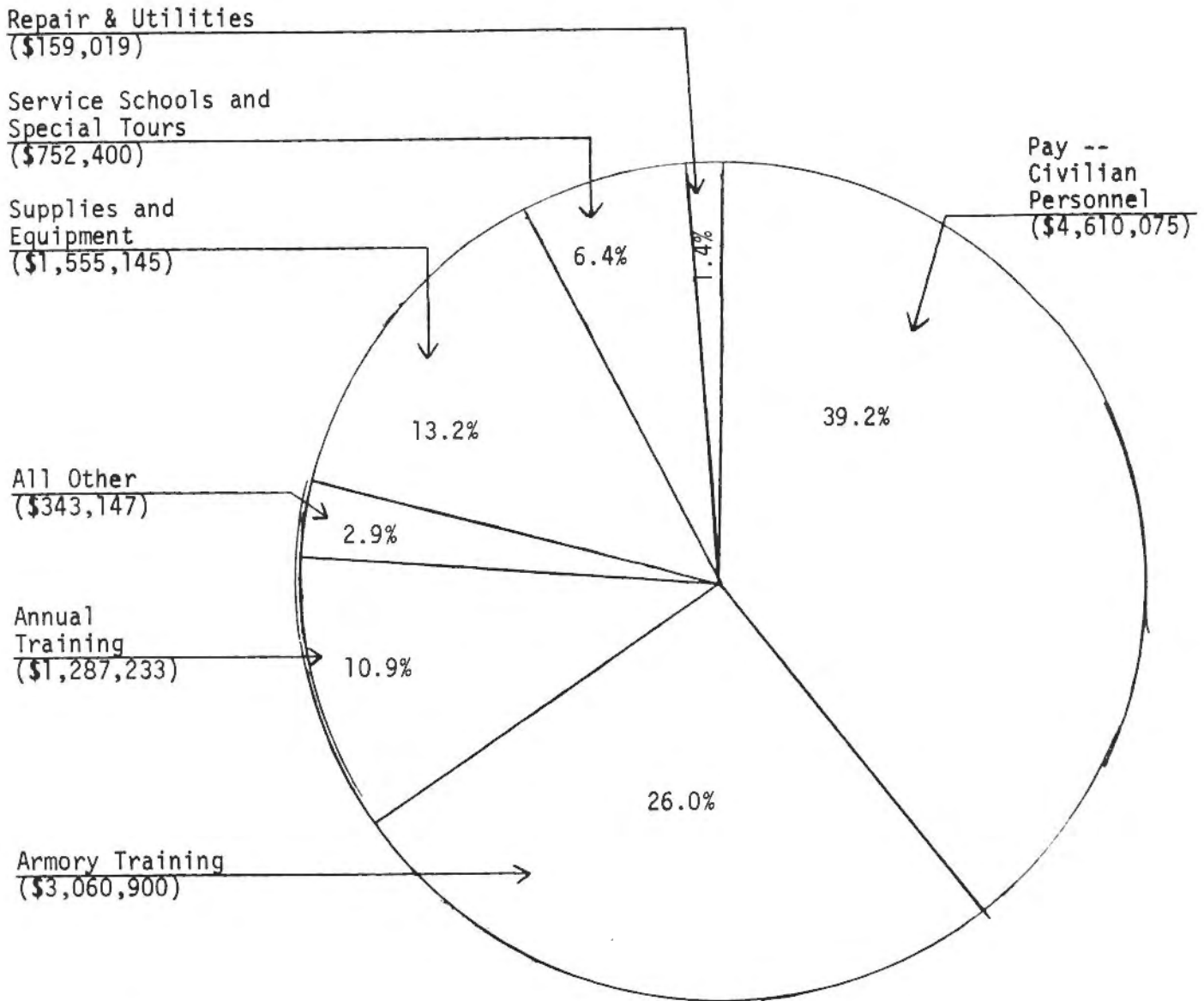
1/ Moneys not allotted to State

GRAPHIC ILLUSTRATION OF  
FEDERAL EXPENDITURES, ARMY NATIONAL GUARD FY 1975



Total Federal Expenditures	\$10,806,976
Total Allotted	7,802,000
Armory Training (Not allotted to State)	3,026,974
Unobligated Allotment	21,998

GRAPHIC ILLUSTRATION OF  
FEDERAL EXPENDITURES, ARMY NATIONAL GUARD, FY 1976



Total Federal Expenditures \$ 11,767,919

Total Allotted 8,751,400

Armory Training (Not allotted State) 3,060,900

Unobligated Allotment 44,381



Governor's Visit, Annual Training 1975, Dona Ana Range

### Examination Division

The Examination Division is responsible for conducting examinations, inspections and inventories of Army National Guard property accounts on an annual basis or upon change of property book officers. These examinations are conducted at each unit and activity. Additionally this division performs internal reviews of each division and branch of USPFO, including the activities of the Chief of Supply and Services, Air National Guard.

The organization of this division consists of a Supervisory Examiner and four Examiners.

The number of accounts examined, internal reviews performed and miles traveled during period indicated were as follows:

<u>Fiscal Yr</u>	<u>Number of Accounts</u>	<u>Internal Reviews</u>	<u>Miles Traveled</u>
1975	31	9	14,350
1976	35	9	15,740

### Logistics Division

The Logistics Division of the USPFO is staffed with 20 technicians as authorized by National Guard Bureau manning document. This division is responsible for management of all activities concerning supply, storage, issue, transportation and other related logistical matters. Through this division the USPFO supports 40 units and 26 activities within the state. The Logistics Division consists of the following branches:

- Stock Control Branch
- Warehouse Branch
- Transportation Branch

#### Stock Control Branch

The Stock Control Branch is staffed with six technicians and maintains the necessary records for the control, receipt, issue and storage of supplies and equipment. Accounting functions include: Transaction processing, fringe issues, requisitioning, excessing and equipment status reporting. Stock records are maintained on 5862 separate line items.

#### Warehouse Branch

The Warehouse Branch receives, stores, maintains and issues all property for New Mexico Army National Guard units and activities. There is a total of nine technicians assigned to this branch. This branch is divided into the following sections:

Warehouse Section  
 Self-Service Supply Center (SSSC)  
 Service Stock Distribution  
 Direct Exchange (DX)  
 Summary Accounting for Low Dollar Turn-Over Items (SALTI)

### Transportation Branch

The Transportation Branch consists of a traffic manager who plans for and directs the movement of personnel, material, and supplies by commercial means.

### Statistical Data for Logistics Division

	<u>FY 1975</u>	<u>FY 1976</u>
Average Daily Supply Actions (2 yr Period)	516	702
Total Value of Warehouse Stock (30Jun76)	\$305,651	\$422,891
Govt Bills of Lading Issued	246	260
Cost of Govt Bills of Lading	\$133,513	\$ 91,276
Total Tonnage Shipped By GBL	2,278	1,800
	(Tons)	(Tons)
Materiel Received on GBLs	481	527
Transportation Requests Issued	611	710
Cost of Transportation Requests	\$187,043	\$196,842
Meal Tickets Issued	192	170
Cost of Meal Tickets Issued	\$ 1,406	\$ 1,895
Total Number of GBLs Incoming	809	876
MAC Transportation Authorization Issued	-0-	11
Cost of MAC Transportation Authorization Cost	-0-	\$ 38,376

### Total Number of Documents Processed:

Warehouse Stock Items (Estimate)	36,000	37,600
Nonstock Items	12,000	12,000
SALTI	4,000	4,020
Service Stock	8,500	8,700
Property Disposal	1,800	1,600

### General Comments on Logistics Division Operations

During the past year, policies and programs instituted for improved logistics management have been continued. We continue to provide a high percentage of demand accommodation through intensive management of Authorized Stockage List, Summary Accounting for Low Dollar Turn-Over Items, Self-Service Supply Center and Service Stock procedures.

Wheel vehicle authorizations approved by the Department of the Army Wheel Study Group (WSG) have been implemented. Redistribution of wheel vehicle assets, within the State, to conform with State Log Sequence Numbers has been accomplished.

All nonstock items and major end items are now being shipped directly from national supply depots to using organizations/activities. This provides for increased savings in transportation costs and eliminates double handling of materials.

As a result of the national energy crisis, a fuel conservation program was initiated in December 1973. Policy was based on National Guard Bureau allocations and called for energy savings without degradation of unit readiness. Objectives were met, and in most cases savings by units and activities surpassed expectations. The Chief, National Guard Bureau, expressed his appreciation for the "splendid energy management practices" of the State of New Mexico.

#### Purchasing and Contracting Division.

The Purchasing and Contracting Division is composed of:

- One Procurement Officer
- One Procurement Agent
- One Procurement Clerk

The Purchasing and Contracting Division is responsible for the administration of all Federal contracts. This division also administers the program for the procurement of supplies and services from commercial sources.

During Fiscal Years 1975 and 1976, the Purchasing and Contracting Division recorded the following transactions:

FY 1975	3199	(\$336,630)
FY 1976	3351	(\$390,230)

During Fiscal Years 1975 and 1976 the following contracts (both Army National Guard and Air National Guard) were awarded:

FY 1975	25	FY 1976	22
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Construction projects for these periods amounted to:

FY 1975	\$958,467	FY 1976	\$337,748
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#### Operations, Maintenance and Repair of New Mexico Army National Guard Facilities Contracts were:

	<u>FY 1975</u>	<u>FY 1976</u>
Federal Share (75%)	\$ 51,900	\$ 61,600
State Share (25%)	<u>\$ 17,300</u>	<u>\$ 20,533</u>
Total	\$ 69,200	\$ 82,133

## STATE MAINTENANCE OFFICER

- I. THE STATE MAINTENANCE OFFICER
- II. MISSION OF THE STATE MAINTENANCE OFFICER
- III. ORGANIZATION
  - Combined Support Maintenance Shop
  - Mobilization and Training Equipment Site
  - Organizational Maintenance Shop and Administrative Storage
  - Compound Sites
- IV. INSPECTIONS AND VISITS
  - Maintenance Assistance and Instruction Team Visits
  - Command Maintenance Management Inspections
- V. MISSION ACCOMPLISHED

## PART I - THE STATE MAINTENANCE OFFICER

The State Maintenance Officer (SMO) serves as the Director of Maintenance with responsibility for formulation of policy, direction and administration of the maintenance program within the New Mexico Army National Guard. The State Maintenance Officer is a Staff Officer on the Staff of the State Adjutant General. Vehicles and equipment are widely distributed throughout the State among Army National Guard units. Repair of vehicles and equipment is accomplished through five Organizational Maintenance Shops, one Combined Support Maintenance Shop and one Mobilization and Training Equipment Site. On board technicians to accomplish these maintenance tasks are as follow:

State Maintenance Office - Santa Fe	4
Organizational Maintenance Shops -	
#1 - Roswell	14
#2 - Deming	11
#3 - Albuquerque	11
#4 - Tucumcari	11
#5 - Santa Fe	8
Combined Support Maintenance Shop	
#1 - Santa Fe	37
Mobilization and Training Equipment Site	
#1 - Las Cruces	<u>35</u>
Total Maintenance Technicians	127

## PART II - MISSION OF THE STATE MAINTENANCE OFFICER

Under the general direction of the State Adjutant General, the State Maintenance Officer is technically responsible for the establishment and efficient operation of a state-wide maintenance program. The State Maintenance Facility and Support Plan, Adjutant General of New Mexico Regulation Number 750-1, is the established maintenance doctrine. Information and instructions of a technical nature not covered in the aforementioned plan are disseminated in the form of Adjutant General of New Mexico Circulars, Maintenance Information Letters, and Adjutant General of New Mexico Pamphlet 750-1-1.

During the reporting period, the State Maintenance Officer accomplished or participated in various projects which evolved in mission accomplishment. Some of the projects are as follows:

Performed annual Maintenance Assistance and Instruction Team (MAIT) visits to all units of the New Mexico Army National Guard; accomplished semi-annual inspections of the five Organizational Maintenance Shops, The Combined Support Maintenance Shop, and the Mobilization and Training Equipment Site.

Worked with the Technician Personnel Officer on authorization and distribution of maintenance technicians. Supported the United States Property and Fiscal Officer on redistribution and storage of equipment, established parts load lists for repair parts for New Mexico Army National Guard units. The State Maintenance Office established and/or conducted courses of instruction on Automatic Weapons Crew Maintenance, Automatic Weapons Mechanics Training, Radar Operation and Maintenance, Power Generator Repair and Maintenance, Artillery Mechanics Training and an extensive course on the Army Maintenance Management System (TAMMS).

The State Maintenance Officer attended the Sixth United States Army Maintenance Conference in San Francisco, California and the National Guard Bureau Management Conferences in Salt Lake City, Utah and Carson City, Nevada. The State Maintenance Officer represented Sixth Army as a member of the National Guard Bureau Maintenance Manning Committee and participated in a detailed study at the National Guard Bureau in FY 75. Annual General Inspections for Fiscal Years 1975 and 1976 resulted in "Satisfactory" ratings for all Maintenance Activities. (Only ratings of Satisfactory and Unsatisfactory are given).

### PART III - ORGANIZATION

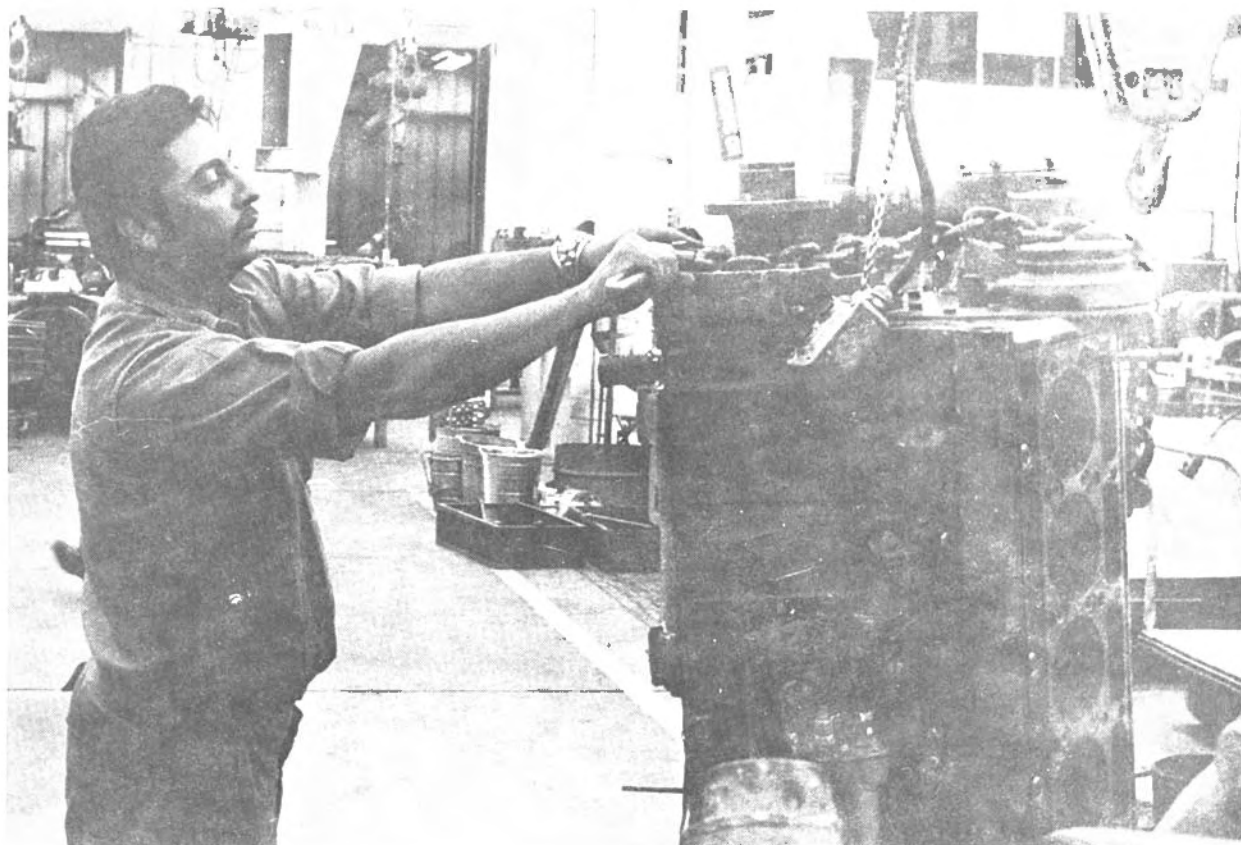
#### Combined Support Maintenance Shop

The Combined Support Maintenance Shop (CSMS) is located in Building Number 3, New Mexico Army National Guard Complex, Santa Fe, New Mexico. The State Maintenance Officer is responsible to the Adjutant General for the efficient organization and operation of the facility. The Combined Support Maintenance Shop Superintendent has direct responsibility for the Combined Support Maintenance Shop and exercises supervision through shop and section foreman over technicians working in a variety of trades and skills at the direct and general support maintenance levels such as Electronics and Physical Calibration, electronic repairmen, armament repairmen, tank-automotive repairmen, engineer equipment repairmen, welders, machinists and similar trades. Normally, all support maintenance of Army National Guard equipment issued to units in the State is accomplished by this facility. Maintenance Standards established by the Department of the Army are adhered to.

The Combined Support Maintenance Shop furnishes contact repair team support to Organizational Maintenance Shops and units, and provides maintenance assistance and inspection teams to units and activities as required and directed. The Combined Support Maintenance Shop also operates an Administrative Motor Transport Subpool and a Controlled Cannibalization Point.



New Mexico National Guardsmen undergo desert training,  
Fort Irwin, California, 1976



On-The-Job training, Maintenance Personnel, NMARNG, AT 1976  
Fort Carson, Colorado

To accomplish the Support Maintenance Mission, the Combined Support Maintenance Shop is composed of 37 technicians broken down into sections as follows: Shop Office - 6; Inspection and Quality Control Section - 6; Automotive Section - 9; Armament Section - 4; Electronic Communication Section - 5; Services Section - 5; Calibration Section - 2. Personnel are trained by virtue of United States Army Service Schools, on the job training and civilian experience.

Equipment supported by the Combined Support Maintenance Shop includes; 1037 wheeled vehicles and trailers, 88 combat vehicles, 499 generator and power units, 173 artillery pieces, 4422 small arms and components, 915 instruments, 5 radar systems, 3478 radios and telephones.

During the reporting period, the following National Guard equipment items with parts and labor costs, as indicated, were processed by the Combined Support Maintenance Shop:

<u>CATEGORY</u>	<u>ITEMS</u>	<u>PARTS</u>	<u>LABOR</u>
Automotive & Powered Equipment	598	190,750	203,467
Armament	1481	51,530	102,103
Communications & Electronic Equip	4412	72,082	228,063
Services Section	969	14,044	123,387
Rebuild	833	10,200	26,213
Miscellaneous Projects	8202	N/A	652,234
TOTAL	16495	\$338,606	\$1,335,467

Miscellaneous Projects include travel, inspections, overhead, paid leave, anything not covered by above categories.

NOTE: The above parts cost does not include PEMA funded items in the amount of \$92,205.00.

To further the technical knowledge of technicians, personnel from the Combined Support Maintenance Shop were in attendance at the United States Army Service Schools for a total of 19 weeks during the reporting period.

In addition to the Service Schools, personnel participated in Equal Employment Opportunity Management School and Technician Education Classes.

Miscellaneous activities included providing of personnel for Burial honors at the National Cemetary; delivery of fresh water to the Village of La Bajada; Canoncito Indian Reservation; Corrales; Madrid; Canjilon and from Socorro to the Village of Magdalena. Delivery of water truck and miscellaneous hoses and wrenches were loaned to supplement the water supply at the Zuni Pueblo, emergency power was made available for the Dairy Barn at the New Mexico State Penitentiary.

Participation of technicians as truck drivers during grass fires in the San Miguel County; usage of personnel as technical advisors and radar technicians during cattle mutilations at Clayton on two occasions; repairs made by the Armament Section of more than 60 each M14's and .22 caliber weapons for ROTC Albuquerque High School, mechanical and technical assistance to the Ojo Caliente Volunteer Fire Department for repairs and upkeep of equipment.

Combined Support Maintenance Shop personnel provided Maintenance Assistance and Instruction to units as follows: 49 units; 780 man-hours at the units, and 121 man-hours traveling to and from the units. Personnel were utilized extensively as instructor personnel at Army Area Schools conducted at various Battalions.

Combined Support Maintenance Shop personnel were involved in Youth Opportunity Programs during the reporting period as follows: Transported Naval ROTC students to and from the Atomic Museum at Los Alamos; transported 150 Cub Scouts and their families to and from the Ice Capades in Albuquerque; transported Young American Football League (YAFL) members of First National Bank "Saints" from Santa Fe to Albuquerque for State YAFL Championship and to observe college football game at the University of New Mexico Stadium; transported drill teams of the Army Junior ROTC from Sandia High School, Albuquerque, to Invitational Drill Meet hosted by the New Mexico Military Institute at Roswell; transported high school students from Albuquerque to Glorieta Baptist Assembly for religious retreat on two occasions; transported Santa Fe High School ROTC students for field trip to Kirtland Air Force Base; transported Espanola High School students to Santa Fe High School for joint assembly pertaining to ROTC; transported Santa Fe Head Start children on field trip to Albuquerque Zoo and International Airport; Provided transportation for New Mexico National Guard sponsored youth camp in Santa Fe; transported St Francis School students to Hyde Park (Santa Fe Forest Area) and return.

Transportation was also provided for conferees, wives and children for Governors Convention and a security detail furnished for the State Capitol.

#### Mobilization and Training Equipment Site

The Mobilization and Training Equipment Site (MATES) is located at Dona Ana Range, Fort Bliss, Texas and is under the supervision of the MATES Foreman. The State Maintenance Officer is responsible for the efficient organization and operation of the Mobilization and Training Equipment Site. The mission of this installation is as follows:

To receive, maintain, (support, organizational and instorage maintenance), store, and issue heavy items of equipment such as track laying equipment and all of their subsystems, i.e., artillery, small arms, and signal which are used at the Annual Training Site, Fort Bliss, Texas, and to provide technical assistance, advice, and instruction to units when required.

In furthering the technical knowledge of technicians, ten individuals were in attendance at various Army Service Schools for a total of 68 weeks during the reporting period. This schooling ensures the Army National Guard of having a highly trained corps of technicians capable of performing many diversified technical operations.

Due to the military educational background of the technicians employed at the Mobilization and Training Equipment Site, technicians have conducted various Army Area Schools and Maintenance Assistance and Instruction Teams throughout the State. Army Area Schools have been conducted by four technicians for a total of 40 Days of instruction for various battalions and the State Military Academy. Maintenance assistance and Instruction Team visits have been conducted by the technicians at the Mobilization and Training Equipment Site which accounts for 240 hours or 30 man-days of the reporting period.

Employees of the Mobilization and Training Equipment Site in conjunction with the parent unit, the 642nd Lt Maint Co (DS), have engaged in various civic operations in the Las Cruces area.

Equipment supported by the Mobilization and Training Equipment Site includes 108 tracked combat vehicles, 216 artillery pieces, 108 machine guns with mounts, 35 wheeled vehicles, trailers and powered equipment, 662 communication items and numerous basic issue items.

To accomplish the Organizational and Support Maintenance of the above equipment, the Maintenance Organization operates with a force of 35 employees, broken down into sections as follows:

Shop Office - 6, Quality Control Section - 5, Warehouse Section - 1, Services Section - 2, Organizational Maintenance Section - 11, Armament Section - 4, Electronic Section - 2, Automotive Repair - 4.

During the reporting period, the following items were processed by the Mobilization and Training Equipment Site with parts and labor costs as indicated.

<u>CATEGORY</u>	<u>ITEMS</u>	<u>PARTS</u>	<u>LABOR</u>
Automotive & Powered Equipment	716	\$202,627	\$ 268,642
Armament	2302	70,004	279,686
Communications & Electronic Equip	890	28,270	186,395
Storage	2593	N/A	67,408
Miscellaneous Projects	4265	N/A	489,654
TOTAL	10,667	\$302,000	\$1,291,785

Miscellaneous Projects include travel, inspections, overhead, paid leave, anything not covered by first four categories.

NOTE: The above parts cost does not include PEMA funded items in the amount of \$246,735.00.

Organizational Maintenance Shop and Administrative Storage Compound Sites (OMS and ASC).

The mission of the Organizational Maintenance Shops and Administrative Storage Compound Sites is as follows: The performance of all organizational maintenance beyond the capabilities of using personnel to maintain an administrative storage compound for unit vehicles and materiel not currently required for training; to maintain minimum stocks of fast-moving parts and supplies; to furnish a base for the operation of support maintenance contact repair and inspection teams; to furnish contact teams for the performance of organizational maintenance and inspections, when this procedure would be more economical than scheduling equipment into the Organizational Maintenance Shop, and to evacuate equipment to Combined Support Maintenance Shop.

There are presently five Organizational Maintenance Shop and Administrative Storage Compounds for the New Mexico Army National Guard in operation and are located as follows:

Organizational Maintenance Shop & Administrative Storage Compound # 1 - 1st Battalion, Roswell, New Mexico;  
 Organizational Maintenance Shop & Administrative Storage Compound # 2 - 2nd Battalion, Deming, New Mexico;  
 Organizational Maintenance Shop & Administrative Storage Compound # 3 - 3rd Battalion, Albuquerque, New Mexico;  
 Organizational Maintenance Shop & Administrative Storage Compound # 4 - 4th Battalion, Tucumcari, New Mexico  
 Organizational Maintenance Shop & Administrative Storage Compound # 5 - 515th Maintenance Battalion, Santa Fe, NM.

Maintenance technician assignments at Organizational Maintenance facilities are governed by the density of assigned equipment as outlined by the National Guard Bureau. There are currently 55 Organizational Maintenance Technicians on board in the State. The technician breakdown per installation is as follows:

OMS & ASC # 1, Roswell, NM - 14  
 OMS & ASC # 2, Deming, NM - 11  
 OMS & ASC # 3, Albuquerque, NM - 11  
 OMS & ASC # 4, Tucumcari, NM - 11  
 OMS & ASC # 4, Santa Fe, NM - 8

Standing Operating Procedures for these installations are outlined in the State Maintenance Facility and Support Plan, Adjutant General of New Mexico Regulation 750-1, and approved by the Chief, National Guard Bureau.

During the reporting period, the five Organizational Maintenance Shops processed the following items with parts as indicated:

<u>CATEGORY</u>	<u>ITEMS</u>	<u>PARTS COST</u>
Automotive & Powered Equip. & Trailers	6260	210,920
Armament & Small Arms	1590	71,050
Communications & Electronics	1623	25,167
Engineer, Quartermaster, Chemical & Optics	484	8,460
TOTAL	9957	\$315,597

#### PART IV - INSPECTIONS AND VISITS

The semiannual inspections of Organizational Maintenance Shop and Administrative Storage Compound Sites performed by the State Maintenance Officer found the shops operating properly and accomplishing their missions in a professional manner.

##### Maintenance Assistance and Instruction Team Visits (MAIT)

The annual Maintenance Assistance and Instruction Team (MAIT) Visits were conducted by the State Maintenance Office for every unit of the New Mexico Army National Guard during Fiscal Years 1975 and 1976. These visits were beneficial in providing assistance and instruction to the units.

##### Command Maintenance Evaluation Team (COMET)

During this report period, the State Maintenance Office initiated a new system of inspection and evaluation of materiel and maintenance management. This system is entitled the Command Maintenance Evaluation Team (COMET). Under this procedure, a percentage of each type of equipment in each NMARNG unit is thoroughly inspected and individual records of deficiencies is prepared and left with the inspected unit for corrective action. In addition, a review of maintenance management and operations is made at each unit and a report of findings is left at the inspected unit for corrective action. A complete inspection of each unit was made during Calendar Year 1975.

As of this writing, approximately 80 percent of all NMARNG units have been inspected during Calendar Year 1976, with the remaining units scheduled for inspection prior to the end of CY 76. This program has proven to be a valuable management tool and has increased NMARNG maintenance standards substantially.

#### PART V - MISSION ACCOMPLISHED

The ultimate goal of the Maintenance Program in the State is to have all equipment in efficient, safe operating condition at all times. This point has been reached each year for Annual Training of the New Mexico Army National Guard.

## TECHNICIAN PERSONNEL OFFICE ARMY/AIR

The National Guard Technician Program, as it exists today, was created through enactment of Public Law 90-486. This law, entitled the National Guard Technician Act of 1968, provided for the employment of 42,000 Excepted Civil Service Employees to maintain the equipment and administer and train the personnel of the National Guard.

The mission of the Technician Personnel Office is to administer the Federal Employment Program of the New Mexico National Guard for the Adjutant General. This responsibility encompasses, but is not restricted to, the following areas:

### LABOR-MANAGEMENT RELATIONS

#### EMPLOYEE SERVICES, Including:

- Personnel Actions
- Health Benefits
- New Employee Counseling
- Death Claims
- Maintenance of Official Personnel Folders
- Maintenance of Service Records
- Life Insurance Programs
- Workmen's Compensation Program
- Pay Adjustments
- Personnel Reports
- Technician Personnel Management Information System (TPMIS) Reports
- Retirement Processing and Counseling
- Employee Assistance Programs

#### PERSONNEL MANAGEMENT SERVICES, Including:

- Merit Promotion Program
- Reductions-In-Force
- Performance Ratings
- Recruitment and Placement
- Incentive Awards
- Grievances/Appeals
- Classification Actions
- Training
- Position Validation

The Technician Personnel Office for both the Army and Air National Guard is located at Santa Fe in the Headquarters Building of the Cerrillos Road complex. Personnel employed in this office are equally divided between the Army and Air National Guard, though they are each fully responsible to administer to both programs in their day to day work.

National Guard Technicians are Excepted Federal Employees and hold their positions by virtue of their Military Membership in the unit by which they are employed. Due to the operational concept of instant military readiness of the National Guard, Technician Employees are required to wear the military uniform appropriate to their service and grade. State authority has been maintained in the employment structure of the National Guard as jurisdiction and final authority over this program is retained in the Adjutant General, a State employee.

The Army and Air National Guard employees are responsible for maintaining operations on a day to day basis and they keep the aircraft, air base, equipment, armories and facilities functioning in a deployment-ready status so that they are instantly utilizable during periods of State and Federal emergency, as well as Annual Training and weekend Unit Training Assemblies.

The Army National Guard currently employs 310 Technicians. This is an increase of twenty-three (23) employees over the past two Fiscal Years. This eight percent increase is mainly due to the addition of a Hel-Ambulance Medical Evacuation Group, increased personnel allotments at our Annual Training Equipment Site, and the granting of five positions for an Outreach Employment Program to help disadvantaged members of the community to find careers in the National Guard.

The Air National Guard currently employs 280 Technicians. This is an increase of six Technicians over the past two Fiscal Years. This 2.2 percent increase is due to additions in the Administrative area. While there were increases in the Maintenance area, there have also been cuts so that the program authorization in this area has remained about the same.

The turnover rate for the past two Fiscal Years (FY 75 and 76) has been 4.2 percent for the Army National Guard and 3.8 percent for the Air National Guard. The average turnover rate for our Technician Program is 4 percent.

All non-supervisor employees of both the Army and Air National Guard are exclusively represented by the National Federation of Federal Employees (NFFE), Local 1636. Management and Union Officials recently renegotiated the Union/Management Agreement, which was approved by the National Guard Bureau and became effective on 16 July 1976. This Agreement will be in effect for three years following the date of approval by the National Guard Bureau. Management of the New Mexico National Guard is fully committed to the same goals as Labor and those are to achieve modern and efficient work practices,

to strive for high performance standards throughout the New Mexico National Guard Program and to maintain harmony in Labor/Management relations. Both parties are well aware that their mutual interests will be best served by strict adherence to the provisions of Executive Order 11491 as amended.

Participation in the Incentive Awards Program for this period was far and away the best its ever been.

#### AWARDS FOR SUGGESTIONS

<u>FY 1975</u>	<u>Number of Suggestions</u>	<u>Amount of Award</u>	<u>First Year Net Benefits</u>
Air National Guard	13	\$ 550.00	\$ 5,030.00
Army National Guard	0	-0-	-0-
<u>FY 1976</u>			
Air National Guard	6	675.00	77,885.00
Army National Guard	7	690.00	8,562.00
<u>FY 1976T</u>			
Air National Guard	1	75.00	843.00
Army National Guard	<u>1</u>	<u>105.00</u>	<u>1,011.00</u>
Totals	28	\$2,095.00	\$23,331.00

#### AWARDS FOR SUSTAINED SUPERIOR PERFORMANCE

	<u>Number of Awards</u>	<u>Amount of Award</u>
<u>FY 1975</u>		
Air National Guard	8	\$ 3,200.00
Army National Guard	19	3,650.00
<u>FY 1976</u>		
Air National Guard	16	3,667.00
Army National Guard	43	9,328.00
<u>FY 1976T</u>		
Air National Guard	3	465.00
Army National Guard	<u>5</u>	<u>1,458.00</u>
Totals	94	\$21,768.00

# QUALITY SALARY INCREASE

## Number of QSI's Approved

### FY 1975

Air National Guard	3
Army National Guard	1

### FY 1976

Air National Guard	9
Army National Guard	5

### FY 1976T

Air National Guard	4
Army National Guard	<u>5</u>

Total QSI's Approved    27

This extremely valuable program is expected to continue to grow and flourish through the coming years, continuing to provide tremendous incentive for our employees to be increasingly innovative and productive.

A new program of employee development was initiated this past year. All staff members of the Technician Personnel Office spent an entire day at each of the units of the New Mexico Army and Air National Guard facilities during an in-depth seminar on the various aspects of Technician Personnel Office functional areas. Many comments which indicated an increased understanding of the overall program resulted from this seminar. The Technician Personnel Office plans to make this a yearly commitment with this year's sessions scheduled in December and January.

## CONSTRUCTION AND FACILITIES

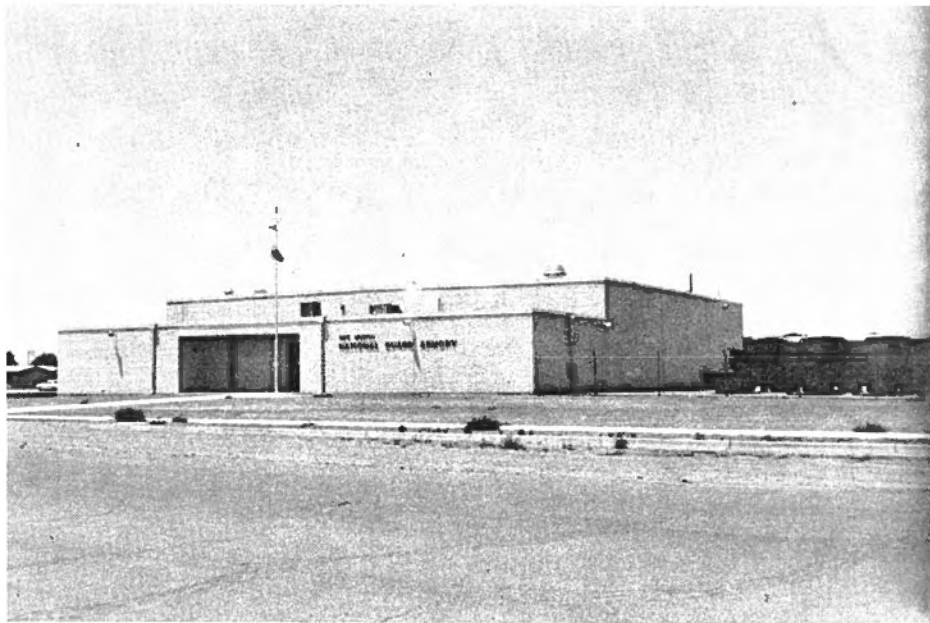
- I. FUNCTIONS OF CONSTRUCTION AND FACILITIES SECTION
- II. MAJOR AND MINOR CONSTRUCTION
- III. MAINTENANCE & REPAIR

## PART I - FUNCTIONS OF CONSTRUCTION AND FACILITIES SECTION

The Section is responsible for plans, programs and execution of maintenance, repair, modification and new construction of all State owned and Federal supported Army National Guard facilities, which includes:

- 28 Armories
  - 8 Motor Vehicle Storage Buildings
  - 5 Organizational Maintenance Shops
  - 2 Support Maintenance Shops
  - 1 Aviation Maintenance Facility
  - 1 Field training site w/8 buildings
  - 1 Annual training site w/7 latrines

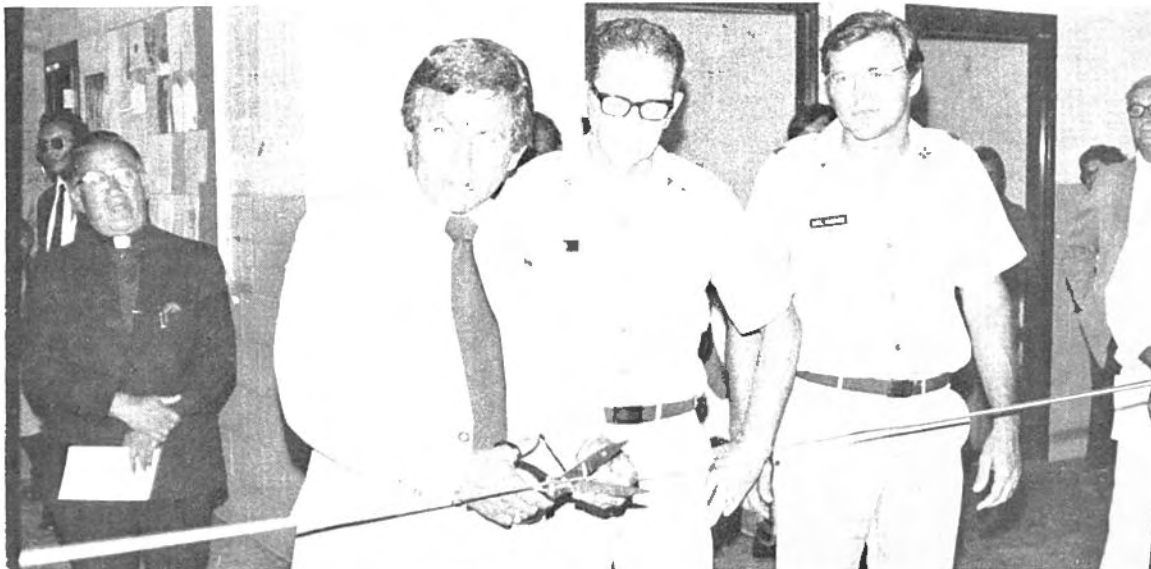
1. Determines maintenance, repair, modification and new construction requirements for all state-owned or Federally supported Army National Guard facilities. Establishes short and long range maintenance and construction programs.
2. Approves requests for immediate needs in maintenance and repair.
3. Drafts plans and writes specifications for projects not contracted for architectural services.
4. Prepares contracts, requisitions and invitations to bid for modifications, improvements, and new construction.
5. Prepares proposals to National Guard Bureau for approval and funding of modification, major repair and new construction for Federal supported and Federal participated facilities.
6. Prepares proposals for presentation to State Legislature for approval and funding.
7. Gives contracted architects preliminary guidance and regulatory criteria established by the National Guard Bureau for construction or modification of facilities. Checks architect's plans for compliance with National Guard Bureau criteria.
8. Inspects construction and repairs for acceptance by the State and Government. Inspects major construction for compliance and acceptance for the Government.
9. Assists in securing real estate for new construction, land and permits for field training sites and rifle ranges.



New National Guard Armory at Deming, New Mexico



New National Guard Armory at Taos, New Mexico



Dedication of Taos Armory



10. Prepares Environmental Impact Statements for construction and field training sites as required.

11. Prepares State-Federal service contract and Training Site contracts. Administers maintenance and construction portions of contract.

#### PART II - MAJOR AND MINOR CONSTRUCTION

Following are listed major and minor construction projects accomplished by Fiscal Year at National Guard Facilities. The source of funds of the projects are indicated. Some projects are Federally participated with the Federal Government providing 75% of the funds and the State providing 25% of the funds. Other projects for facilities with a basic purpose of maintaining government equipment or used for field training sites are 100% Federal supported. Other projects for modification or construction for major repair at armories must be State funded.

#### Major and Minor Constructions Fiscal Year 1975

<u>Location</u>	<u>Project</u>	<u>Fund Source</u>	<u>Cost</u>
Taos	New Armory	Fed/State	\$311,000
Roswell	Entrance Aprons to Organizational Maintenance Shop # 1	Federal	843.
Deming	Modification and Entrance Aprons to Organizational Maintenance Shop # 2	Federal	2,600.
Gallup	Security Fence at Armory	Fed/State	2,700.
Las Cruces	Diesel Fuel Dispensing System at Armory	Fed/State	2,362.
Santa Fe	Dynamometer Building at Combined Support Maintenance Shop	Federal	5,980.
Santa Fe	Materials for Modification and erection of used metal pre-fab building at Aviation Facility	Federal	15,000.
Las Cruces	Addition of Personnel Door at Maintenance Shop, Dona Ana Range Camp	Federal	466.
Tucumcari	Addition of metal panels and electric door hoist at Organizational Maintenance Shop # 4	Federal	1,322.
Santa Fe	Concrete Apron and slab, metal inflammable Storage building at Organizational Maintenance Shop # 5	Federal	3,000.

Raton	Construct Mechanics Bay	State	<u>8,112.</u>
	TOTAL FY 75		\$353,385.

Major and Minor Construction Fiscal Year 1976

<u>Location</u>	<u>Project</u>	<u>Fund Source</u>	<u>Cost</u>
Santa Fe	Modification and Temporary Aircraft Parking at Aviation Facility	Federal	\$ 10,401
Deming	Construct New Armory	State/Fed	345,781
Las Cruces	Modification and Steam Cleaner Building at MATES	Federal	1,771
Las Cruces	Addition to Armory, 700 Solano Drive	State/Fed	70,765
Santa Fe	Remodel computer area and add Autodin Room	Federal	16,287
Gallup	Reroof Armory	State	12,921
Springer	New Sewage Disposal System	State	5,610
Alamogordo	Modify Latrine	State	6,100
Clovis	Replace Overhead Door	State	<u>2,450</u>
	TOTAL FY 76		\$472,086
	TOTAL MAJOR & MINOR CONSTRUCTION FOR PERIOD		\$824,471

PART III - MAINTENANCE & REPAIR

Maintenance and repair of certain National Guard facilities for maintenance and storage of Government equipment are maintained under a Federal/State Service Contract with the Federal Government providing 75% of the funds and the State providing 25%. Facilities utilized for field training and equipment are maintained under a Federal/State Training Site Contract with 100% Federal funds.

Maintenance and repair of armories is a State responsibility with 100% State funds. Expenditures of these funds are shown under the Finance Section of this report.

Maintenance and Repair Expenditures under State/Federal Contracts:

	<u>FY 75</u>	<u>FY 76</u>
Service Contract	\$20,483	\$19,841
Training Site Contract	<u>9,687</u>	<u>1,631</u>
TOTAL CONTRACT EXPENDITURES FOR PERIOD:		\$51,642

## ARMY AVIATION

- I. ORGANIZATION
- II. MISSION
- III. OBJECTIVES
- IV. ACCOMPLISHMENTS

## PART I - ORGANIZATION

The Army Aviation program for the New Mexico Army National Guard is directed by the State Aviation Officer for the Adjutant General. The program is composed of the pilots, aviation support personnel and aircraft assigned to Headquarters and Headquarters Detachment, New Mexico Army National Guard; Headquarters and Headquarters Battery, 111th Air Defense Artillery Brigade; and the 717th Medical Detachment (Helicopter Ambulance).

All aircraft assigned to the three units are located at the Army Aviation Support Facility at the Santa Fe Municipal Airport. The Army Aviation Support Facility (AASF) provides the support necessary to accomplish individual aviator training and to maintain and control the pool of aircraft. It is manned by twenty-one full-time technicians.

There are twenty-four aviators assigned, of whom six are dual qualified in both rotary and fixed wing aircraft. Eighteen aviators are rotary wing qualified only. Aircraft assigned during the reporting period are as follows:

<u>Aircraft</u>	<u>Unit</u>	<u>Speed</u>	<u>Range</u>	<u>Passengers</u>	<u>Litter Pat.</u>
6 UH-1H	717th Med	90 knots	200	9	6
1 OH-58	HHB, 111th	90 knots	250	2	0
1 U-8D	HHB, 111th	165 knots	450	2	0
2 UH-1H	HHB, 111th	90 knots	200	9	6*
1 U-8D	HHD, NMARNG	165 knots	450	2	0
1 OH-58	USPFO for NM	90 knots	250	2	0
1 UH-1B	USPFO for NM	90 knots	180	5	3*

\*Patient capability only if litter kits are installed

## PART II - MISSION

The mission of the Army Aviation Support Facility in the New Mexico Army National Guard is:

1. To maintain centralized control, proper utilization and operation of aviation assets assigned within the New Mexico Army National Guard.
2. To schedule, coordinate and supervise individual aviator flight training for aviators assigned to the New Mexico Army National Guard.
3. To provide necessary aviation support to augment the capabilities of the New Mexico Army National Guard units to conduct effective tactical training.

4. To provide administrative and logistical support in disaster and emergency relief operations.

The missions of the three individual units encompass three primary areas:

1. To maintain a high level of readiness in the event of mobilization for a national emergency.

2. To provide the training and mission support as required by the supported tactical units.

3. To provide aviation support to the State of New Mexico in the event of emergency or disaster relief operations.

### PART III - OBJECTIVES

The objectives established for the Army Aviation program in the State of New Mexico are oriented toward training accomplishment, which in turn helps to fill the support requests of most military units and State agencies. The areas most important in aviation training deal with individual proficiency for aviators and crew members. During the FY 75 and FY 76, the main areas in which 100% aviator qualification was required were (1) aircraft qualification and standardization and (2) standard instrument qualification. With the increase in aircraft, there was also an increased exposure of helicopter noise to the residents of the State of New Mexico. It was necessary to establish a positive noise abatement program. Although the search and rescue mission requests have decreased, one of the primary objectives of the Army Aviation program was to provide search and rescue services to the State of New Mexico as well as provide an emergency aviation capability.

### PART IV - ACCOMPLISHMENTS

In August 1975, the 717th Med Det (Hel Amb) was activated in the New Mexico Army National Guard and doubled the number of aircraft assigned to the Army Aviation program. This unit will greatly enhance the capability of the New Mexico Army National Guard to support emergency and disaster relief operations. The pilots of the New Mexico Army National Guard flew in excess of 4,000 pilot hours, providing search and rescue, hay lift, and administrative support to State agencies and to the supported military units. In addition, they also accomplished all training requirements as prescribed by Army Regulations. Open houses were held at the Army Aviation Support

Facility in order to acquaint the public with the aviation program and instruct them in the potential, requirements, and capabilities it has within the State. A continuing public relations effort is in effect in order to assure the citizens of New Mexico that every effort is being made to provide them with the best aviation program with the least noise disturbance possible. A new Army Aviation Support Facility to be located at the Santa Fe Municipal Airport is in the final planning stages. Completion of the new facility is projected for November, 1977.



UH-1H Helicopters of the 717th Med Det flying a training mission



HHD, NMARNG personnel conducting annual marksmanship qualification

RACE RELATIONS AND EQUAL OPPORTUNITY

- I. EQUAL OPPORTUNITY PROGRAM
- II. MILITARY, ARMY NATIONAL GUARD
- III. RESPONSIBILITY
- IV. TRAINING FOR RR/EO
- V. EEO AND THE FEDERAL TECHNICIAN

## PART I - EQUAL OPPORTUNITY PROGRAM

The New Mexico National Guard is charged with the administration of four (4) separate and distinct equal opportunity programs. Each program has its own directives and regulations. These programs do not interface and each one has its area of responsibility as established by the Civil Service Commission, Secretaries of the Army and Air Force, and the State of New Mexico.

The four programs are:

a. Federal Technicians (Civilian) who are employees of the Army or the Air Force, as the case may be, and employees of the United States.

b. Military Personnel

(1) Army

(2) Air

c. State of New Mexico Employees

This report will address the military (Army) and the Federal Technician Program only. The military (Air) and the State of New Mexico Employees program are under the responsibility (1) The Air National Guard and (2) CPT Sedillo for State personnel.

## PART II - MILITARY, ARMY NATIONAL GUARD

Race Relations and Equal Opportunity and Nondiscrimination in Federally assisted programs.

a. References:

(1) National Guard Regulation (NGR) 600-21

(2) National Guard Regulation (NGR) 600-23

NGR 600-21: This regulation contains policy guidance for race relations, equal opportunity applications, and compliance review procedures for the Army National Guard.

NGR 600-23: This regulation assigns responsibility and prescribes procedures to effectuate Title VI of the Civil Rights Act of 1964 and implements Department of Defense Directive 5500.11.

### PART III - RESPONSIBILITY

Under NGR 600-21, the National Guard Bureau is responsible for implementation and promulgation of that portion of the Army's Race Relation and Equal Opportunity Affirmative Action Plans applicable to the Army National Guard. The Chief, National Guard Bureau has been designated as the "Responsible Official" to implement Department of Defense Directive 5500.11 as it applies to the Army National Guard. Inspections for compliance will be by Inspector General or other officers detailed by the Secretary of the Army. Both the Inspector General and the Secretary of the Army have conducted their investigations and compliance reviews. The Civil Service Commission and the National Guard Bureau have also conducted their Personnel Management Evaluation Survey of the National Guard Technician Program.

### PART IV - TRAINING FOR RR/EO

Training for Race Relations and Equal Opportunity in the military is through the Defense Race Relation Training Institute located at Patrick Air Force Base, Florida or through the Sixth Army Race Relation Discussion Leaders' Course at San Francisco, California.

### PART V - EEO AND THE FEDERAL TECHNICIAN

#### a. References:

- (1) Civil Rights Act of 1964
- (2) Public Law 92-261 - EEO Act of 1972
- (3) Executive Order 11478 - Equal Employment in the Federal Government.
- (4) Public Law 90-486 - National Guard Technician Act of 1968.
- (5) Public Law 93-259 - Nondiscrimination because of Age.
- (6) Civil Service Commission FPM Letter 713-35 - EEO Plans.
- (7) Federal Personnel Manual 713
- (8) National Guard Bureau EEO Action Plan
- (9) New Mexico Department of Military Affairs EEO Action Plan.
- (10) AGONM Technician Personnel Pamphlet 713-1 - Complaints Processing.

Technicians are employees of the Department of the Army or the Department of the Air Force, as the case may be, and employees of the United States. These employees are Federal Technicians under Public Law 90-486.

Under Executive Order 11478, the Government of the United States charges the Civil Service Commission to provide leadership and guidance in the conduct of equal employment opportunity programs in the federal sector. It charges the Civil Service Commission with reviews and evaluation of EEO Programs. Executive Order 11478 directs the Civil Service Commission to issue such regulations, orders, and instructions as it deems necessary and appropriate to carry out the Executive Order. On March 24, 1972, the President of the United States signed Public Law 92-261 "The Equal Employment Opportunity Act of 1972" bringing Federal agencies and employees under the Civil Rights Act of 1964. The act continues the responsibilities of the Civil Service Commission and agency heads under Executive Order 11478. The Civil Service Commission issued regulatory changes to the Federal Personnel Manual (Part 713) to implement the changes brought about by Public Law 92-261.

Civil Service Commission's responsibilities under the Law:

- a. Review and approve National and Regional EEO Action Plans annually.
- b. Determine the contents of action plans.
- c. Regional EEO Plan - The New Mexico National Guard EEO Plan is submitted to Civil Service Commission for review and approval. The plan must be in accordance with FPM Letter 713-22. FPM Letter 713-35, dated April 9, 1976 revises the guidelines for preparation of the 1977 Affirmative Action Plan.

COMMENT: FPM Letter 713-35 provides specific guidance and instructions in development of the plan. Because of the organizational differences among agencies, there are variations. However, the plan must address all items in FPM Letter 713-35 and follow specific procedures in development for submission to the Civil Service Commission for review and approval. The New Mexico National Guard has had the last two plans approved by Civil Service. Prior to the Appointment of General Miles, this agency had not had an approved Affirmative Action Plan. As stated in the Civil Service Commission Review and the National Guard Review, there had been in essence no EEO or a very limited program in existence within the New Mexico Guard prior to the appointment of General Miles.

- d. Monitor agency progress.

- e. Publish semi-annual progress report
- f. Consult with interested groups
- g. Enforce the EEO Act of 1972
- h. Establish Complaint Procedures.

Under National Guard Bureau Pamphlet 713 "Equal Employment Opportunity Action Plan" the Chief, National Guard Bureau, has overall responsibility for Equal Employment Opportunity of the National Guard and exercises his responsibility thru the EEO section at that level. The EEO Program encompasses all states.

The organization at state level is determined as follows:

- a. In states with over 1500 technicians:
  - One EEO Officer
  - Two EEO Specialists
- b. States with over 1000 technicians, but less than 1500:
  - One EEO Officer
  - One EEO Specialist
- c. State with less than 1000 technicians:
  - One EEO Officer
  - (New Mexico falls into this category)

EEO Counselors, Federal Women's Program Coordinators (FWPC), and Spanish Speaking Program Coordinators (SSPC) are appointed as collateral duties (part time).

The agency is conducting training in EEO. The Civil Service Commission presented an EEO Course (see Agenda below) at Las Cruces and two in Albuquerque. Two other courses were cancelled due to budget restrictions. Three courses are scheduled, one in September, one in October and one in November 1976. EEO Training for the technician force has been identified and is proceeding as planned. The training is more than adequate. No EEO training had been conducted prior to the appointment of the Federal EEO Officer.

A G E N D A  
ROLE OF MANAGEMENT  
IN  
EQUAL EMPLOYMENT OPPORTUNITY

First Day

INTRODUCTION, OBJECTIVES AND REGISTRATION

OVERVIEW OF THE FEDERAL PERSONNEL SYSTEM AND EEO AS AN INTEGRAL PART

- \* Inputs into the System
- \*Implication of Law and Executive Order
- \*Commission Role and Agency Role
- \*Regulations & Policies - Commission and Agency
- \*Basic Concepts of System and EEO as a Public Policy

EEO - EXECUTIVE ORDER, LAW AND REGULATION

- \*Development of EEO as a Public Policy
- \*Meanings and Implications of Public Law 92-261
- \*EEO Regulating Requirements, including Affirmative Action Plans

AFFIRMATIVE ACTION PLANS

- \*Who?
- \*Why?
- \*When?
- \*What?

THE WHAT OF AFFIRMATIVE ACTION

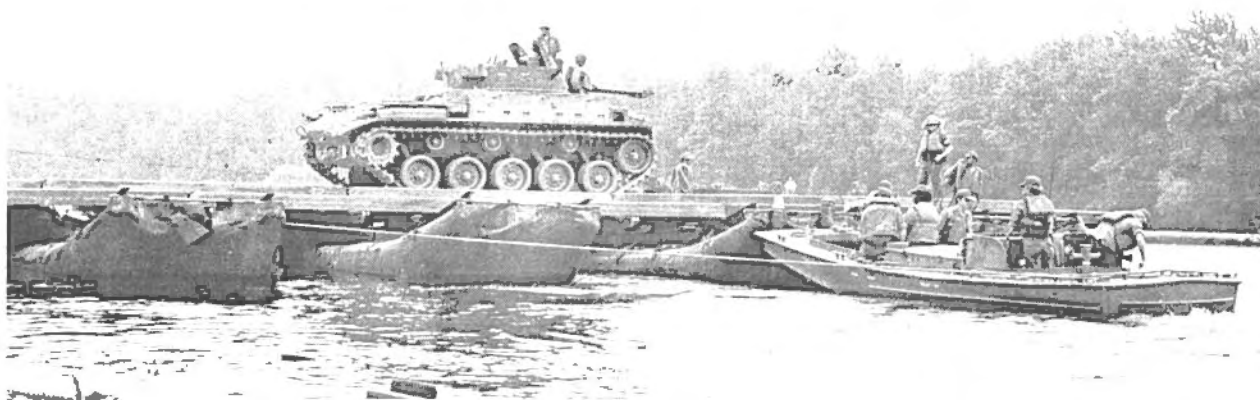
- \*Part A - Indroduction
- \*Part B - Accomplishments
- \*Part C - Assessment
- \*Part D - Specific Action

SPECIFIC ACTION ELEMENTS

- \*Organization and Resources
- \*Recruitment
- \*Utilization
- \*Opportunities
- \*Training
- \*Participation
- \*Evaluation
- \*Special Programs



Members of Btry B, 3rd Bn board Commercial Aircraft enroute to Fort Drum, New York, for Annual Training 1976



Belen and Socorro Guardsmen going through a river crossing exercise, Fort Drum, New York, Annual Training 1976



### Second Day

MORNING: WORKING WITH WOMEN IN THE FEDERAL SERVICE  
(Discussion by guest speaker with credentials)

AFTERNOON: UNDERSTANDING THE NEGRO MINORITY  
(Discussion by guest speaker with credentials)

### Third Day

MORNING: UNDERSTANDING THE SPANISH-SPEAKING MINORITY  
(Discussion by guest speaker with credentials)

AFTERNOON: THE EEO COMPLAINTS PROCESS

### Fourth Day

MORNING: UNDERSTANDING THE NATIVE AMERICAN  
(Discussion by guest speaker with credentials)

CRITIQUE, EVALUATION AND CLOSE-OUT

The EEO training program was initiated after the appointment of the Federal EEO Officer in October 1974. Prior to the initial course held at Las Cruces in May 1975 and two courses held in Albuquerque in June 1975, no training in EEO had been conducted. It is to be expected that not all technicians have first hand knowledge of EEO. Three more courses in EEO were to be held in Albuquerque and Santa Fe and in October and November 1975. These courses were cancelled due to budget cuts by Congress. However, three courses are scheduled in 1976 and dates have been confirmed by Civil Service Commission. These courses will be as follows:

Albuquerque - September 1976  
Santa Fe - October 1976  
Albuquerque - November 1976

Three courses are tentatively scheduled for 1977 depending on availability of funds for training. The cost for these courses is shared by Army and Air. It must be noted that all technicians are not school trained in EEO. However, the procedures for Complaint Procedures and the Affirmative Action Plan have been distributed to each section and activity. Because of the one man EEO Staff, it is impossible for the EEO Officer to also conduct training in addition to all other duties. Technicians have a shared responsibility in keeping informed. The information is available. Counseling is also available.

The implementation of an Affirmative Action Plan (Army and Civilian) is the responsibility of all managers and supervisors for civilians and the Chain of Command for Military. When most actions are assigned to personnel or EEO Officers, chances are that the plan has been prepared without the cooperation of and coordination with operating officials and the plan will solve few, if any, real EEO problems. Further, managers, supervisors, and the chain of command for military must recognize and carry out their responsibilities in EEO. This is a shared responsibility, not just the EEO Officer's. Development of the Action Plan is the responsibility of the EEO Officer.

## FINANCE SECTION

### I. REGULAR FUND

Vouchers Processed

Expenditures

Emergencies

Property Owned by Department

Schedule of Insurance Coverage

Mileage and Cost of Operating Vehicles

Cost of Utilities and Telephones

### II. STATE ARMORY BOARD

Armory Board Members

Local Armory Boards of Control

Property Owned by State Armory Board

Revenue

Expenditures

## PART I - REGULAR FUND

### Number of Vouchers Processed:

During the reporting period a total of 3,347 State Purchase Vouchers were prepared and processed to cover the following operating and maintenance costs for the period:

- Employee Benefits
- Travel
- Maintenance and Repairs
- Supplies
- Professional Services
- Other Operating Costs
- Capital Outlay

In addition to the above, a total of 59 State Salary Vouchers were processed covering the salaries of personnel paid from State Funds.

### Expenditures:

This section was responsible for all State Budget and Fiscal matters covering appropriate National Guard requirements. During the reporting period we expended a total of \$1,346,574.17 of an authorized budget of \$1,354,820.29. Of the total expenditures, \$584,020.29 was refunded to the Department by the Federal Government as reimbursement for telephone and utility expenditures, thus giving the Department a net expenditure of \$762,553.88.

#### APPROPRIATIONS    EXPENDITURES    BALANCE

##### PERSONAL SERVICES:

Exempt Positions-Full Time	571,624.00	575,909.01	(4,285.01)
Exempt Positions-Temporary	2,000.00	97.38	1,902.62
Permanent Positions-Full Time	139,200.00	126,968.53	12,231.47
Terminal Leave	-0-	5,056.04	(5,056.04)
Shift Differential Pay	-0-	2,730.27	(2,730.27)
	<u>712,824.00</u>	<u>710,761.23</u>	<u>2,062.77</u>

##### EMPLOYEE BENEFITS:

Group Insurance	10,440.00	9,760.03	679.97
Retirement	43,250.00	42,413.55	836.45
F.I.C.A.	40,880.00	40,385.01	494.99
Workmen's Compensation	7,490.00	9,018.25	(1,528.25)
	<u>102,060.00</u>	<u>101,576.84</u>	<u>483.16</u>

	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
<u>TRAVEL:</u>			
In State Mileage & Fares	2,025.00	8,300.75	(6,275.75)
In State Meals & Lodging	10,145.00	8,464.11	1,680.89
Out State Mileage & Fares	7,700.00	3,233.37	4,466.63
Out State Meals & Lodging	3,548.00	3,924.00	(376.00)
Gas & Oil - Transport	5,000.00	2,978.79	2,021.21
Maint & Repairs-Transport	4,400.00	3,613.14	786.86
Insurance - Transport	1,150.00	698.60	451.40
	<u>33,968.00</u>	<u>31,212.76</u>	<u>2,755.24</u>
<u>MAINTENANCE &amp; REPAIRS:</u>			
Furniture, Fixtures & Equip	1,980.00	2,068.70	(88.70)
Property Insurance	28,910.00	17,326.00	11,584.00
	<u>30,890.00</u>	<u>19,394.70</u>	<u>11,495.30</u>
<u>SUPPLIES:</u>			
Office Supplies	6,196.00	5,882.61	313.39
Field Supplies	720.00	741.56	(21.56)
Educ & Recreational Supplies	-0-	259.55	(259.55)
Other Supplies	836.00	35.66	800.34
	<u>7,752.00</u>	<u>6,919.38</u>	<u>832.62</u>
<u>PROF/CONTRACTUAL SERVICES:</u>			
Printing & Photo Services	200.00	408.98	(208.98)
Reporting & Recording	800.00	523.50	276.50
Audit	5,700.00	5,040.00	660.00
Postage	3,800.00	2,161.85	1,638.15
Bond Priemiums	200.00	35.10	164.90
Utilities	380,948.00	347,009.55	33,938.45
Rent of Buildings	527.00	-0-	527.00
Rent of Equipment	3,200.00	2,868.92	331.08
Telephone	94,400.00	81,729.94	12,670.06
Subscriptions & Dues	2,200.00	1,856.30	343.70
Freight & Express Out	100.00	49.52	50.48
	<u>492,074.00</u>	<u>441,683.66</u>	<u>50,391.34</u>
<u>OTHER OPERATING COSTS:</u>			
Misc. Other Expenses	<u>5,335.00</u>	<u>5,332.09</u>	<u>2.91</u>
	<u>5,335.00</u>	<u>5,332.09</u>	<u>2.91</u>

	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
<u>CAPITAL OUTLAY:</u>			
Furniture & Fixtures	73.00	73.00	-0-
Equipment & Machinery	1,900.00	1,822.60	77.40
Automotive	100.00	-0-	100.00
Inventory Exempt Items	-0-	32.99	(32.99)
Prior Year Encumbrances Paid		23,469.74	(23,469.74)
Non Budgeted Expenditures		4,295.18	(4,295.18)
		27,764.92	(27,764.92)
GRAND TOTALS	1,386,977.00	1,346,574.17	40,402.83
Less Encumbrances			37,601.23
			2,801.60

Emergencies:

During the period this Department had twenty-four emergencies proclaimed by the Governor. Dates, purpose and appropriations made from the State's General Fund to cover the cost of the emergencies are as follows:

FIRST EMERGENCY (63rd FY) Forest Fire - Catron & Socorro Counties  
 Declared 1 July 1974  
 Terminated 3 July 1974  
 Total of 46 Guardsmen called out  
 Total Cost - \$4,427.94

SECOND EMERGENCY (63rd FY) Rescue - Taos & Colfax Counties  
 Declared 11 February 1975  
 Terminated 12 February 1975  
 Total of 7 Guardsmen called out  
 Total Cost - \$547.99

THIRD EMERGENCY (63rd FY) Snow - Quay County  
 Declared 23 February 1975  
 Terminated 26 February 1975  
 Total of 13 Guardsmen called out  
 Total Cost - \$680.20

FOURTH EMERGENCY (63rd FY) Rescue - Bernalillo County  
 Declared 27 February 1975  
 Terminated 28 February 1975  
 Total of 4 Guardsmen called out  
 Total Cost - \$250.36

FIFTH EMERGENCY (63rd FY)	Hay Lift - Rio Arriba County Declared 17 March 1975 Terminated 17 March 1975 Total of 8 Guardsmen called out Total Cost - \$1,536.83
SIXTH EMERGENCY (63rd FY)	Search - Rio Arriba County Declared 7 April 1975 Terminated 7 April 1975 Total of 4 Guardsmen called out Total Cost - \$128.85
SEVENTH EMERGENCY(63rd FY)	Downed Aircraft - Santa Fe, Rio Arriba and Los Alamos Counties Declared 17 April 1975 Terminated 17 April 1975 Total of Guardsmen called out None Total Cost - None
EIGHTH EMERGENCY (63rd FY & 64th FY)	Forest Fire - Colfax County Declared 5 June 1975 Terminated 7 June 1975 Total of 18 Guardsmen called out Total Cost - \$2,809.91
NINTH EMERGENCY (63rd FY & 64th FY)	Forest Fire - Colfax County Declared 10 June 1975 Terminated 11 June 1975 Total of 10 Guardsmen called out Total Cost - \$640.12
TENTH EMERGENCY (64th FY)	Water Shortage - Bernalillo and Valencia Counties Declared 14 July 1975 Terminated 18 July 1975 Total of 2 Guardsmen called out Total Cost - \$1,410.08
ELEVENTH EMERGENCY (64th FY)	Search & Rescue - Socorro County Declared 22 July 1975 Terminated 23 July 1975 Total of 5 Guardsmen called out Total Cost - \$524.04
TWELFTH EMERGENCY(64th FY)	Search - Taos County Declared 28 August 1975 Terminated 28 August 1975 Total of 4 Guardsmen called out Total Cost - \$144.25

THIRTEENTH EMERGENCY (64th FY)	Search - Bernalillo, San Miguel and Santa Fe Counties Declared 20 October 1975 Terminated 20 October 1975 Total of Guardsmen called out None Total Cost \$157.20
FOURTEENTH EMERGENCY (64th FY)	Search - Santa Fe and Rio Arriba Counties Declared 26 October 1975 Terminated 26 October 1975 Total of 4 Guardsmen called out Total Cost - \$144.00
FIFTEENTH EMERGENCY (64th FY)	Mutilated Cattle - Union, Colfax, Quay and Harding Counties Declared 3 November 1975 Terminated 22 November 1975 Total of 21 Guardsmen called out Total Cost - \$6,206.89
SIXTEENTH EMERGENCY (64th FY)	Water Shortage - McKinley County Declared 5 January 1976 Terminated 9 March 1976 Total of 3 Guardsmen called out Total Cost - \$295.24
SEVENTEENTH EMERGENCY (64th FY)	Search and Rescue - Rio Arriba County Declared 13 January 1976 Terminated 13 January 1976 Total of 6 Guardsmen called out Total Cost - \$610.37
EIGHTEENTH EMERGENCY (64th FY)	Search - Colfax County Declared 18 January 1976 Terminated 18 January 1976 Total of 5 Guardsmen called out Total Cost - \$447.25
NINETEENTH EMERGENCY (64th FY)	Search - Santa Fe County Declared 21 March 1976 Terminated 21 March 1976 Total of Guardsmen called out None Total Cost - None
TWENTIETH EMERGENCY (64th FY)	Range Fire - San Miguel County Declared 25 March 1976 Terminated 26 March 1976 Total of 9 Guardsmen called out Total Cost - \$527.18

TWENTY-FIRST EMERGENCY (64th FY)	Water Shortage - Santa Fe County Declared 15 April 1976 Terminated 26 April 1976 Total of 6 Guardsmen called out Total Cost - \$992.20
TWENTY-SECOND EMERGENCY (64th FY)	Forest Fire - Torrance and Lincoln Counties Declared 14 June 1976 Terminated 16 June 1976 Total of 20 Guardsmen called out Total Cost - \$2,024.09
TWENTY-THIRD EMERGENCY (64th FY)	Forest Fire - McKinley, Sandoval and Valencia Counties Declared 17 June 1976 Terminated 23 June 1976 Total of 87 Guardsmen called out Total Cost - \$10,416.53
TWENTY-FOURTH EMERGENCY (64th FY)	Forest Fire - Torrance County Declared 23 June 1976 Terminated 26 June 1976 Total of 20 Guardsmen called out Total Cost - \$2,798.62

A total of 67 Purchase and Salary vouchers were processed by this section covering the expenditures for the stated emergencies.

Property Owned by this Department:

Land	-0-
Furniture & Fixtures	\$ 48,987.15
Equipment	49,360.53
Automotive	20,564.03
Buildings & Structures	-0-
	\$ 118,911.71

Schedule of Insurance Coverage:

Furniture & Fixtures	\$ 120,000.00
Alamogordo	120,200.00
Albuquerque	710,200.00
Artesia	267,400.00
Belen	202,900.00
Carlsbad	176,300.00
Clayton	238,900.00
Clovis	238,600.00
Deming	237,800.00
Espanola	185,300.00
Farmington	222,700.00

Fort Sumner	\$	65,200.00
Gallup		513,000.00
Hobbs		157,700.00
Las Cruces		386,700.00
Las Vegas		223,200.00
Lordsburg		145,700.00
Lovington		198,000.00
Portales		223,600.00
Raton		341,200.00
Roswell		379,500.00
Santa Fe		3,214,800.00
Silver City		246,100.00
Socorro		196,000.00
Springer		127,300.00
Taos		312,405.00
Truth or Consequences		244,700.00
Tucumcari		655,300.00

Total Insurance Coverage	\$	<u>10,359,705.00</u>
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In addition to the above, we carry the following Comprehensive General Liability Insurance:

	<u>Bodily Injury &amp; Personal Injury</u>	<u>Property Damage</u>
1. Premises and Operations	\$1,000,000	\$100,000/500,000
2. Products Completed Operations	1,000,000	100,000/500,000
3. Contractuals	1,000,000	100,000/500,000
4. Personal Injury (Each Occurrence)	1,000,000	
5. Errors & Omissions	1,000,000 (Each person)	500,000 aggregate

Automotive Insurance Coverage on seven vehicles of this Department is as follows:

1. Bodily Injury Liability	\$100/300,000
2. Property Damage	50,000
3. Medical Payments Uninsured Motorists	5,000
4. Bodily Injury	10/20,000
5. Property Damage	5,000

Mileage and Cost of Operating Vehicles:

During the period covered by this report a total of 68,612 miles were driven by members of the Department of Military Affairs in performing their various staff duties. Vehicles owned by this Department and the mileage accrued on each is as follows:

CAR NUMBER	MILES DRIVEN	PRESENT SPEEDOMETER READINGS
US-1 - 1973 4-Dr	18,724	34,683
US-2 - 1972 4-Dr	8,075	32,771
US-3 - 1967 Pickup	2,460	28,073
US-4 - 1974 Pickup	3,719	4,601
US-6 - 1965 Pickup	3,423	36,085
US-399 - 1974 Van	22,310	24,897
US-600 - 1970 4-Dr	9,902	58,632

Cost of operating the above vehicles totaled \$7,290.53, or \$0.1062 per mile.

Cost of Utilities:

CITY OR TOWN	ELECTRICITY	HEAT	WATER	SEWER	GARBAGE	TELEPHONE	TOTAL
Alamogordo	4,498.18	1,433.60	197.15	108.30	95.00	532.37	6,864.60
Albuquerque (ARMY)	8,919.35	5,842.58	600.05	275.00	361.10	3,981.87	19,979.95
Albuquerque (AIR)	43,431.14	17,000.09	10,820.00	5,190.00	6,547.50	14,708.45	97,697.18
Artesia	2,882.02	1,964.18	123.10	13.00	64.50	452.98	5,499.78
Belén	1,717.83	2,146.88	233.98	239.00	97.80	468.93	4,904.42
Carlsbad	3,656.70	1,006.51	277.00	-0-	-0-	327.30	5,267.51
Clayton	3,202.43	1,593.48	260.15	258.00	198.00	380.16	5,892.22
Clovis	3,208.09	2,092.30	-0-	-0-	-0-	517.91	5,818.30
Deming	3,179.91	1,293.36	138.39	77.90	58.65	845.08	5,593.29
Espanola	1,269.32	1,690.85	176.27	110.00	177.72	546.51	3,970.67
Farmington	3,899.60	4,371.20	370.23	100.80	141.00	613.92	9,496.75
Ft Sumner	367.66	1,068.62	181.25	55.00	-0-	320.45	1,992.98
Gallop	2,457.75	2,646.82	415.02	19.00	132.80	402.59	6,073.98
Hobbs	2,561.68	1,826.75	146.20	-0-	273.70	481.79	5,290.12
Las Cruces	10,414.93	11,513.96	446.46	310.50	894.00	2,215.21	25,795.06
Las Vegas	1,950.94	3,309.40	221.63	95.00	-0-	422.24	5,999.21
Lordsburg	2,242.83	1,407.81	197.67	58.70	110.00	387.12	4,404.13
Livingston	1,857.11	1,180.90	208.75	118.50	89.00	373.81	3,828.07
Portales	2,962.91	1,990.14	271.13	105.80	81.00	496.60	5,907.58
Raton	2,663.94	6,658.94	349.47	111.38	-0-	445.38	10,229.11
Roswell (Armory)	6,183.66	7,154.44	293.49	-0-	-0-	1,607.28	15,238.87
Roswell (WETS)	3,706.20	2,052.97	-0-	-0-	-0-	1,234.17	6,993.34
Santa Fe (COMPLEX)	42,263.22	31,534.52	2,116.16	1,033.60	-0-	46,474.74	123,422.24
Santa Fe (AAMS)	2,493.76	11,213.73	-0-	-0-	-0-	-0-	13,707.49
Silver City	2,568.29	1,589.36	163.15	-0-	97.45	435.78	4,854.03
Socorro	1,708.16	1,797.47	-0-	47.50	7.50	385.45	3,946.08
Springer	1,758.56	1,332.06	97.55	-0-	105.00	254.66	3,547.83
Taos	1,654.16	1,986.19	-0-	-0-	-0-	368.63	4,008.98
Truth or Consequences	1,959.20	845.60	425.70	87.53	66.00	340.00	3,724.03
Tucumcari	3,838.02	2,591.37	458.08	116.16	79.50	1,708.56	8,791.69
TOTALS	\$ 175,477.55	134,136.08	19,188.03	8,530.67	9,677.22	81,729.94	428,739.49

## PART II - STATE ARMORY BOARD

### Armory Board Members:

Members of the State Armory Board, as appointed by the Governor, pursuant to the provisions of Section 9-7-3, New Mexico Statutes, 1953, Annotated, are as follows:

Major General Franklin E. Miles, President  
Colonel Harold C. Eisenbarth, Secretary-Treasurer  
Mr. John D. Hillyer, Jr., Member

Activities of the State Armory Board during the period are reflected in the report submitted by the Construction and Facilities Section.

The Board entered the 63rd fiscal year with a cash carry-over from the 62nd fiscal year of \$120,068.70. In addition, cash receipts for the period totaled \$211,997.28; General Fund Appropriations totaled \$83,900.00, for a total of \$415,965.98 for the period. During the period a total of 248 Cash receipt vouchers were processed for receipts from sources shown in Annex A.

Members of the various Local Armory Boards appointed by the Governor, pursuant to the provisions of Section 9-7-4, New Mexico Statutes, 1953, Annotated, are as follows:

#### ALAMOGORDO ARMORY BOARD OF CONTROL

CPT GEORGE M. GARCIA, Alamogordo, NM, President  
LT RONALD F. COLE, Alamogordo, NM, Secretary-Treasurer  
MR. BILLY J. DUNN, Alamogordo, NM, Civilian Member  
SFC SALVADOR SOTO, Alamogordo, NM, Member Ex-Officio

#### ALBUQUERQUE ARMORY BOARD OF CONTROL

BG STANLEY W. JOHNSTON, Albuquerque, NM, President  
LTC JOE L. SANCHEZ, Albuquerque, NM, Member  
LTC WILLIAM J. WHITAKER, Albuquerque, NM, Secretary-Treasurer  
MR. CHARLES GECK, Albuquerque, NM, Civilian Member  
CPT ALEX R. GARCIA, Albuquerque, NM, Member

#### ARTESIA ARMORY BOARD OF CONTROL

CPT MAX D. JOHNSON, Artesia, NM, President  
LT DAVID M. SIMONS, Artesia, NM, Secretary-Treasurer  
MR. MELVIN L. WISE, Artesia, NM, Civilian Member

BELÉN ARMORY BOARD OF CONTROL

CPT FRANCIS L. MEADOR, Belén, NM, President  
LT ARTHUR B. GARCIA, Belén, NM, Secretary-Treasurer  
MR. GREGORIO SANCHEZ, Belén, NM, Civilian Member

CARLSBAD ARMORY BOARD OF CONTROL

CPT THOMAS T. LAWSON, Carlsbad, NM, President  
LT GEORGE H. BRANTLEY, Carlsbad, NM, Secretary-Treasurer  
MR. HORACE G. HUBERT, Carlsbad, NM, Civilian Member

CLAYTON ARMORY BOARD OF CONTROL

LT BRADFORD A. CHRISTMAS, Clayton, NM, President  
LT ARTHUR R. CRUZ, Clayton, NM, Secretary-Treasurer  
MR. W. C. WHEATLEY, Clayton, NM, Civilian Member

CLOVIS ARMORY BOARD OF CONTROL

CPT RONALD K. DANEHOWER, Clovis, NM, President  
LT MAURICE K. BURNAM, Clovis, NM, Secretary-Treasurer  
MR. JAMES A. BURRAN, JR., Clovis, NM, Civilian Member  
SFC HERMAN R. CLARK, Clovis, NM, Member Ex-Officio

DEMING ARMORY BOARD OF CONTROL

CPT ROBERT E. HAYNES, Deming, NM, President  
LT JIMMY R. GOMEZ, Deming, NM, Secretary-Treasurer  
MR. DICK HURLEY, Deming, NM, Civilian Member

ESPANOLA ARMORY BOARD OF CONTROL

LT TOD J. KERR, Espanola, NM, President  
CW ALFONSO A. ORTEGA, Espanola, NM, Secretary-Treasurer  
MR. ROY HONSTEIN, Espanola, NM, Civilian Member

FARMINGTON ARMORY BOARD OF CONTROL

LT MARVIN BAGGETT III, Farmington, NM, President  
LT JACK F. JONES II, Farmington, NM, Secretary-Treasurer  
MR. ROBERT RICKETTS, Farmington, NM, Civilian Member

FORT SUMNER ARMORY BOARD OF CONTROL

LT GEORGE S. MORLEY, Ft Sumner, NM, President  
LT DAVID B. BROWN, Ft Sumner, NM, Secretary-Treasurer  
MR. EWELL J. PRUITT, Ft Sumner, NM, Civilian Member

GALLUP ARMORY BOARD OF CONTROL

CPT WILLIAM C. MCADAMS, Gallup, NM, President  
LT ANDRE J. TROTTIER, Gallup, NM, Secretary-Treasurer  
MR. PHILLIP CHAVEZ, Gallup, NM, Civilian Member

HOBBS ARMORY BOARD OF CONTROL

LT JERRY L. TROUT, Hobbs, NM, President  
LT OBED A. MORLEY, Hobbs, NM, Secretary-Treasurer  
MR. J. W. NEAL, Hobbs, NM, Civilian Member

LAS CRUCES ARMORY BOARD OF CONTROL #1

LTC JAMES G. CULBERTSON, Las Cruces, NM, President  
CPT FRANCISCO J. ESTRADA, Las Cruces, NM, Secretary-Treasurer  
MR. DORMAN C. BROOKEY, Las Cruces, NM, Civilian Member

LAS CRUCES ARMORY BOARD OF CONTROL #2

CPT CLAYTON R. SMART, Las Cruces, NM, President  
LT JAMES R. MORGAN, Las Cruces, NM, Secretary-Treasurer  
MR. DORMAN C. BROOKEY, Las Cruces, NM, Civilian Member

LAS VEGAS ARMORY BOARD OF CONTROL

LT THERON R. BOND, Las Vegas, NM, President  
CW RAYMUNDO ANGEL, JR., Las Vegas, NM, Secretary-Treasurer  
MR. JIMMY BUSTAMONTES, Las Vegas, NM, Civilian Member

LORDSBURG ARMORY BOARD OF CONTROL

LT GILBERT M. MENDOZA, Lordsburg, NM, President  
LT RAUL SANCHEZ, Lordsburg, NM, Secretary-Treasurer  
MR. JESUS J. ESTRADA, Lordsburg, NM, Civilian Member

LOVINGTON ARMORY BOARD OF CONTROL

CPT JIMMY D. OWENS, Lovington, NM, President  
LT ERWIN M. MEYERS, JR., Lovington, NM, Secretary-Treasurer  
REV. LESLIE H. WELCH, Lovington, NM, Civilian Member

PORTALES ARMORY BOARD OF CONTROL

LT MARK T. COLEMAN, Portales, NM, President  
LT RONALD D. AWTREY, Portales, NM, Secretary-Treasurer  
MR. DEWEY F. LANGSTON, Portales, NM, Civilian Member  
SSG J. L. ALEXANDER, Portales, NM, Member Ex-Officio

RATON ARMORY BOARD OF CONTROL

CPT GENE SISNEROS, Raton, NM, President  
LT MARVIN R. FLEMING, Raton, NM, Secretary-Treasurer  
MR. ROBERT SKINNER, Raton, NM, Civilian Member

ROSWELL ARMORY BOARD OF CONTROL

LTC DON W. BARTLETT, Roswell, NM, President  
CPT RONNIE VAN WINKLE, Roswell, NM, Secretary-Treasurer  
CPT GEORGE G. MENDOZA, Roswell, NM, Member  
CW4 GENE G. MOREY, Roswell, NM, Member  
MR. DINNIS B. MAHAFFEY, Roswell, NM, Civilian Member

SANTA FE ARMORY BOARD OF CONTROL

MAJ WILLIAM A. OAKELEY, Santa Fe, NM, President  
CPT HENRY G. BOXBERGER, Santa Fe, NM, Secretary-Treasurer  
MR. SEVERO MARTINEZ, Santa Fe, NM, Civilian Member

SILVER CITY ARMORY BOARD OF CONTROL

CPT FARRELL W. ELDREDGE, Silver City, NM, President  
LT ROBERT D. BIGGS, Silver City, NM, Secretary-Treasurer  
MR. ROBERT R. GILLESPIE, Silver City, NM, Member

SOCORRO ARMORY BOARD OF CONTROL

LT TOMMY V. HOOTEN, Socorro, NM, President  
LT STEVEN J. HUNYADY, Socorro, NM, Secretary-Treasurer  
MR. R. L. HEFNER, Socorro, NM, Civilian Member

SPRINGER ARMORY BOARD OF CONTROL

LT RODNEY N. BOUFFARD, Springer, NM, President  
LT ROBERT C. ARMIJO, Springer, NM, Secretary-Treasurer  
MR. DANIEL W. CALDWELL, Springer, NM, Civilian Member  
MR. CARL J. GARITSON, Springer, NM, Member Ex-Officio

TAOS ARMORY BOARD OF CONTROL

LT FRANK E. DEL MARGO, JR., Taos, NM, President  
LT DANIEL GALLEGOS, Taos, NM, Secretary-Treasurer  
DR. REO J. BENSON, Taos, NM, Civilian Member

TRUTH OR CONSEQUENCES ARMORY BOARD OF CONTROL

LT RUBEN MONTALVO, Truth or Consequences, NM, President  
LT BARRY F. STOUT, Truth or Consequences, NM, Secretary-Treasurer  
CPT EUGENE E. GOMEZ, Elephant Butte, NM, Member Ex-Officio  
MR. JOHN B. DOWNS, Truth or Consequences, NM, Civilian Member



New Mexico Army and Air National Guard Olympics in support of Muscular Dystrophy Association, 1976



TUCUMCARI ARMORY BOARD OF CONTROL

MAJ ALFRED FANNING, JR., Tucumcari, NM, President  
LT SECUNDINO A. SISNEROS, Tucumcari, NM, Secretary-Treasurer  
MR. STANLEY E. JENNINGS, Tucumcari, NM, Civilian Member

All the Secretary-Treasurers of the above stated Local Armory Boards of Control are covered by an employees Honesty Blanket Position Bond in the amount of \$5,000.00 pursuant to the provisions of Section 9-7-6, New Mexico Statutes, 1953, Annotated.

Property:

Property presently owned by the State Armory Board is listed below at the book value.

<u>CITY OR TOWN</u>	<u>LAND</u>	<u>BUILDINGS</u>	<u>TOTAL</u>
Alamogordo			
Armory		\$ 67,450.01	\$ 67,450.01
Albuquerque			
Armory	\$ 3,967.31	374,441.37	
OMS #3		48,301.37	
ANG	1,372.50	1,079.93	
POL Sheds		1,138.00	430,300.48
Artesia			
Armory		81,195.95	
Gunshed		50,306.41	
Land	2,500.00		134,002.36
Belen			
Armory		91,384.97	
Gunshed		15,874.00	
Land	12,754.04		120,012.01
Carlsbad			
Armory		63,979.74	
Gunshed		25,000.00	
Land	7,500.00		
POL Shed		204.80	96,684.54
Clayton			
Armory		102,906.20	
Gunshed		28,437.00	
Land	2,554.78		133,897.98
Clovis			
Armory		166,145.82	
POL Sheds		1,502.00	
Land	2,221.79		169,869.61

CITY OR TOWN	LAND	BUILDINGS	TOTAL
Deming			
Armory #1		73,485.76	
Armory #2		328,400.04	
OMS #2		48,360.50	
POL Shed		146.00	
Land	12,697.57		463,089.87
Espanola			
Armory		102,359.87	
Land	7,440.40		
POL Shed		146.00	109,946.27
Farmington			
Armory		84,272.62	
Gunshed		32,500.00	116,772.62
Fort Sumner			
Armory		36,083.18	
POL Shed		146.00	
Land	2,443.92		38,673.10
Gallup			
Armory		261,704.84	
Land	1,831.95		263,536.79
Hobbs			
Armory		83,441.82	
POL Shed		146.00	83,587.82
Las Cruces			
Armory		127,048.97	
Land	2,205.09		
Gunshed		32,500.00	
Old ATEP		53,989.02	
POL Sheds		1,940.00	
Land	87,738.00		305,421.08
Las Vegas			
Armory		143,271.66	
Storage Bldg		2,000	
Land	3,298.00		148,569.66
Lordsburg			
Armory		73,192.42	
POL Shed		146.00	
Land	1,000.00		74,338.42
Lovington			
Armory		114,464.82	
POL Shed		143.05	
Land	2,030.70		116,638.57

CITY OR TOWN	LAND	BUILDINGS	TOTAL
Portales			
Armory		92,238.96	
Gunshed		28,437.00	
POL Shed		143.05	120,819.01
Raton			
Armory		174,074.45	
Gunshed		8,112.00	
Land	7,796.00		189,982.45
Roswell			
Armory		175,250.11	
OMS #1		34,784.94	
POL Sheds		1,502.00	
Land	4,637.70		
Trng Site (Fence)	5,712.50		221,887.25
Santa Fe Complex			
Admin. Bldg		919,948.55	
State Maint Shop		374,538.53	
USPFO Warehouse		224,855.49	
Armory	1,293.66	253,993.72	
OMS #5		41,395.03	
Temporary Bldgs		12,229.83	
Land	193,287.83		
NG Airport	4,861.34		2,026,403.98
Silver City			
Armory		90,468.24	
Gunshed		40,000.00	
Dwelling		11,250.00	
Land	6,200.00		147,918.24
Socorro			
Armory		108,307.06	
POL Shed		146.00	
Land	1,510.00		109,963.06
Springer			
Armory		63,309.93	
POL Shed		146.00	
Land	4,333.73		67,789.66
Taos			
Armory		330,942.23	
Land	24,000.00		354,942.23

<u>CITY OR TOWN</u>	<u>LAND</u>	<u>BUILDINGS</u>	<u>TOTAL</u>
Truth or Consequences			
Armory		106,221.88	
Gunshed		28,437.00	
Land	999.94		135,658.82
Tucumcari			
Armory		303,041.29	
OMS #4		34,569.93	
Land	<u>6,219.68</u>		<u>343,930.90</u>
TOTALS	<u>\$414,508.43</u>	<u>\$6,177,579.36</u>	<u>\$6,592,087.79</u>

A total of 1491 Purchase Vouchers were prepared and processed during the period to cover disbursements made by the Board for maintenance and construction required by units located in the towns or cities as shown in Annex B.

# REVENUE - STATE ARMORY BOARD

CITY OR TOWN	RENTALS	SALES	INTEREST	REIMBURSEMENTS	OTHER	TOTAL
State Armory Board	339.00					185,650.90
Artesia	75.00			183,895.56	766.34	75.00
Carlsbad	29.66					29.66
Clovis		6,732.33	305.34			7,037.67
Espanola	45.00					45.00
Farmington	400.00					400.00
Gallup	598.95					598.95
Hobbs	622.20					622.20
Las Cruces	2.00					2.00
Las Vegas		5,400.00				5,400.00
Lovington	440.00					440.00
Portales	888.40					888.40
Raton	360.00					360.00
Roswell	200.00					200.00
Socorro		5,158.26	5,014.24			10,172.50
Tucumcari	75.00					75.00

TOTALS	4,725.21	17,290.59	5,319.58	183,895.56	766.34	211,997.28
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General Fund Appropriation 83,900.00  
 Cash Carry-over from 62nd FY 120,068.70

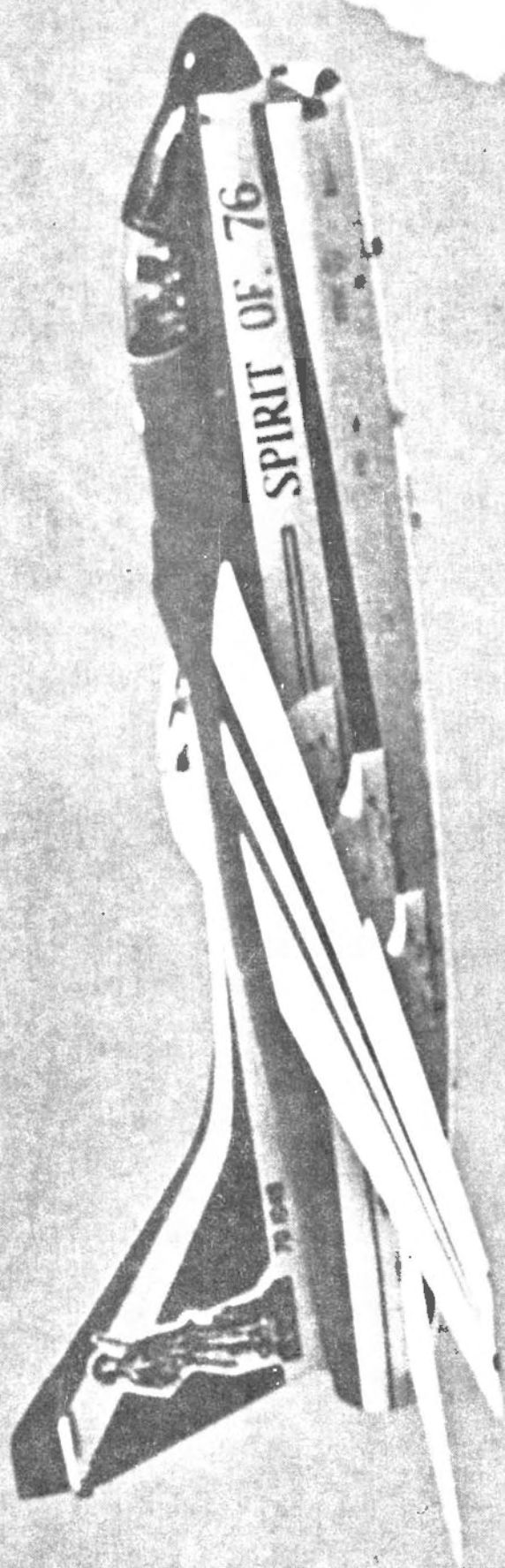
Total Funds Available \$415,965.98

A total of 248 Revenue Vouchers were processed during the period

CITY OR TOWN	SALARIES	BUILDING MAINTENANCE	MAINTENANCE SUPPLIES	CAPITAL OUTLAY	TOTAL
State Armory Board	16,638.87				16,638.87
Alamogordo		1,007.50	530.08		1,537.58
Albuquerque (Army)		7,391.42	1,395.19		8,786.61
Albuquerque (Air)	39,720.72	13,570.10	11,162.85		64,453.67
Artesia		416.08	395.13		811.21
Belen		600.79	321.18		921.97
Carlsbad		676.52	379.72		1,056.24
Clayton		847.45	286.69		1,134.14
Clovis		3,101.32	290.27		3,391.59
Deming		1,404.35	585.13	1,130.12	3,119.60
Espanola		628.09	218.52		846.61
Farmington		1,432.78	416.81		1,849.59
Fort Sumner		90.90	23.68		114.58
Gallup		510.20	213.01	681.95	1,405.16
Hobbs		1,320.82	249.05		1,569.87
Las Cruces	66,146.57	3,024.98	2,109.51	590.60	71,871.66
Las Vegas		198.71	161.66		360.37
Lordsburg		13.60	97.86		111.46
Lovington		686.23	220.77		907.00
Portales		386.39	124.46		510.85
Raton		700.75	191.68	8,112.00	9,004.43
Roswell	35,029.56	6,173.81	803.75		42,007.12
Santa Fe		32,786.73	8,913.16		41,699.89
Silver City		681.33	69.91		751.24
Socorro		474.07	321.66		795.73
Springer		1,186.84	194.65	109,083.04	1,381.49
Taos		33.16	278.67		109,394.87
Truth or Consequences		425.95	359.05		785.00
Tucumcari		5,109.87	314.85		5,424.72
TOTALS	157,535.72	84,880.74	30,628.95	119,597.71	392,643.12

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ANNEX B.



NEW MEXICO AIR NATIONAL GUARD

- I. OBJECTIVES AND ORGANIZATION
- II. INSPECTIONS
- III. DOMESTIC/CIVIL ACTION
  - Education and Training
  - Health and Medicine
  - Recreation
- IV. RECRUITING
- V. CONSOLIDATED BASE PERSONNEL OFFICE
- VI. ASSISTANT UNITED STATES PROPERTY AND FISCAL OFFICER
  - Fiscal
  - Chief of Supply and Services
- VII. CONSOLIDATED AIRCRAFT MAINTENANCE
- VIII. AIR TECHNICIANS

## PART I - OBJECTIVES AND ORGANIZATION

The objective of the New Mexico Air National Guard is to recruit, equip, and train personnel and units in order to be available for active duty in the United States Air Force in the time of National emergency or at other times when National security may require it.

The New Mexico Air National Guard has been flying the A7D Corsair II under the Tactical Air Command since October 1973. This aircraft with its capacity for carrying many different weapons and with its inflight refueling capability gives the New Mexico Air National Guard a highly desirable weapons system that can be rapidly deployed anywhere in the world on very short notice.

As of 30 June 1976, the New Mexico Air National Guard was authorized 923 officers and airmen. They were divided into the following organizations:

Headquarters, New Mexico Air National Guard (State Staff)  
Colonel Robert L. Sands, Chief of Staff for Air

150th Tactical Fighter Group Headquarters  
Colonel Fred J. Fink, Commander

188th Tactical Fighter Squadron  
Lt Col James W. Van Scyoc, Commander

150th Consolidated Aircraft Maintenance Squadron  
Major William P. Gralow, Commander

150th Civil Engineering Flight  
Lt Col Ralph L. Borwn, Commander

150th Tactical Dispensary  
Major Joseph S. Catasca

150th Communications Flight (Spt)  
Captain Robert L. Barber, Commander

150th Combat Support Squadron  
Lt Col William Chavez, Commander

As of 30 June 1976, the New Mexico State Staff, consisted of three officers and four airmen, commanded by the Chief of Staff for Air, Colonel Robert L. Sands.

## PART II - INSPECTIONS

Management Effectiveness Inspection was satisfactorily completed on 3 May 1976.

The 150th Tactical Fighter Group was the first Air National Guard unit to convert to the A-7D aircraft. This made the task of conversion more difficult because the Air National Guard had no specific guidelines for an A-7D conversion program. The 150th Tactical Fighter Group was left with not only implementing the conversion, but developing many of the plans for the conversion process. Much of the training had to be self-initiated and implemented to allow for a faster and smoother conversion period. The conversion plan was a monumental task that required significant man-hour expenditure by delegated personnel, in addition to their normal job functions. Technician and military manning documents had to be negotiated and devised to support the sophisticated A-7D. The 150th Tactical Fighter Group took it upon themselves to collect data and information from Air Force A-7D equipped units to properly develop this manning document. Since the conversion, the New Mexico Air National Guard had provided continuous assistance to other Guard units converting to the A-7D.

#### Outstanding Accomplishments

TSgt Frank N. Hall, Disaster Preparedness Specialist, 150 TFG, was recently presented the National Guard Bureau's Meritorious Service Award by Brig General John T. Guice, Deputy Director, ANG. The presentation was made to TSgt Hall during an awards presentation at the annual seminar of the ANG Non-Commissioned Officers (NCO) Academy Graduate Association in Charlotte, NC, August 16-20. The NCO Academy Graduate Association also presented TSgt Hall with a plaque in honor of his selection as the NGB's Outstanding Airman for 1976 in the E-4 through E-6 NCO category. As a result of this selection, TSgt Hall was awarded the Outstanding Airman Ribbon. (See attached picture)

On August 31, 1976, Cheryl Anaya, 150th Tactical Dispensary, received the New Mexico Medal of Merit. On 5 August 1976, Sgt Anaya saved the life of an Albuquerque citizen who had been hit by a car while crossing Central Avenue. Sgt Anaya witnessed the accident from a local restaurant and, without delay or personal concern for her safety, immediately rushed to the scene of the accident. Upon reaching the victim, she discovered that he was unconscious and his heart was not beating. She immediately began emergency medical procedures to restore breathing and heartbeat. By her professional and calm response in the time of need, Sgt Anaya was able to save this man's life. (See attached picture)

#### PART III - NEW MEXICO AIR GUARD DOMESTIC/CIVIC ACTION SUMMARY FOR FYS 1975 AND 1976.

The New Mexico Air National Guard participated, on a limited basis in the area of domestic and civil programs for fiscal

years of 1975 and 1976. Impositions placed upon the Air National Guard have eliminated the lending and usage of equipment to community organizations; this has prevented the establishment of any productive domestic or civil programs. The conservation and shortage of fuel has brought about these restrictions.

Currently, the Air National Guard, through its recruitment services, has established an awareness program whereby the local community has been made aware of the mission and functions of the Air National Guard. This is done by a visitation program, whereby a community organization requests a member of the Air Guard to visit their particular establishment and explain the role the Air National Guard plays in the community. Another facet of this program is visitation to the Guard facilities by different organizations. During the past two years, some 3,200 individuals have been given a tour of the Air National Guard area.

During 1976, an open house was held by the Air Guard. Some 3,000 visited the Guard facility. Other programs have included participation at local conventions. The Guard has set up booths and disseminated literature.

The New Mexico Air National Guard is a community centered organization, and offers its services to the community when possible.

#### PART IV - RECRUITING

During the reporting periods of FY's 1975 and 1976, the Recruiting program for the Air National Guard was geared toward retention of trained first term airmen and selective recruiting for critical career fields. The following is a brief outline of the Air National Guard's Recruiting goals and accomplishments for this reporting period:

Retention was the key objective of the Recruiting program - 280 first term airmen were projected for discharge, plus those airmen lost due to normal attrition. On 1 July 1974, the 150th TFG was 97% manned with 821 enlisted members and 80 officers. During this reporting period, 416 airmen and 21 officers were separated, with 363 airmen and 18 officers being enlisted. Therefore, the 150th TFG is currently 92% manned, with 765 enlisted and 77 officers assigned, with 820 airmen and 103 officers authorized. The minority breakdown of the 150th TFG for this reporting period is very representative of this area with 55 females (2 officers), 14 American Indians, and 19 Blacks (2 officers), currently assigned to the 150th TFG.

With new programs and incentives, combined with increased desire and professionalism, the 150th TFG is gaining on the 100% manning goal.



Col F.J. Fink presenting TSgt Frank N. Hall the Outstanding Airman Award



Col R.L. Sands presenting Sgt Cheryl Anaya the New Mexico Medal of Merit

PART V - CONSOLIDATED BASE PERSONNEL OFFICE BIENNIAL REPORT -  
FISCAL YEARS 1975 and 1976

ACCESSIONS                      1 JUL 74 - 30 JUN 76

Officers	17
Airmen	<u>363</u>
	380

LOSSES                              1 JUL 74 - 30 JUN 76

Officers	21
Airmen	<u>416</u>
	437

AUTH/ASSIGNED PERSONNEL STRENGTH AS OF 30 JUN 76

	<u>AUTH</u>	<u>ASGD</u>
Officers	103	77
Airmen	<u>820</u>	<u>765</u>
	923	842

OVERALL    91.2% ASGD STRENGTH

Quality Control Section: (1 Jul 74 - 30 Jun 76)

One hundred fifty-six Officer Effectiveness Reports were processed during this period, none of the reports were returned for any deficiencies or reaccomplishment - the standard was exceeded and this section received an Outstanding rating during the ORI, 30 Apr to 4 May 1976.

Effective 27 Sep 1975, the Privacy Act of 1974 became law. APDS provides a special flag which is displayed, along with Social Security Account Number, for each individual who has disputed data in his record as defined by the Act. This flag, an asterisk, is printed on each product that contains the Social Security Account Number of an individual who has disputed data.

Air National Guard APDS now has the capability to generate and transmit TDY mini-records for non-EAD unit members TDY in support of an exercise. This capability is designed to reduce workload on ANG/USAFR units, insure orderly placement of personnel data at the TDY location and permit tracking, reporting, and servicing of non-EAD data input into APDS, with transactions flowing normally through the system.

All central and local DIN tables have been replaced by microfiche slides. One microfiche viewer (Model 114, Mini-cat) has been placed in the PSM office.

## PART VI - ASSISTANT UNITED STATES PROPERTY AND FISCAL OFFICER

Manning: The manning of the Assistant USP&FO Air (Fiscal)/Base Comptroller function on 30 June 1976 was as follows:

Air Technicians:	Authorized	10
	Assigned	9
Military:	Authorized	3 Officers
		11 Airmen
	Assigned	1 Officer
		12 Airmen

Training: During fiscal year 1976, 1 officer and 6 airmen attended Comptroller and Burrough 3500 schools at Sheppard Air Force Base, Texas. Additional personnel will be scheduled for Comptroller, Computer, and Management Analysis schools during fiscal year 1977.

Electronic Data Processing Equipment: During 1976, under the direction of the National Guard Bureau, the comptroller activity replaced the Punch Card Accounting Machine (PCAM) equipment with a Remote Job Entry Terminal/B3500 Accounting System. This new system will allow this function to produce financial reports directly from the Burrough 3500 and a separate computer which will be situated at this facility.

Audits and Inspections: Management Effectiveness Inspections were conducted by the Inspector General, Twelfth Air Force, in May, 1976. All areas within the Assistant USP&FO Air, (Fiscal)/Base Comptroller function were found to be satisfactory. No discrepancies within the USP&FO (Fiscal accounts were reported.

Financial Statements: The financial activity of the 150th TFG for fiscal years 1975 and 1976 are summarized below.

### FUNDS RECEIVED AND OBLIGATED

<u>Allotments Received</u>	<u>FY 1975</u>	<u>FY 1976</u>
Operations & Maintenance	\$4,831,612	\$5,546,802
Military Personnel	71,600	82,604
Construction (Major)	586,811	145,175
Total	\$5,459,301	\$5,741,622

### Obligations:

Operations & Maintenance	\$4,812,208	\$5,514,491
Military Personnel	70,495	81,956
Construction (Major)	576,599	145,175
Total	\$5,459,599	\$5,741,622

Percentage Obligated:	99.4%	99.4%
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OBLIGATIONS BY SUB-PROJECT

<u>Operations &amp; Maintenance:</u>	<u>FY 1975</u>	<u>FY 1976</u>
Non-Flying JP4	\$ 26,552	\$ 24,361
Air Technician Payroll	3,981,975	4,494,198
Service Contract	120,295	146,045
TDY Travel	29,362	44,736
Transportation of Items	17,180	13,827
Communications & Equipment Rentals	38,174	54,303
Contractural Services (Other)	15,279	36,837
Supplies & Material	512,725	632,901
Equipment	30,005	27,454
Recruiting	2,982	4,498
Medical Supplies & Services	1,928	1,896
Minor Construction & Repairs	<u>35,750</u>	<u>33,435</u>
Total	\$4,812,207	\$5,514,491
<u>Military Personnel:</u>	<u>FY 1975</u>	<u>FY 1976</u>
Individual Clothing	\$ 24,413	\$ 30,761
Subsistence	10,248	11,656
Field Training - TDY Travel	14,278	13,839
Service Schools - TDY Travel	14,793	11,470
Special Training - TDY Travel	<u>6,763</u>	<u>14,230</u>
Total	\$ 70,495	\$ 81,956

NEW MEXICO AIR NATIONAL GUARD  
TRIAL BALANCE

30 June 1975

	<u>Debit</u>	<u>Credit</u>
Materiel in Stores (Ammo)	\$ 102,835	
Equipment in Use	8,737,507	
Construction in Process	618,811	
Accounts Payable		\$ 197,929
Accrued Payroll		380,516
Accrued Annual Leave		275,140
Expense	4,582,680	
Allotments-Transfers In	13,394,475	
Uncommitted Allotments		603,619
Obligations		12,790,856
Disbursements-Transfers Out		4,777,192
Material-Transfers Out	178,139	
Material-Transfers In		1,080,550
Net Investment	<u>                    </u>	<u>7,508,645</u>
Total	<u>\$27,614,447</u>	<u>\$27,614,447</u>

NEW MEXICO AIR NATIONAL GUARD  
TRIAL BALANCE

30 June 1976

	<u>Debit</u>	<u>Credit</u>
Equipment in Use	\$ 8,804,415	
Accounts Payable		\$ 95,654
Accrued Payroll		305,415
Accrued Annual Leave		306,099
General Expenses	6,107,063	
Disbursements-Transfers Out		6,311,783
Materiel-Transfers Out	94,231	
Real Property Transfers Out	618,811	
Net Investment		<u>8,605,569</u>
Total	<u>\$15,624,520</u>	<u>\$15,624,520</u>

Chief of Supply and Services

General: This report is for the period of 1 July 1974 through 30 June 1976.

Facilities: The Assistant U. S. Property and Fiscal Officer (Property) has operated from Building 1056, Kirtland Air Force Base (West) during the period of this report.

Manning: The following is the manning of the Assistant USP&FO for Air (Property).

Air Technicians:	Authorized - 30
	Assigned - 28
	Temporary - 1

Military:	Authorized - 6 Officers, 84 Airmen
	Assigned - 2 Officers, 75 Airmen

Narrative: In the past two years, supply support for the A-7D has improved significantly. This improvement is directly related to the diligence and extra effort provided by the members of the supply organization. Parts for the A-7 have continued in extremely short supply with many varied items being classified as critical throughout this period. The close relationship maintained with the maintenance organization has assisted in the anticipation of requirements and the added lead time has precluded many NORS situations. A comparison with other A-7 units shows that few, if any, other organizations have been able to provide this outstanding level of support on a continuing basis.

Equipment Management Office: Mobility equipment in support of the A-7D aircraft has been received and processed. Currently, mobility equipment on hand is 98.6%. Mobility bags percentage is 100%.

A new organization code for the jet engine intermediate maintenance was loaded and all equipment for the support of the new organization is on order or on hand.

Equipment authorizations have been adjusted several times during the past two years, from 18 unit equipped aircraft to 24 unit equipped aircraft.

New organization codes have also been assigned to the engine and avionics shops to better control expenditures.

Conversion from individual tool kits to composite tool kits has been completed for all aircraft maintenance shops. In accordance with existing transportation packaging order, all mobility weapons have been converted to permanent storage and shipping boxes.

The tool issue center was closed and a base service store opened to support tool requirements.

Civil Engineering tool boxes fill rate is 99.6%.

Supply Management Office: During the past two years, a variety of actions and policies have been initiated in an effort to reduce NRTS action taken code 4 times. This has established a 100% self sufficiency rate and has saved the National Guard Bureau over 100,000 dollars.

The Non-Operational Ready Supply rate (NORS) has been under the 5% Air Force Standard consistently during the past year and well below all other A-7D units.

Item Accounting Branch: Summary of Computer Time

<u>FY 75</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>
Allotted Time	182	182	172	187	185	196	192	166	175	191	198	182
In-Line Time	170	177	101	152	150	118	179	159	143	184	190	142
Remote Down Time	0	0	0	0	29	2	0	0	14	2	0	40
Computer Down Time	12	5	71	25	6	76	13	7	8	5	8	0

<u>FY 76</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>
Allotted Time	184	179	178	178	165	179	178	165	201	186	164	186
In-Line Time	108	157	144	174	146	147	154	146	116	173	119	180
Remote Down Time	2	4	0	0	2	0	0	0	43	4	39	0
Computer Down Time	74	18	34	4	17	5	24	19	42	9	6	6

Management and Procedures Branch: During FY 75, in view of a major problem with the A-7D aircraft engine, the spare engine supply support became highly critical. The problem became so bad that several aircraft grounding NORS for engines were experienced. After some modifications and other actions taken, supply support improved overall. We ended FY 76 with three spare engines authorized and three on hand.

The following chart covers the supply activities from 1 July 1974 through 30 June 1976:

<u>SUPPLIES AND EQUIPMENT</u>	<u>FY 75</u>	<u>FY 76</u>
Total Active Item Records as of 30 June (Supplies)	\$ 6,419	\$ 5,080
Total Active Item Records as of 30 June (Equipment)	1,962	1,080
Dollar Value of Supplies as of 30 June	34,931	44,669
Dollar Value of Equipment as of 30 June	8,330,550	8,805,705
Number of Supply Transactions	184,388	156,160
Number of Equipment Transactions	11,477	17,080
Number of Equipment Requisitions	294	265
Number of Vehicles as of 30 June	55	57
Average Bench Stock Fill Rate	92%	95%

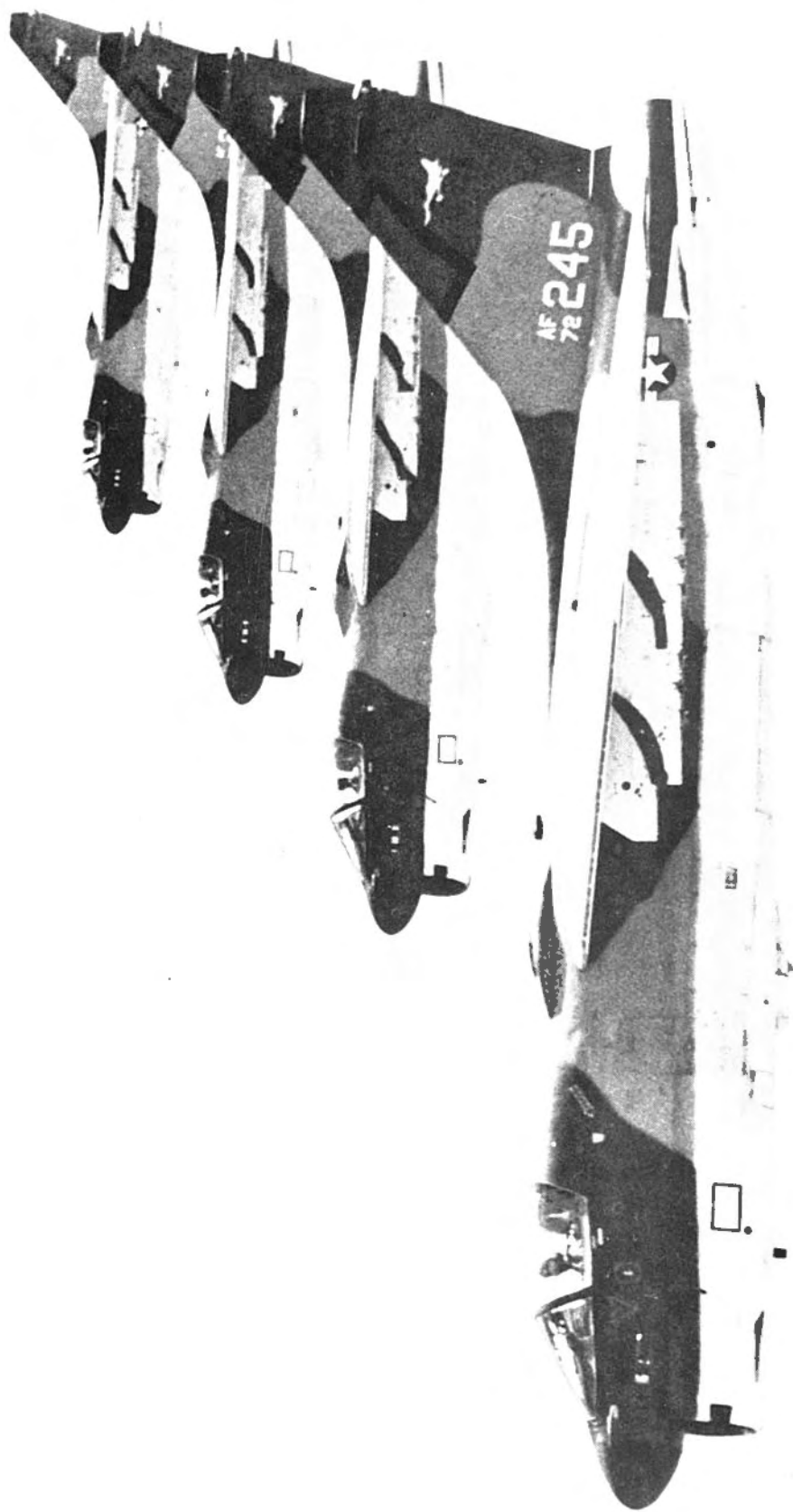
#### PURCHASING

Dollar Value of Purchase Orders (Local)	75,213	54,978
Dollar Value of Purchase Orders (Out-of-State)	51,723	79,533
Dollar Value of Cash Purchases	3,186	3,709

#### TRANSPORTATION

Number of Government Bills of Lading (Incoming)	480	297
Total Weight, Incoming Shipments (Excluding LOGAIR)	857,162	765,354
Number of Government Bills of Lading (Outgoing)	125	66
Total Weight, Outgoing Shipments (Excluding LOGAIR)	217,658	161,373
Total Government Transportation Requests	151	148

These figures do not reflect United Parcel Service or Federal Express shipments.



A-7D's IN FORMATION

## PART VII - CONSOLIDATED AIRCRAFT MAINTENANCE

The past two years have been a time of turmoil for the 150th Consolidated Aircraft Maintenance Squadron. When the squadron could reasonably have expected a period of stability, a very contrary condition actually occurred. These personnel changes began at the top when on 8 September 1975, Major William Gralow assumed command of the squadron from LTC Richard Bertrand. On 14 March 1975, Major Ralph Fowble became technician Chief of Maintenance, when LTC Bertrand took over command of the Nebraska Air National Guard. In other positions, the squadron was faced with a retirement of some key personnel and the fact that the weapon system required continuing training of our personnel mostly in a TDY status. The squadron's key personnel were also in demand to attend conferences dealing with manning and aircraft related problems. The same supervisors also provided their expertise to the National Guard Units of Colorado and Ohio as they transitioned into the A-7 aircraft. The influence of these personnel is shown by the high in-commission rate of the 150th TAC Fighter Group and reflected to some degree by the speed in which the Colorado and Ohio units reached a combat ready state.

Beginning in fiscal year 1975, the 150th Consolidated Air Maintenance Squadron attempted to cope with its new aircraft and the problems arising from it. The first crucial problem, and one which continues to engage us, is with the TF-41 engine. Initially, the engine problems began with cracks in the turbine section. The depot instigated several attempts to fix the problem, but each of these, in turn, led to further deficiencies.

It was not until late FY 76 that the problem came under control. During that period, 150th Engine Shop was required to change 113 engines, and for the first time, saw flying hours edge under 500 for the month. The efforts of the Allison technical representatives, SMSgt Eloy Baca and MSgt Daniel Garcia, deserve a great deal of credit in minimizing the problem.

In addition, the Engine Shop was faced with the problem of moving to new facilities and adopting new maintenance procedures under the JEIM concept. This maintenance concept will allow selected units with highly experienced personnel to do in-depth engine maintenance.

The Avionics Branch managed the task of mastering both the highly complex airborne systems with the companion ground test equipment. That branch was finally rewarded with a newly constructed facility. They moved both their equipment and personnel to the new facility without any appreciable loss of maintenance capability.

Not only has the branch developed the normal maintenance capability, but they have gone far beyond what could be expected of them. When faced with recurring problems on an IMS test station, they received permission to attempt a complete overhaul. This was the first time a unit in the Air Force, other than the depot, had been authorized to make this attempt. The successful overhaul of this test station saved innumerable manhours and many thousands of dollars.

The Avionics Branch again demonstrated its professionalism during the ORI conducted by 12th Air Force in late fiscal 1976. The number and type of discrepancies noted were extremely minimal and the inspectors highly commended the efforts of CMSgt Earl Eckerson and his people.

The field Maintenance Branch has been called upon throughout these two years to provide high quality and dedicated service. The branch has been able to consolidate their activities within the facilities abandoned by the Avionics Branch. This consolidation has increased the efficiency of the unit and allowed for more effective training and supervision.

The efforts of all the squadron personnel from administration to the flight line, have allowed this unit to fly nearly 14,000 hours in the A-7 during the past two fiscal years. The assigned pilots have dropped over 29,000 practice bombs and expended over 200,000 rounds of 29 millimeter ammunition in the continuing efforts to achieve maximum combat readiness. These efforts have taken us through deployments to Tucson in support of Operation Bold Eagle and to Nellis AFB in support of Red Flag training. Aircraft and personnel were also sent to our parent wing in Colorado to test our ability to utilize unfamiliar air fields and gunnery ranges. In each of these efforts, the personnel from the 150th CAMRON exhibited extreme competence and dedication. These efforts were rewarded by commendations from visiting dignitaries and the knowledge that the aircraft was safe and available for all scheduled requirements.

#### PART VIII - AIR TECHNICIANS

Fiscal Year 1975: The Air National Guard began fiscal year 1975 with an Air Technician strength of 276.

Fiscal Year 1976: The Air National Guard ended fiscal year 1976 with an Air Technician strength of 279.

OFFICE OF CIVIL EMERGENCY PREPAREDNESS

- I. GENERAL
- II. MISSION
- III. RESPONSIBILITIES AND FUNCTIONS
  - Federal
  - State
  - Local
- IV. ORGANIZATION - OCEP
- V. PROGRAM ACTIVITIES
  - Local Participation on the State Program
  - Assistance to Political Subdivisions
  - State Emergency Planning Status
- VI. SUPPORTING PROGRAMS
  - Federal Contract Programs
  - Nuclear Civil Protection (NCP) Planning Contract
  - State Training Seminars for Local Coordinators
  - Civil Preparedness University Extension Program
  - Civil Preparedness School Program
  - Radiological Systems Maintenance Program
- VII. FEDERAL CONTRIBUTIONS PROGRAMS
  - Personnel and Administrative Expenses (P&A) Program
  - Facilities and Equipment Programs
  - Excess Property Loan Program
  - Surplus Property Program
  - Summary of Federal Assistance

## PART I - GENERAL

Civil Preparedness is government at all levels - state, local and federal -- developing emergency plans to respond promptly to save life and protect property if threatened or hit by an emergency of any type.

Civil Preparedness is not a separate function set apart from the normal responsibilities of government. Rather, civil preparedness operations occur whenever a local government responds to any extra-ordinary emergency, a forest fire, a tornado, a flood, or other natural disaster. Civil preparedness operations would also be required should the most massive emergency of all occur, a nuclear attack upon the United States.

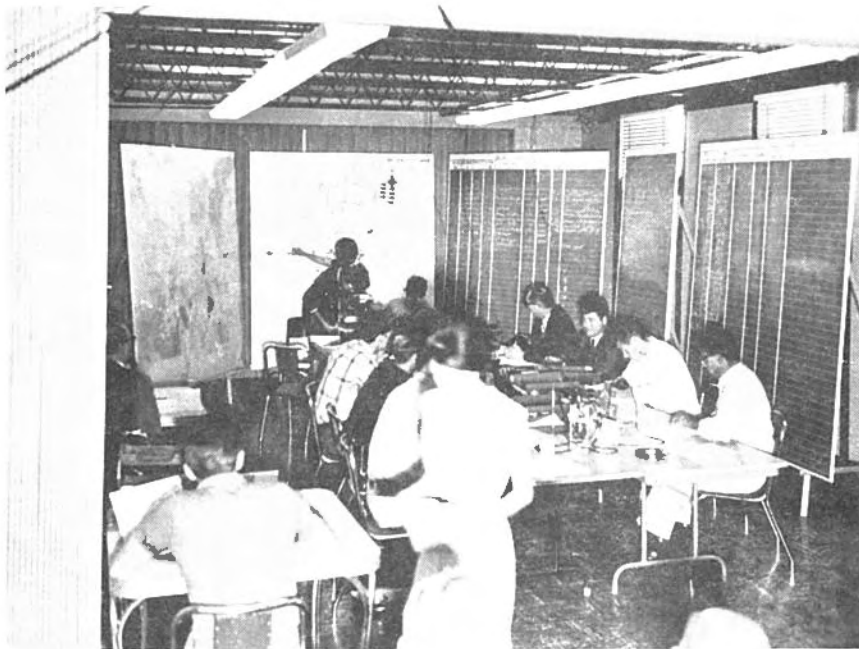
The State Civil Emergency Preparedness Act, as amended (Section 9-13-15 through 9-13-17 and 9-13-19 through 9-13-24, New Mexico Statutes Annotated 1953) created the Office of Civil Emergency Preparedness (OCEP) as a division of the Department of Military Affairs (NMDMA) and designated the Adjutant General as the Director thereof, with responsibility to the Governor to carry out the state program for civil emergency preparedness in accordance with the provisions of the act, and of existing federal laws and policies.

## PART II - MISSION

The mission of the Office of Civil Emergency Preparedness is to direct and coordinate the civil emergency preparedness activities of all state departments, agencies, and political subdivisions in developing and maintaining capabilities for effectively safeguarding life and property from the effects of any type of disaster, and to cooperate with the civil emergency preparedness agencies and organizations of other states and of the federal government.

## PART III - RESPONSIBILITIES AND FUNCTIONS

The Federal Civil Defense Act of 1950, as amended, states the intent of Congress "to provide a system of civil defense for the protection of life and property in the United States from attack." The law also assigns responsibilities for civil defense. It states: "The responsibility for civil defense shall be vested jointly in the Federal government and in the several States and their political subdivisions. The Defense Civil Preparedness Agency has been assigned the following functions.



Typical scene in a local civil defense  
Exercise



Carl D. Womack, Deputy Director, retired  
on May 31, 1976 after 13 years in civil  
defense work

1. Provide direction, coordination, technical advice and guidance to the states, and through the state civil preparedness agencies, to their political subdivisions in the development and implementation of state and local civil preparedness programs, including the development of local plans and operational organizations, and the necessary training of personnel in specialized skills.

2. Provide assistance to the states, and through the state civil preparedness agency, to local governments in the form of equipment, supplies and financial assistance in developing and maintaining effective civil preparedness programs.

#### State

The State Civil Emergency Preparedness Act assigns responsibility for the following functions to the Office of Civil Emergency Preparedness (OCEP).

1. Provide direction and coordination of the civil emergency preparedness activities of all state departments, agencies, and political subdivisions in the development and implementation of the state and local civil preparedness programs.

2. Provide guidance and assistance to local governments in achieving maximum readiness to maintain essential governmental functions and to protect life and property during periods of emergency created by any or all natural or man-made causes, including nuclear attack against the United States.

3. In coordination with other state departments and agencies, develop plans and procedures for the employment of state resources in support of local emergency operations, and coordinate state operations during periods of emergency.

4. Administer the federal civil preparedness assistance programs within the state.

5. Coordinate civil preparedness training and education activities throughout the state including the support activities of the Civil Preparedness University Extension Program and the Civil Preparedness School Program.

#### Local

Civil Preparedness responsibilities of local government are as follows:

1. In accordance with federal and state guidance, provide direction, coordination, planning and implementation of local civil preparedness programs to achieve maximum disaster preparedness.

2. During periods of emergency, to conduct pre-planned emergency operations to maximize the protection of lives and property within the local jurisdiction.

#### PART IV - ORGANIZATION - OCEP

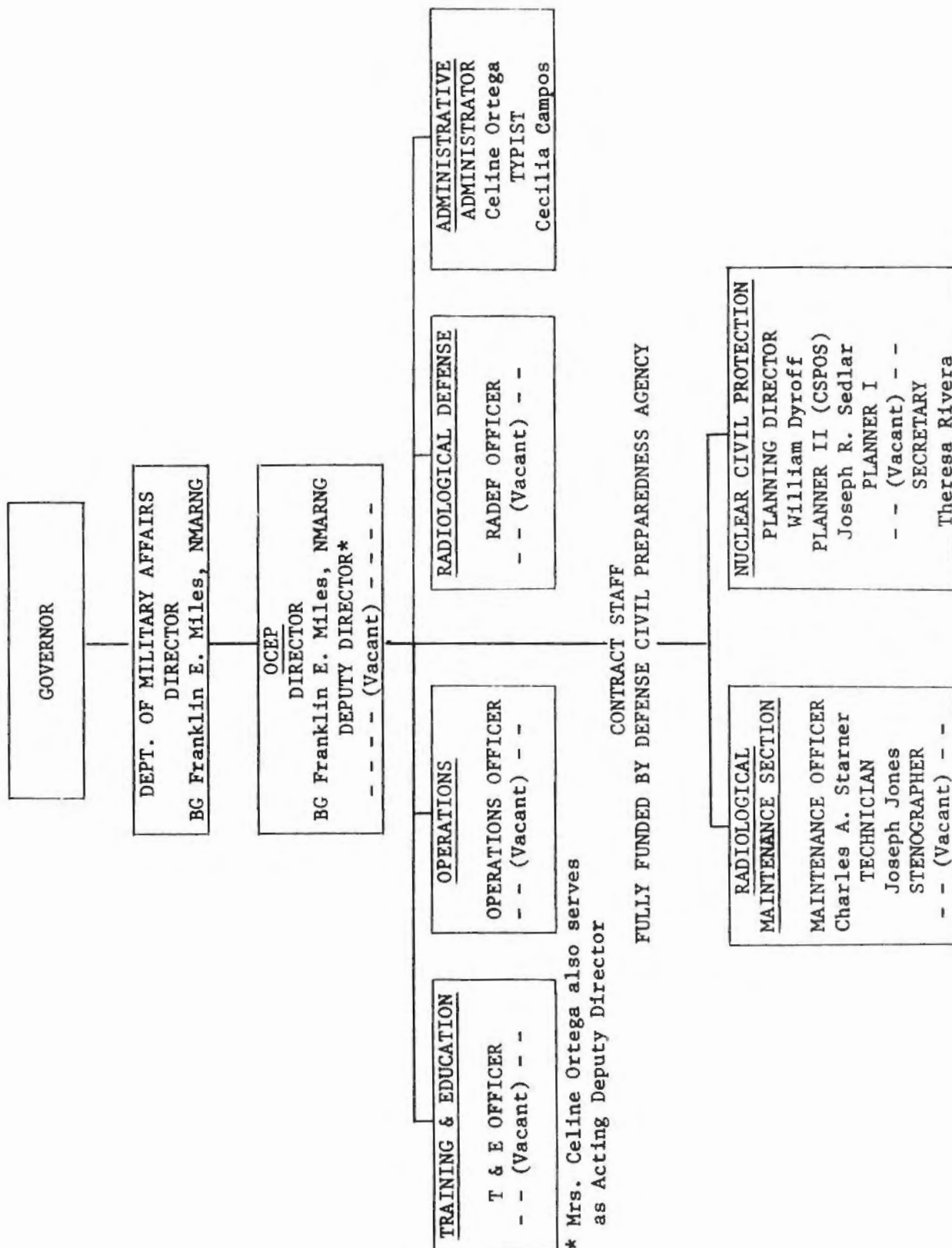
To qualify the state and its political subdivisions for participation in the federal civil preparedness assistance programs, the state must have an Administrative Plan, approved by the Defense Civil Preparedness Agency. This plan is a description of the total state civil preparedness program and of administrative plans and procedures related to the administration of the federal contributions programs. It includes the staffing pattern for the state civil preparedness agency. With the Defense Civil Preparedness Agency approval of the State Administrative Plan and staffing, the State is eligible for participation in the federal contributions programs. The staff organization for the OCEP as currently approved is shown in the chart on the following page. Funding for the staff (except fully federally funded contract personnel), as well as other administrative costs of the OCEP, including travel, is provided by state appropriations, with one half the amount reimbursed to the State in federal funds under the Personnel and Administrative Expenses (P&A) Program by the Defense Civil Preparedness Agency.

For the past five years, three key state staff positions have been vacant because state appropriations for the Office of Civil Emergency Preparedness have been sufficient only to permit the employment of the Deputy Director, Administrator, and Typist, and to provide for extremely limited travel and other essential costs. This is not even remotely sufficient to support adequate state emergency planning -- much less provide the required support to counties and municipalities of our State -- and has placed in jeopardy the State's eligibility for participation in the federal civil preparedness program.

Whether the three vacant staff positions are filled or not, the functions of those offices do not go away -- they remain and must be handled by someone. To partially make up the work that normally would be done by personnel in the vacant state staff positions, during the past several years the Defense Civil Preparedness Agency has allowed New Mexico to utilize contract personnel (100% federally funded) in support of state programs. In general terms, this latitude no longer exists. Two of these contracts which operate out of the University of New Mexico -- the Civil Preparedness University Extension Program (4 positions) and the Civil Preparedness School Program (2 positions) -- are to be terminated September 30, 1976; the two remaining contracts, which operate from NMOCEP in Santa Fe, Nuclear Civil Protection Planning and

# ORGANIZATION CHART

## NEW MEXICO OFFICE OF CIVIL EMERGENCY PREPAREDNESS As of 1 July 1976



Radiological Systems Maintenance, must be re-directed under new DCPA policy to the accomplishment of contract work, with the State staff being responsible for operations, radiological Defense and training/education as well as supervision of the two Contract Programs.

Funds for filling the three vacant professional staff positions, and to provide for their necessary travel are being included in the OCEP budget request for FY 1978.

## PART V - PROGRAM ACTIVITIES

### Local Participation on the State Program

The number of political subdivisions participating in the State Civil Preparedness Program is 30 counties and 88 municipalities, covering over 97 percent of the State's population. Twenty-eight of these counties have combined with their municipalities in joint programs resulting in more effective utilization of their combined resources.

To be considered a participant in the program, a political subdivision must have a legally established local civil preparedness agency, a duly appointed coordinator, a state approved emergency plan, and an acceptable program for improvement of local preparedness as evidenced by an approved Program Paper. (The Program Paper provides a systematic evaluation of the jurisdiction's emergency capabilities under 28 "program elements," and projects the activities planned for the next fiscal year to improve these capabilities) Meeting these requirements makes the political subdivision eligible to participate in all federal Defense Civil Preparedness Agency contributions and assistance programs.

The effectiveness of the civil preparedness programs of local participants varies from a very limited capability in some cases, to outstanding, as in the joint Albuquerque-Bernalillo County program, administered by a full-time professional coordinator and staff, and the Roswell-Chaves County program administered by a part-time coordinator with over 25 years professional experience in all levels of Civil Defense.

During the period of this report, local preparedness has steadily improved through the actions of the local governments, with guidance and assistance from the OCEP (including contract personnel) in developing or improving their emergency organization and planning, professional development of emergency personnel, and filling equipment needs through participation in the various federal contributions programs. These activities are discussed further in other sections of this report.

### Assistance to Political Subdivisions

In carrying out the assigned functions of the OCEP, major program emphasis is on assistance to local governments in the development of effective civil preparedness organizations, plans and programs to enable them to cope with any disaster which may occur within their jurisdictions. The objective is to establish and maintain an effective civil preparedness capability within each county and its municipalities.

This is being accomplished through a program of On-Site Assistance (O-SA) in which a team of preparedness specialists from the Defense Civil Preparedness Agency and the State Office of Civil Emergency Preparedness, augmented by contract personnel, go into each county and:

1. Survey and document all potential disaster hazards which could affect the county.
2. Analyze local disaster response capability.
3. Determine specific improvements needed to provide the county with a fully effective capability to maintain continuity of governmental functions and protect lives and property from the effects of all potential disaster hazards.
4. Assist local government in the development and implementation of an Action Plan to accomplish the required improvements to their disaster preparedness.

The objective of this continuing program is to perform a preparedness survey and analysis in each county on a five-year cycle, with follow-up support and assistance in the implementation of the resulting Action Plans. This will require the scheduling of six to seven projects annually, which exceeds the existing manpower capability of this agency (even with the use of contract personnel).

During FY 1975 and 1976, O-SA projects were initiated in seven eligible counties bringing to 15 the number of counties where the program has been initiated. The Survey and Analysis phase was completed in all of these and the Summary and Recommendations Reports were approved by local, state, and federal officials. Action Plans have been developed in all but 3 counties and implementation of these Plans is in progress.

Although priority has been given to the On-Site Assistance program, and available manpower utilized to the maximum extent in its support, we are presently one year behind the schedule necessary to attain our program objective. Follow-up state assistance and support for the implementation of local O-SA Action Plans is a continuing requirement.

Assistance is also provided within our capabilities, and as requested, to political subdivisions which have not yet been scheduled for participation in the O-SA Program.

Other Programs of special significance to counties and municipalities include:

1. An annual Spring Snow Run-Off Conference which assembles the federal and state officials who are most knowledgeable on Run-Off conditions, to determine where serious flood threats exist -- with subsequent dissemination and appropriate action initiated.

2. In 1976, Tornado Seminars were organized by NMOCEP with the National Weather Service and the UNM Civil Preparedness University Extension Program (CPUEP) -- these were conducted in March in Tucumcari and Roswell, primarily for the eastern counties to attend, but open to all counties in the State.

3. State basic and advanced training seminars for local Civil Preparedness Coordinators and staffs.

4. Local Plans and Operations workshops conducted by UNM CPUEP, with state staff assisting, to develop county emergency operations plans.

5. Assistance to counties and municipalities in obtaining federal funds for EOCs and communications and warning system hardware.

#### State Emergency Planning Status

New Mexico Emergency Operations Plan (NMEOP-72), which was approved by the Governor on May 8, 1972, was distributed in July, 1972, to State departments and agencies, all political subdivisions, federal agencies and other affected organizations. The plan covers responsibilities and missions of state agencies in preparing for, and conducting emergency operations in support of local forces during periods of disaster resulting from all causes. The plan is scheduled for review and updating as required during FY 1977.

#### PART VI - SUPPORTING PROGRAMS

##### Federal Contract Programs

Federal support for the State civil preparedness program has been provided through the following programs, which are 100 percent federally funded and under the direction and administration of the Office of Civil Emergency Preparedness. (Note that two of these programs will be terminated nationally by DCPA on September 30, 1976).

Nuclear Civil Protection (NCP) Planning Contract (Formerly  
Community Shelter Planning)

This program is fully funded under a cost reimbursable contract between the State (OCEP) and the Defense Civil Preparedness Agency (DCPA).

Until June 1, 1976, the main objectives were to develop or update Community Shelter Plans (CSP) in all counties for protection in a nuclear war fallout environment; increase the emergency operations capability for each county in support of its CSP, and perform National Fallout Shelter Survey (NFSS) as required.

As of July 1, 1974, CSPs had been completed and distributed for all counties in the State and a CSP updating program had been initiated. In the past two years, Community Shelter Plans were updated for six counties; six Emergency Communications Planning Reports (ECPRs) were completed (ECPRs provide the basis for obtaining federal funds for local emergency communications systems); the CSP staff participated in eight On-Site Assistance projects; thirty-eight buildings were surveyed to determine potential use as fallout shelters in connection with updating of CSPs; and planning reports, prerequisite to obtaining DCPA funding, four fixed outdoor warning (siren) systems were prepared for two cities (One system is installed and operating, the other is in the installation phase). In addition, contract personnel continued to provide other support to counties in the areas of operational, logistic, and communications planning, and Emergency Operating Center (EOC) development.

One contract employee retired March 31, 1976, and at DCPA option, due to reduced federal funding, no replacement was made.

The most significant event of the past two years for this contract has been the withdrawal of the authority for contract personnel to participate in natural disaster as well as nuclear warfare planning. During these years, the federal government has re-examined the role of DCPA in all types of emergency planning. Although there persisted through these years a considerable uncertainty as to the over-all participation of DCPA in natural disaster planning, the CSP contract was firmly re-oriented to almost exclusively nuclear warfare planning (coupled with the shortage of personnel, this had a negative effect in that it cut out a substantial part of the State Office's capability to assist local government in all types of emergency planning).

The reorientation resulted in full commitment of contract personnel to war-time planning -- consistent with this new program emphasis, the name of the contract was changed to "Nuclear Civil Protection (NCP) Planning." Under this broad title, two options or choices for protection in time of nuclear war, or the threat of war, have been identified:

1. The ability to protect the people "in place," and
2. The ability to selectively relocate the "High Risk" population during an international crisis.

The first of these, providing "in place" shelter, is a continuation of the CSP Program. The second is a new concept, and is termed "Crisis Relocation Planning (CRP)." Preliminary work in Crisis Relocation Planning was initiated nationwide in 1974 through the Defense Civil Preparedness Agency (DCPA); basic training and planning in New Mexico was started in late 1975. CRP involves development of contingency plans to relocate populations from selected areas of "High Risk" (nuclear war situation) to "Host Areas" of lower risk. In case of a severe international crisis, CRP would give state and local governments the ability to help people move temporarily, over a period of days, to areas considered to be safer in the event of nuclear war. Relocation is envisioned to be similar to the successful evacuations of hundreds of thousands of people from coastal areas during hurricane build-ups.

Approximately 400 areas in the nation have been designated by the Department of Defense as "High Risk." Six of these are in New Mexico: Roswell, which has been assigned the highest priority for planning efforts by DOD because of its counterforce potential; Albuquerque; Gallup; Clovis; Alamogordo; and Las Cruces. CRP work was initiated in detail for the Roswell Risk Area in June of 1976.

Effective June 1, 1976, a new contract reflected the re-orientation to Nuclear Civil Protection Planning. The current program provides a firm basis for developing Crisis Relocation Plans throughout the State and at state level.

#### State Training Seminars for Local Coordinators

Basic and Advanced Training Seminars are conducted annually for local coordinators by the OCEP under a contract providing 100 percent federal funding for travel expenses of participants up to \$3,000 annually.

#### Civil Preparedness University Extension Program

NOTE: DCPA will terminate this program, nationally, on September 30, 1976. Principal activities include the following county-level work in support of local emergency preparedness: Plans

and Operations Workshops (to develop local Emergency Operations Plans), Developing and Conducting Emergency Operations exercises for local governments, and participating in seminars.

This program is fully federally funded under a contract between the University of New Mexico and the Defense Civil Preparedness Agency to provide training support to the On-Site Assistance Program. Contract activities are in consonance with requirements established by OCEP and are coordinated by this office.

#### Civil Preparedness School Program

NOTE: DCPA will terminate this program, nationally, on September 30, 1976. Also fully federally funded under a contract between the University of New Mexico and the Defense Civil Preparedness Agency. Activities are coordinated by the OCEP and consist primarily of assistance to public schools in developing emergency plans, and in providing educational materials, emergency preparedness workshops for school officials and teachers, and guidance for inclusion of civil preparedness subjects in school curricula.

#### Radiological Systems Maintenance Program

This program is fully federally funded under a cost reimbursable contract between the State Office of Civil Emergency Preparedness and Defense Civil Preparedness Agency. Personnel employed under the contract as of July 1, 1974, were a Radiological Maintenance Officer/Radiation Protection Officer, an Electronic Radiological Technician and a stenographer. June 1, 1976, the stenographer was reduced to a half-time position.

During this two year period (6/30/74-7/1/76) thirty-two counties were visited for the exchange of all civil defense radiological instruments and equipment located throughout the State. Instruments exchanged were processed through the State Maintenance and Calibration facility for service, repair, modification and calibration. Direct support and assistance was supplied to the counties in the program areas of On-Site Assistance, Radiological Defense Planning, Radiological Defense Training and tests/exercises. Other areas of support and assistance were; seminars, workshops and official conferences.

A new contract effective October 1, 1976, eliminates the half-time stenographer position and places increased emphasis on the support provided by contract personnel in the program areas of; development and updating state and local Radiological Defense Plans and SOP's; operational readiness of state and local Radiological Defense Emergency Response Systems; training of operational personnel required to implement state and local plans and systems; and participation in state and local tests

and exercises of plans and systems. Continued support will be given to the State On-Site Assistance Program and to the development of a peacetime radiological accident/incident response capability. Civil Defense radiological instrument exchange and maintenance will be reduced from a two-year cycle to a four-year cycle of processing. The dollar amount of the new contract is \$38,400.00.

## PART VII - FEDERAL CONTRIBUTIONS PROGRAMS

### Personnel and Administrative Expenses (P&A) Program

Provides matching funds for State and local expenses for day-to-day operations of civil preparedness agencies, including salaries and benefits, travel and other administrative costs.

In FY 74 and 75 there were 18 counties and three municipalities participating in this program.

### Facilities and Equipment Programs

Provide matching funds for construction of Emergency Operating Centers, (EOCs) and for emergency equipment, including warning and communications systems; funds allocated on an individual project basis.

Two EOCs were completed (Deming and Las Vegas) during the period of this report; in addition, equipment for EOCs, communication and warning systems was procured with federal matching funds for these two cities plus Hobbs and Tucumcari.

### Excess Property Loan Program

Initiated in FY 1972, this program provides for the loan of certain categories of federal excess property to states and political subdivisions in lieu of procurement under the matching funds program. Loan is for five years with an optional three year extension. The only cost to the recipient is the cost of transportation from the location of the item when acquired, and the cost of maintaining the equipment in serviceable condition.

### Surplus Property Program

A program in which federal surplus property is donated to eligible civil preparedness organizations. Donees pay a nominal service charge to the State Agency for Surplus Property which distributes the surplus property and is a self-supporting agency.

Summary of Federal Assistance

<u>100% Federally Funded Program</u>	<u>FY 1975</u>	<u>FY 1976</u>
CSP Program	\$ 49,500	\$ 77,400
Radiological Systems Maintenance Program	37,200	40,900
Training Seminars	3,000	5,500
Civil Preparedness University Extension Program	72,700	80,000
Civil Preparedness School Program	<u>29,500</u>	<u>33,000</u>
TOTAL	\$191,900	\$235,800

Federal Matching Funds

P & A

Office of Civil Emergency Preparedness	\$ 24,129	\$ 34,066
Political Subdivisions	<u>96,691</u>	<u>132,039</u>
TOTAL	\$120,820	\$166,105

Facilities and Equipment FY 1975 - 76

Emergency Operating Centers	\$157,961
Equipment	<u>30,295</u>
TOTAL	\$188,256
Total Matching Funds FY 75-76	\$475,181
TOTAL FEDERAL FUNDS FY 75-76	\$902,881

Excess Property Loans

FY 1975 - 76	\$478,552
TOTAL TO DATE	\$981,799

Surplus Property Donations

FY 1975 - 76	\$746,578
TOTAL TO DATE	\$3,657,414

